

# NBL ATHLETIC DIRECTORS' MEETING MINUTES, October 10, 2012

## SUMMARY OF ACTION

MINUTE TOPIC		MAKER OF MOTION/SECOND	ACTION
I.	Roll		
II.	Public Input		None
III.	Minutes of previous meeting	MHS/RCHS	Approved, 8 - 0
IV.	NBL Old Business		
	A. NBL Directory		3 copies per school distributed at the meeting
V.	NBL New Business		
	A. Spring fees		Information
	B. Revision of 2012 - 2013 budget	Ukiah/MCHS	Approved, 8 - 0
	C. Coach/Officials meetings		Information item
	D. Post-season meets and tournaments		Information item
	E. CSADA recommendations		Information item
	F. NBL Board of Managers meeting—Monday October 15, 2012, 3:30 PM, MCHS		Information item
	G. MCHS violation Windsor violation		Discussion item
	H. NCS awards nominees		Information item
VI.	NCS Board of Managers		
	II. Consent agenda		No items removed from the consent agenda; all items supported unanimously
	V. Financial items		
	B. Fund Balance	MHS/Ukiah	Support, 8 - 0
	C. Audit	MHS/Ukiah	Support, 8 - 0
	D. Budget adjustments	MHS/Ukiah	Support, 8 - 0
	VI. Executive Committee		
	B. Appointments	MHS/Rancho	Support, 8 - 0
	D. Definitions of reps.		First reading
	E. Constitution revisions	MHS/Windsor	Support, 8 - 0
	VII. SAC		No items removed from the consent agenda
	VIII. Values and Ethics		No report
	IX. Alignment and classification		Information item
	X. Eligibility Committee		
	C. Grad progress waiver	MHS/RCHS	Support, 8 - 0
	E. Committee report		Information item
	XI. CIF items		
	A. Football bowl proposal	SRHS/RCHS	Support, 7 - 1
	B. 510 language	MHS/SRHS	Support, 8 - 0
	C. Budge revisions		Consent agenda
	D. Gender identity part.		Information item
	E. Definition of athletic		Information item

		mot. F. FB tie-breaker		Information item
	XII.	Other business— Realm Charter School	RCHS/MHS	Support, 8 - 0

# NORTH BAY LEAGUE ATHLETIC DIRECTORS' MEETING MINUTES

October 10, 2012

- I. Roll
- II. Public Input
- III. Approval of previous meeting minutes
- IV. NBL Old Business
  - A. NBL Directory: 3 copies per school
- V. NBL New Business
  - A. Spring fees: distributed to all schools; payment due to NBL immediately
  - B. Revision of 2012 – 2013 budget: \$600 to be used by commissioner for discretionary funds to be used for coaches/AD's who assist in NBL events.

*Rationale: Marie is satisfied with her salary and would like to use the additional money to pay personnel who assist her in running league events.*
  - C. Coaches/Officials meetings
    - a. Basketball—Wednesday, October 24 at Montgomery High School; NBL coaches will meet in Teachers' Dining Room at 6:30 PM; Officials and coaches will meet in the Montgomery Cafeteria at 7:30 PM.
    - b. Wrestling—Thursday, November 1 at Santa Rosa High School, in Room 7. All wrestling schedules need to be sent to the wrestling officials association. NBL coaches will meet at 6:30 PM and the meeting with the officials will follow at approximately 7:30 PM.
  - D. NBL post-season meets and tournaments
    - a. **Girls' golf:** NBL tournament will be held on Monday, October 15 at 12:30 PM at the Bennett Valley Golf Course. The site director will be Mike Jonas.
    - b. **Cross country:** NBL meet will be held on Friday, November 2 at Spring Lake. The host school for this event will be Cardinal Newman. Coaches meet at 1:40; JV girls run at 2:00; JV boys start at 2:40; varsity girls run at 3:15 and varsity boys run at 3:45.
    - c. **Girls' tennis:** The NBL singles tournament will be held on Wednesday, October 17 and Thursday, October 18 at Santa Rosa High School. The host school for this event will be Montgomery. Coaches will meet at 1:30 PM and matches will begin at 2:00 PM. PLEASE do not arrive at SRHS early on the 17<sup>th</sup> because of a district-wide disaster drill. After 1:00 PM should be fine.
    - d. **Girls' tennis:** The NBL doubles tournament will be held on Wednesday, October 24 and Thursday, October 25 at Santa Rosa High School. The host school for this event will be Ukiah. Coaches will meet at 1:30 PM and matches will begin at 2:00 PM.
  - E. Recommendations for the CSADA Athletic Director of the Year and Rookie Athletic Director of the Year are still being requested.
  - F. Principals/Athletic Directors meeting: Monday, October 15, 2012, 3:30 PM at the Maria Carrillo High School Library.
  - G. Maria Carrillo self-reported violation of NCS Constitution and General By-law 218.A.4. Use of an ineligible JV boys' soccer player. Match has been forfeited the match. They have also come up with remedies to make sure that this does not happen again. Windsor also discussed the use of an ineligible player. These issues will be discussed in more detail at the upcoming principal's meeting.
  - H. Nominees are being solicited for the NCS Phil Hempler Award, NCS Honor Coaches, CIF Distinguished Service Award, and NCS service award
- VI. NCS Board of Managers
  - V. Financial Items
    - B. Fund Balance—request an NCS SAC agenda item: better compensation for NCS event workers
    - C. 2010 – 2012 Audit

- D. 2012 – 2013 Budget Adjustments
- VI. Executive Committee
  - B. Recommended Appointments to the NCS Executive Committee by President McNamara
  - D. Definitions of Representatives to the Board of Managers—first reading
  - E. Revisions to NCS 34.A.15; 102.E and 104
- VII. Sports Advisory Committee—all items on consent agenda
- VIII. Values and Ethics—no report
- IX. Alignment and Classification—Information item
- X. Eligibility Committee
  - A. Review of transfer data through September 30—information item
  - B. Review of NCS Transfer eligibility and hearing appeal data—information item
  - C. Staggering of Eligibility Waivers—consent agenda

*Rationale: The effect of establishing a schedule will allow students planning to participate in a fall sport to be considered first, at the beginning of the school year. The schedule does not mean that NCS staff may work ahead of the above schedule, but will prioritize according to the schedule.*

- D. Progress towards graduation adjustment for Camp Sweeney.

*Rationale: Camp Sweeney is a juvenile court school where juvenile system students who qualify based on grades and behavior are allowed to attend until their release. The effect of this action would be to allow the Camp Sweeney principal to make the evaluation regarding progress towards graduation, which is the current State CIF rule.*

- E. Eligibility Committee report—information item
- XI. CIF Items
  - A. State Football Bowl Proposal: supported sending delegates to oppose this motion
  - B. Southern Section Recommendation regarding CIF 510 language: supported sending delegates to oppose this motion
  - C. Budget Revisions—Consent agenda
  - D. Gender Identify Participation—information Item
  - E. Definition of Athletic Motivation—information item
  - F. Statewide football tie-breaker—first reading
 

*This is the National Federation Tie-breaker recommendation as noted in Rue 3-1-1 for use statewide. It should be noted that the procedures are spelled out in detail in the NF rule book and would provide consistency statewide in interpretation should any questions or concerns be forthcoming by officiating organizations statewide.*

- XII. Other Business
  - A. New membership—Realm Charter School

- XIII. Closed session
- XIV. Report of action taken in closed session
- XV. Staff reports
- XVI. Presentations
  - Pete Dardis—official
  - Chuck Davison—CMC Commissioner

## VII New business

- Ukiah had five questions:
  1. Does any one have a club bowling team? No
  2. Where do gate receipts go? Deposit into ASB
  3. Who gets snack bar proceeds? Varies school by school
  4. Does any school offer a 0 period class? Most schools have some offerings
  5. How do Boosters give money to sports? Some pay for materials, some put it into an ASB account
- Discussion of sports fees and donations

- Ukiah also complimented the MCHS JV volleyball team for sportsmanship and CNHS for their quick response in dealing with a theft during a football game.
- How are schools accountable for monies at school events? i.e., monies earned in camps, in snack bars, sales, etc.
- Gate admission fees for football basketball are \$7 general and \$5 for seniors and students with ASB cards and children 12 and under. Gate admission fees for all other sports are \$5 and \$3.
- Can we have some consistency in start times for soccer? Recommended that specific start times for soccer be established. Recommended start times are 4:00 PM and 6:00 PM. This will be added to the NBL principals' agenda. Implementation July 1, 2013.
- Athletic directors would like a uniform gate admission policy for the NBL. Marie and Jan will solicit information from NBL member schools and then present a proposal at the winter Board of Managers' meeting. This fee schedule will take place July 1, 2013. It is also recommended that the NBL and SCL coordinate the fee schedule. Take into consideration various levels of admission—general, senior, children, students with or without ASB card.
- There will be no complimentary lunch available at the NBL girls' golf tournament.
- All of Casa Grande's wrestling matches will be held at the Armory gymnasium. Rick will email directions to all schools.
- Russ will be sending out a swim team schedule shortly. There will be a swim coach meeting on Tuesday, December 11 at 7:00 PM at Eugenia Brown's home.
- Jan Smith Billing has been hired as the North Bay League assistant commissioner.

The regular meeting of the North Bay League Athletic Directors was called to order at 9:35 AM by NBL Commissioner Marie Sugiyama on October 10, 2012 at the home of Eugenia Brown. The meeting was adjourned at 11:25 AM.

### SCHOOLS AND REPRESENTATIVES

**Cardinal Newman High School**  
Jerry Bonfigli, Athletic Director

**Rancho Cotate High School**  
Henri Sarlatte, Athletic Director

**Casa Grande High School**  
Rick O'Brien, Athletic Director

**Santa Rosa High School**  
Gary Dellapere, Athletic Director  
Jake Fitzpatrick, Athletic Director

**Maria Carrillo High School**  
Jerry Deakins, Athletic Director  
Kara Myers, Athletic Director

**Ukiah High School**  
Ty Yanez, Athletic Director

**Montgomery High School**  
Chris Giovannini, Athletic Director  
Dean Haskins, Athletic Director

**Windsor High School**  
Joe Stadum, Athletic Director

**STAFF:**

Marie Sugiyama, NBL Commissioner of Athletics  
Jan Smith Billing, Assistant NBL Commissioner

**Guest:** Russ Peterich, SRCS Athletic Director