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**ATHLETIC DIRECTORS MEETING MINUTES**

**DATE OF NOTIFICATION:** SUNDAY, JANUARY 5, 2014  
**DATE OF MEETING:** THURSDAY, JANUARY 9, 2014  
**LOCATION OF MEETING:** EUGENIA BROWN'S HOME  
**TIME OF MEETING:** 9:30 AM

**ATTENDANCE**

Jerry Bonfigli	Cardinal Newman	Kathy Hower	Santa Rosa
Rick O'Brien	Casa Grande	Kris Bertsch	Santa Rosa
Kara Myers	Maria Carrillo	Ty Yanez	Ukiah
Jerry Deakins	Maria Carrillo	Jeff Hardie	Windsor
Chris Giovannini	Montgomery		
Dean Haskins	Montgomery	Marie Sugiyama	Commissioner
Henri Sarlatte	Rancho Cotate	Jan Smith Billing	Assistant Commissioner

**I. APPROVAL OF AGENDA**

***Approved unanimously***

Motion to approve the agenda as presented.

*Motion: Chris Giovannini, Montgomery*

*Second: Ty Yanez, Ukiah*

**II. APPROVAL OF THE CONSENT AGENDA**

***Approved unanimously***

Motion to approve the consent agenda, as listed below.

1. Minutes for the December 4, 2013 meeting (posted at [www.northbayleague.org](http://www.northbayleague.org))
2. NCS Board of Managers Agenda
3. Adjournment

*Motion: Chris Giovannini, Montgomery*

*Second: Kathy Hower, Santa Rosa*

**III. APPROVAL OF MINUTES FOR THE PREVIOUS MEETING**

***Approved by consent***

Motion to approve the minutes of the December 4, 2013 meeting (posted at [www.northbayleague.org](http://www.northbayleague.org))

**IV. PUBLIC COMMENT**

Pursuant to Education Code 33353.2 (C), any person wishing to speak on any item on the agenda, or comment on the policies and practices of the North Bay League, will be heard at this time.

*There was no person present wishing to comment on the policies and practices of the North Bay League.*

**V. NCS BOARD OF MANAGERS AGENDA**

**I. NCS BOARD OF MANAGERS AGENDA**

***Approved by consent***

Motion to direct the NBL delegates to the NCS Board of Managers vote to approve the NCS Board of Manager's Agenda.

**II. NCS CONSENT AGENDA**

***Approved unanimously***

Motion to direct the NBL delegates to the NCS Board of Managers vote to approve the NCS Board of Manger's Consent Agenda.

The following items are on the consent agenda:

- Minutes of the October 21, 2013 NCS Board of Mangers Meeting
- Girls' lacrosse championship schedule
- Realignment of Bay Football League
- Placement of Roseland Collegiate Prep
- Appeal of forfeiture language adjustment
- Revision of NCS Bylaw 1103
- State Swim and Dive Championships

*Motion: Chris Giovannini, Montgomery*

*Second: Kris Bertsch, Santa Rosa*

### III. MINUTES

#### ***Approved by consent***

Motion to direct the NBL delegates to the NCS Board of Managers vote to approve the minutes of the October 21, 2013 NCS Board of Managers Meeting

### IV. FINANCIAL ITEMS

#### **A. December Balance Statement**

Review of the 2013-2014 December Balance Statement

Available on-line at [www.cifncs.org](http://www.cifncs.org), Board of Mangers Meeting, Attachment

### V. SPORTS ADVISORY COMMITTEE

#### **A. Girls' Lacrosse Championship Schedule**

***Approved by consent***

**Not supported by NBL Athletic Directors at the December 4, 2013 meeting**

**Supported by the NCS Sports Advisory Committee (19-2)**

**Supported unanimously by the NCS Executive Committee**

Motion to propose changing the current girls' lacrosse championship schedule of 1<sup>st</sup> Round: May 14<sup>th</sup>, Wed  
Quarterfinals: May 16<sup>th</sup> or 17<sup>th</sup>—Friday or Saturday; Semifinals: May 21<sup>st</sup>, Wed Finals: May 23<sup>rd</sup>, 24<sup>th</sup>—  
Friday or Saturday

To the following:

1. When 8 or less teams enter the NCS tournament, hold first round games on the first Wed (5/14), semi-final games on the first weekend (16/17 this year) and the finals on the 2<sup>nd</sup> Wed (5/21 this year)
2. When 9 or more teams are entered, change the semifinal and final dates from the 2<sup>nd</sup> Wed and Fri/Sat to the 2<sup>nd</sup> Tuesday (May 20<sup>th</sup> this year) and the 2<sup>nd</sup> Thursday (May 22<sup>nd</sup> this year).

#### **B. Developing competitive equity adjustment in basketball**

***Passed unanimously***

***Supported by NBL Athletic Directors at the December 4, 2013 meeting***

***Supported by the NCS Sports Advisory Committee (25-3)***

***Supported by the NCS Executive Committee (9-1)***

Motion to direct the NBL delegates to the NCS Board of Managers vote to approve competitive equity adjustments in the sport of basketball starting with the 2014-2014 school year.

The SAC Sub-committee to Develop a Proposal for Competition Divisions in the NCS Championships is recommending competitive equity adjustments with the following parameters:

1. Competitive equity adjustments based on a five-year period of competition in the NCS Championships.
2. Requirement of teams to move up one division if their competitive equity average is equal to or greater than ~~8-0~~ **10** over a five-year history.
  - a. 5 points for winning a section championship
  - b. 4 points for playing in the section championship contest
  - c. 3 points for playing in a semifinal game

- d. 2 points for playing in a quarterfinal game
- e. 1 point for entering the section championship as a champion or at-large team.
- 3. Opportunity for teams to move down one division based on a set of criteria that balances the movement of teams.
- 4. Allowance of teams to petition to a division of higher enrollment.
- 5. Opportunity for a team required to move up a division to move down after one year based on the same criteria that determines the movement of other teams down a division.
- 6. Current proposal to only include the sport of basketball.
- 7. Movement of the petition process to the end of the basketball season.
- 8. If a team does not make the championship game after three years, that team will be allowed to move down one division.**

*Motion: Chris Giovannini, Montgomery*

*Second: Ty Yanez, Ukiah*

## VI. ALIGNMENT AND CLASSIFICATION

### A. Realignment of the Bay Football League

Motion to approve the reconfigured Bay Football League. The Bay Football League will not continue to combine with the NCS-II for the 2014-2015 football seasons.

Teams will be as follows: California School for the Deaf, Emery, Fremont Christian, Livermore Valley Charter Prep, St. Elizabeth (no team for the 2014-2015 school year), and Stellar Prep. Fremont Christian and Livermore Valley Charter Prep are new members.

### B. Roseland Collegiate Prep

***Passed unanimously***

Motion to direct the NBL delegates to the NCS Board of Managers vote to approve Roseland Collegiate Prep's request for membership in the NCS.

### C. Placement of Roseland Collegiate Prep

Motion to place Roseland Collegiate Prep in the Coastal Mountain Conference, if membership is approved by the Board of Managers on January 24, 2014.

*Motion: Chris Giovannini, Montgomery*

*Second: Jerry Bonfigli, Cardinal Newman*

### D. Information and Classification Committee Report

## VII. ELIGIBILITY COMMITTEE

### A. Review of NCS Waiver data for the 2013-2014 school year.

### B. Appeal of forfeiture language adjustment, 218.A.5

**Passed by consent**

**Executive Committee: Passed by Consent**

Motion to adopt the following language adjustment to NCS Constitution Bylaw 218.A.5.

Failure of School Administration to submit the proper paperwork

In the case where it is determined that an ineligible player competed due to the failure of the school administration to submit the proper paperwork which would have granted immediate limited or unlimited eligibility, the school would be forced to forfeit the initial game won or tied that the student in question played. ***The offending school may not appeal the forfeit penalty of the initial game won or tied under the administrative relief of this bylaw.***

### D. Revision of NCS Bylaw 1103

**Passed by consent**

Motion to remove incorrect language in NCS Constitution Bylaw 1103.

FIRST OFFENSE—~~one or more of the following penalties~~

- a. Forfeitures of contest(s) in which the offending school did not compete shall count as contests played against the final season record,
- b. Exclusion from participation in the league's post-season championship (playoff) competition in that sport for a period of one year from the date of determination of the violation,
- c. Exclusion from participation in NCS post-season championship competition in the specific sport in which the school did not fulfill its league scheduling responsibility for a period of one year from the date of determination of the violation.

**E. Eligibility Committee Report**

**VIII VALUES AND ETHICS COMMITTEE**

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**IX. CIF ITEMS**

**A. Rule 600 Proposals**

**Proposal Summary:**

Replace the current 600 rule (Competition on an outside (non-interscholastic) team with the following rule, 604 rule (International Competition) and 605 rule (Professional Tryout).

**B. Statewide Practice and Contact Guidelines**

**Proposal Summary:** It is being recommended that the CIF institute bylaws that govern the amount of practice and contact time that student-athletes have with their education based coaches/teams. The purpose of this bylaw is to protect the emotional, academic, familial and physical health and well-being of student-athletes.

**C. State Swim and Dive Championship Event  
Passed by consent**

*Supported by the NBL Athletic Directors at the December 4, 2013 meeting  
Passed by consent at the Executive Committee Meeting of December 16, 2013*

**Proposal Summary:** The CIF Southern Section is proposing the development of a CIF State Swim and Dive Championship to be implemented in the spring of 2015. The introduction of this proposal follows the approved State Championships Master Schedule. Please refer to the following proposal for the number of section entries. The event would allow the most competitive swimmers in the state an opportunity to compete at the "state" level. The championship event is proposed as a two-day event on a Friday and Saturday.

**D. Adjustment to the CIF Fall Sit-Out Provision Date**

No specific language to date. Section Commissioners will propose a bylaw change to CIF 207.B.5.b that will allow sections the ability to adjust the SOP date for fall, winter and spring to maintain gender equity.

**E. Northern Regional Division VI Basketball/Girls' Volleyball Championships**

Proposal for consideration that would add a Northern California Regional Basketball Championship and Girls' Volleyball Championship in a newly created Division VI beginning in the 205-2016 school year.

**F. Expansion of Southern California Soccer Championships**

Proposal to expand the Southern California Soccer Championships from three to five divisions.

**G. CIF Regional Badminton Championships**

The San Francisco Section is proposing the addition of Regional Championships in the sport of badminton to be implemented in the spring of 2016. The proposal follows the Federated Council approved timeline for adding new events.

**H. Proposed CIF Bylaw 1606, 1700, and 2902**

The Section Commissioners are forwarding a proposal for consideration that would change the State Playoff Enrollment parameters in the sports of basketball, soccer and volleyball.

**I. Proposed CIF Articles 30 and 50 Revisions**

The Section Commissioners are forwarding a proposal for consideration to revise CIF Bylaws 301, 302, 307-313 to Article 50, CIF Bylaw 500 series. The revisions are anticipated to be editorial with no substantive changes.

**VI. NBL NEW BUSINESS**

**A. NBL BY-LAWS REVIEW (Jan Smith Billing)**

**Passed unanimously**

Motion to support the adoption the North Bay League Bylaws. A copy of the Constitution and Bylaws is available on-line at [www.northbayleague.org](http://www.northbayleague.org)

*Motion: Ty Yanez, Ukiah*

*Second: Chris Giovannini, Montgomery*

**B. RATIONAL FOR ENTRY FEES TO NBL BASKETBALL CONTESTS (Kris Bertsch)--discussion**

**C. MEETING FOR DISCUSSION OF A POSSIBLE MOVE OF THE SOCCER SEASON OF SPORT TO THE WINTER (Kara Myers)**

Marie will set a date and facilitate a meeting to discuss this issue with all current NBL soccer coaches. The meeting will take place in January, 2014.

**D. OCR Information (Jan Smith Billing)**

Jan presented information obtained at the NIAAA Annual Conference in Anaheim. She will follow with more information from Zach Pelchat, OCR rep in SF. ADs are requested to forward questions/concerns to Jan.

**E. Other discussion**

**COMMISSIONERS' REPORT**

**• Upcoming NBL coach meetings:**

Sport	Day & Date	Time	Location
Boys' golf	Tuesday, Jan. 14	6:30 PM	Viking Room, Montgomery High
Boys' tennis	Thursday, Jan. 16	6:30 PM	Viking Room, Montgomery High
Baseball	Tuesday, Jan. 28	6:15 PM	Room 80, Montgomery High
Softball	Tuesday, Jan. 28	6:30 PM	Viking Room, Montgomery High
BB & SB Officials	Tuesday, Jan. 28	7:30 PM	Cafeteria, Montgomery High
Track & Field			
Badminton	Wednesday, Jan. 22	7:00 PM	Room 14, Montgomery High

**• NBL Basketball play-off dates**

Girls: Tuesday, February 18, 2014, 7:00 PM 1 vs. 4 at site of higher seed  
2 vs. 3 at site of higher seed

Boys: Wednesday, February 19, 2014, 7:00 PM 1 vs. 4 at site of higher seed  
2 vs. 3 at site of higher seed

Finals Saturday, February 22  
: Santa Rosa Junior College  
Girls beginning at 6:30 PM  
Boys beginning at 8:15 PM

Henri Sarlatte has agreed to be the site director for the NBL finals at SRJC.

**• Coach certification**—reminder that all coaches working with students must meet the mandated standards as per CIF bylaw 22.b **before** participating in any coaching activities. If self-reported, a first violation for a coach who participates while not being **completely certified** will be disqualified one day for every one day served as a non-certificated coach.

If the violation is reported by an outside source, coaches are penalized two days for every one day served as a non-certified coach.

- **Girls can wrestle in their league tournament**, which takes place the weekend after the girls' NCS championships. This answer is based on the interpretation that girls should have all of the same opportunities as the boys, including wrestling in their league tournament. While it is not a qualifier, since NCS has already taken place, their participation is permissible.
- **Wrestling physician clearance**—All student-athletes who are assessed at less than 7% body fat (males) and 12% (females) must have a physician clearance form signed by the assessor, the physician, the parent, the coach and the principal. This form must be turned into the NCS office and input online before the wrestler is cleared to compete. All assessments can take place up until January 15, 2014.
- The **Dual Team Wrestling Championships** are set for Dougherty Valley High School (D I and II East Bay) and McKinleyville High School (D II Redwood Empire/D III). The Dual Team Championships will be held on Saturday, February 15.
- The **Boys' Wrestling Tournament** will again take place at Newark Memorial High School. The North Coast Section will have three qualifiers for state in each weight class. The Boys' Wrestling Tournament dates are Friday and Saturday, February 28 and March 1.
- The **Girls' Wrestling Tournament** will take place this year at Pittsburgh High School. The North Coast Section will have three qualifiers for state in each weight class, plus will make up any voids from the LA Section. The Girls' Wrestling tournament dates are Friday and Saturday, February 14 and 15.
- **NCS/Les Schwab Tires Basketball Championships**—The NCS staff is making final arrangements on sites to be used during the NCS/Les Schwab Tires Basketball Championships. Arrangements include the possible use of St. Mary's College and several other high schools with facilities that have larger seating capacities and locations approximate to potential high seeded teams in the championship round. Neither the Oakland Oracle Arena nor the University of California is available for the NCS/Les Schwab Tires Basketball Finals this year. Championship dates are as follows:

<b>Divisions</b>	<b>Dates (Tues., Wed., Fri., Sat., Wed., and Sat.)</b>
Divisions I, II, III	Feb. 25, Feb. 28, March 5, March 7 or 8 (depending on facility availability)
Divisions IV, V, VI	Feb. 26, March 1, March 5, March 7 or 8 (depending on facility availability)

- **NFHS Network Selection Show**—NCS has partnered with NFHS Network to broadcast a selection show on seeding Sundays for the following sports: football, girls' and boys' basketball and softball. This is an exciting way to create more interest in the NCS Championships. Brackets for the above mentioned sports will be announced live through an online selection show. More information to follow.
- **NCS basketball and winter soccer at-large and seeding committee**—NCS staff has appointed the committee members to participate in the process of selection of at-large teams and seeding for the NCS basketball and winter soccer championships. Each participant has been sent information concerning their responsibilities, meeting date and internet locations where they can track potential teams, review records, head-to-head competition, common opponents, etc.
- **ELMER BROWN AWARD.** Current fall standings for the Elmer Brown Award of Excellence are as follows:

1	Dougherty Valley	38 points
2	Campolindo	28 points
3	Miramonte	25 points
4	Maria Carrillo	21 points

- As a reminder, **soccer uniform requirements** changed this past fall. The requirement for home games is **all white jerseys and socks**. Shorts can be any color. The requirement for away games is **dark jerseys and socks**. Shorts can

be any color. Solid white means exactly that, thin tradition non-white stripes along the shoulders or sleeves will not be permitted even though the jersey is predominantly white. This rule does not allow “predominantly white” jerseys; it only allows solid white jerseys for the home team. The rule does NOT allow a single thin stripe, or four thin strips, or one fat stripe. ONLY solid white jerseys and socks for the home team.

- **Final standings for the fall sportsmanship award:**

<b>BOYS</b>			<b>GIRLS</b>		
<b>Standing</b>	<b>School</b>	<b>Points</b>	<b>Standing</b>	<b>School</b>	<b>Points</b>
First	Cardinal Newman	55	First	Santa Rosa	89
Second	Casa Grande	48	Second	Montgomery	78
Third	Maria Carrillo	44	Third	Ukiah	72
Fourth	Santa Rosa	43	Fourth	Casa Grande	70
Fifth	Windsor	42	Fifth	Maria Carrillo	70
Sixth	Montgomery	37	Sixth	Windsor	63
Seventh	Ukiah	37	Seventh	Cardinal Newman	57
Eighth	Rancho Cotate	29	Eighth	Rancho Cotate	41

**Congratulations to the Cardinal Newman boys’ teams and the Santa Rosa girls’ teams for winning the Fall Sportsmanship Awards.**

**ADJOURNMENT**

Motion to adjourn the meeting

**Passed by consent**