

# NORTH BAY LEAGUE BOARD OF MANAGERS MINUTES

Monday, October 15, 2012, 3:30 PM

Maria Carrillo High School Library

## I. PUBLIC COMMENTS

There were no persons present wishing to speak on any item on the agenda, or comment on the policies and practices of the North Bay League.

## II. MINUTES OF SEPTEMBER 6, 2012 MEETING

### ACTION

**PASSED 8 – 0**

### MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 6, 2012 MEETING

*Motion: Randy Burbank, MCHS Assistant Principal*

*Second: Laurie Fong, MHS Principal*

## III. NBL NEW BUSINESS

### A. Spring Fees

#### INFORMATION

Bills for spring fees were distributed at the athletic director's meeting. Payment due to NBL immediately.

### B. Revision of 2012 – 2013 Budget

#### ACTION

**PASSED 8 - 0**

#### MOTION TO APPROVE THE REVISED BUDGET AS PRESENTED AT THE MEETING

Rationale: Marie is satisfied with her current salary and would like to use the addition \$600 she would have Received to pay NBL tournament assistants or site directors.

*Motion: Laurie Fong, MHS Principal*

*Second: Randy Burbank, MCHS Assistant Principal*

### C. Coaches/Officials Meetings

#### INFORMATION

Commissioner Marie Sugiyama reviewed information regarding upcoming meetings.

- a. Basketball—Wednesday, October 24 at Montgomery High School  
NBL coaches will meet in the Teachers' Dining Room at 6:30 PM  
Officials and coaches will meet in the Montgomery Cafeteria at 7:30 PM
- b. Wrestling—Thursday, November 1 at Santa Rosa High School, Room 7  
Officials will meet with coaches at 6:30 PM  
NBL coaches meeting will follow at approximately 7:45 PM
- c. Swimming and diving—Tuesday, December 11, 7:00 PM at the home of Eugenia Brown

### D. Post-season meets and tournaments

#### INFORMATION

Commissioner Marie Sugiyama reviewed information regarding upcoming NBL tournaments.

- a. **Girls' Golf:** NBL tournament will be held on Monday, October 15 at 12:30 PM at the Bennett Valley Golf Course. The site director will be Mike Jonas.
- b. **Cross Country:** NBL meet will be held on Friday, November 2 at Spring Lake. The host school for this event will be Cardinal Newman. Coaches will meet at 1:40; JV girls run at 2:00 PM; JV boys start at 2:40 PM; varsity girls run at 3:15 PM; varsity boys run at 3:45 PM.
- c. **Girls' Tennis:** The NBL singles tournament will be held on Wednesday, October 17 and Thursday, October 18 at Santa Rosa High School. The host school for this event will be Montgomery. Coaches will meet at 1:30 PM and matches will begin at 2:00 PM. Schools are not to arrive earlier than 1:00 PM on Wednesday, October 17 due to a disaster drill that will be in operation.
- d. **Girls' Tennis:** The NBL doubles tournament will be held on Wednesday, October 24 and Thursday, October 25 at Santa Rosa High School. The host school for this event will be Ukiah. Coaches will meet at 1:30 PM and matches will begin at 2:00 PM.

**E. Recommendations  
INFORMATION**

Commissioner Marie Sugiyama solicited recommendations for the CSADA Athletic Director of the Year and Rookie Athletic Director of the Year as well as recommendations for the NCS Phil Hempler Award, NCS Honor Coaches, NCS Service Award, and CIF Distinguished Service Award.

**F. Use of Ineligible athlete by Maria Carrillo High School  
ACTION**

**PASSED 8 - 0**

**MOTION TO APPROVE PENALTIES AND REMEDIES PROPOSED BY MARIA CARRILLO HIGH SCHOOL FOR THE USE OF AN INELIGIBLE PLAYER IN A JV BOYS' SOCCER MATCH VS. ELSIE ALLEN ON SEPTEMBER 28, 2012.**

*Motion: Dennis Willeford, Ukiah Principal*

*Second: Laurie Fong, Montgomery Principal*

**G. Use of an ineligible athlete by Windsor High School  
ACTION**

**PASSED 8 - 0**

**MOTION TO APPROVE PENALTIES AND REMEDIES PROPOSED BY WINDSOR HIGH SCHOOL FOR USE OF AN INELIGIBLE PLAYER IN A JV GIRLS' SOCCER MATCH VS. ANALY HIGH SCHOOL IN AUGUST, 2012.**

*Motion: Dennis Willeford, Ukiah Principal*

*Second: Stefan Owens, Casa Grande Assistant Principal*

**V. NCS BOARD OF MANAGERS AGENDA ITEMS**

**V. Financial Items**

**A. September Balance Sheet  
INFORMATION**

The NCS September balance sheet is provided as information.

**B. Fund Balance  
ACTION**

**PASSED 8 - 0**

**MOTION TO INSTRUCT DELEGATES TO APPROVE THE FUND BALANCE REPORT AS PRESENTED BY THE EXECUTIVE COMMITTEE.**

*Motion: Laurie Fong, Montgomery Principal*

*Second: Dennis Willeford, Ukiah Principal*

**C. 2011 - 2012 Audit  
ACTION**

**PASSED 8 - 0**

**MOTION INSTRUCT DELEGATES TO APPROVE THE NCS AUDIT AS PRESENTED BY REGALIA AND ASSOCIATES**

*Motion: Laurie Fong, Montgomery Principal*

*Second: Chris Vetrano, Windsor Vice Principal*

**D. 2012 - 2013 Budget Adjustment Items  
ACTION**

**PASSED 8 - 0**

**MOTION TO INSTRUCT DELEGATES TO APPROVE THE NCS BUDGET ADJUSTMENT ITEMS AS PROPOSED BY THE EXECUTIVE COMMITTEE.**

*Motion: Bob Steffan, Rancho Cotate Principal*

*Second: Randy Burbank, Maria Carrillo Assistant Principal*

**VI. Executive Committee**

**A. 2012 – 2013 Targets**

**CONSENT**

**PASSED 8 - 0**

**MOTION TO INSTRUCT DELEGATES TO LEAVE THE TARGET ITEMS ON THE CONSENT AGENDA**

Motion to leave the target items on the Consent Agenda

2012 – 2013 Targets

- Development of a two-page, four-color handout concerning performance enhancing drugs.
- Development of a two-page, four-color handout concerning cheating, unsporting behavior, and others sportsmanship issues.
- Planning for the 100-year Anniversary of NCS, CIF

On-going Targets

- Development of the North Coast Section Athletic Directors' Association
- Digital conversion NCS records, files, history, etc.
- Development of the history of North Coast Section, CIF
- Development of a list of potential NFHS Hall of Fame nominees at the student-athlete, coach, official, and contributor levels.

*Motion: Laurie Fong, Montgomery Principal*

*Second: Bob Steffan, Rancho Cotate Principal*

**B. Recommended Appointments to the NCS Executive Committee**

**ACTION**

**PASSED 8 - 0**

**MOTION TO INSTRUCT DELEGATES TO APPROVE THE RECOMMENDED APPOINTMENTS TO THE NCS EXECUTIVE COMMITTEE**

Superintendent's Representative – Mr. Eric Volta, Superintendent, Liberty Union High School District

CSBA Representative – Ms. Lynette Carrillo, School Board member, Middletown USD

Class A Representative – Dr. Mark Ryan, Principal, Oakland Military Institute, BCL

Region I Representative – Mary Ann Valles, Principal, Castro Valley High School, WACC

*Motion: Laurie Fong, Montgomery Principal*

*Second: Dennis Willeford, Ukiah Principal*

**C. Representatives to the CIF Federated Council Meeting**

**CONSENT**

**PASSED 8 - 0**

**MOTION TO INSTRUCT DELEGATES TO LEAVE THE RECOMMENDATIONS FOR REPRESENTATIVES TO THE CIF FEDERATED COUNCIL MEETING ON THE CONSENT AGENDA**

**Delegates to the State CIF Federated Council Mtg.**

Amy McNamara

Richard Graey

Wendell Greer

Chris Heller

\*The expenses of the fourth representative are the responsibility of the section

*Motion: Laurie Fong, Montgomery Principal*

*Second: Alan Nealley, Santa Rosa Assistant Principal*

**D. Definitions of Representatives to the Board of Managers**

**FIRST READING**

First Reading; The Board of Managers will be asked in January to vote on the proposed language below defining representative to the Board of Managers.

30. REPRESENTATIVE TO THE BOARD OF MANAGERS

- A. Board of Managers Representatives
1. The government of this Section shall be vested in a Board of Managers that shall consist of Members including representatives from each league in the Section, four district superintendents' representatives, six representatives of public school boards, two representatives of private schools, one female representative, one representative of under-represented populations, the NCS Past-President, the NCS President-elect and the NCS President (non-voting except in the event of a tie vote). **Representatives who are currently employed or elected serving in positions serving grades 9 – 12 are recommended, but not required. The following outlines in greater detail selection of these representatives.**
    - a. The representatives from leagues in the Section shall be duly elected representatives of their Leagues.
      - 1) Two representatives from each of the following athletic leagues: Bay Counties, Bay Counties Central, Bay Counties East, Bay Counties West, Bay Valley , Diablo Foothill Diablo Valley, East Bay, Humboldt-Del Norte, Marin County, Mission Valley, North Bay, North Central I, North Central II, North Central III, Tri-County, Sonoma County and West Alameda County Conference.
  2. A district superintendents' representative will be elected from and by superintendents of the school districts that operate NCS member schools in each of the following geographical areas:
    - a. Alameda County
    - b. Contra Costa County
    - c. Marin and Sonoma Counties
    - d. Napa, Lake, Mendocino, Humboldt, and Del Norte Counties

**It is recommended that the following parameters be considered when selecting a representative:**

    - 1) **The district superintendents' representative must be in a current role performing the daily responsibilities associated with the title of the organization (i.e., the superintendents' representative must be an active superintendent). If the status of the representative changes in such a manner so that the representative is no longer in an active role that truly reflects the general membership of the represented organization the organization must replace the representative with one who is in such a role.**
    - 2) **The district superintendent must be selected from superintendents that serve grade 9 -12 students.**
    - 3) **If the organization is not able to find a superintendent that adheres to the parameters in one and two above then district superintendents will be allowed to appoint an individual district superintendents believe would serve the best interest of the superintendents in their geographical area.**
  3. Public School Boards' representatives shall be elected **from** and instructed by the school Boards association which ~~serves the respective California School Board Association sub-region as stated below. If there is not a local school board association which represents the entire sub-region, then representatives will be elected from and instructed by the local sub-region of the California School Boards Association Delegate Assembly:~~
    - a. One representative from Sub-region 1A, representing Humboldt and Del Norte Counties
    - b. One representative from Sub-region 1B, representing Mendocino and Lake Counties
    - c. One representative from Sub-region 3A, representing Sonoma County
    - d. One representative from Sub-region 3D, representing Marin County
    - e. One representative from Sub-region 7A, representing Contra Costa County
    - f. One representative from Sub-region 7B, representing Alameda County

**It is recommended that the following parameters must be considered when selecting a representative:**

    - 1) **The Public School Boards' representative must be in a current role performing the daily responsibilities associated with the title of the organization (i.e., the Public School Boards' representative must be an active board member). If the status of the representative changes in such a manner so that the representative is no longer in an active role that truly reflects the general membership of the represented organization, the organization may replace the representative with one**

*who is in such a role or allow the representative to complete their term of office*

2) *The Public School Boards' representative must be selected from serving public school board members who represent grade 9-12 students.*

3) *If the California School Board Association sub-region is not able to find a public school board representative that adheres to the parameters in one and two above then the California School Board Association sub-region will be allowed to appoint an individual they believe would serve the best interest of the California School Board Association sub-region.*

4. Two representatives of private schools shall be elected and instructed by the private school members of the North Coast Section.

a. One representative from Catholic schools

b. One representative from non-Catholic private schools

5. A female representative

6. A representative of under-represented populations

7. The NCS Past-President

8. The NCS President-elect

9. The NCS President (non-voting except in the event of a tie vote)

B. These representatives shall be elected for terms of not more than three years.

E. Revisions to NCS 34.A.15; 102.E and 104

ACTION

PASSED 8 – 0

MOTION TO INSTRUCT DELEGATES TO APPROVE THE REVISIONS TO THE NAMED SECTIONS OF THE NCS CONSTITUTION.

Review of NCS 34.A.15, 102.E and 104

34.A.

15. Commissioner

a. To employ a commissioner *and approve his or her contract.*

b. To determine the yearly salary of the Commissioner *as outlined in the financial procedures manual.*

102.E.

*j. Conduct an annual evaluation of the Commissioner as outlined in his or her contract.*

*k. To create an effective timeline and process for the hiring of the Commissioner by the Board of Managers, including developing a contract for review by legal counsel and approval by the Board of Managers.*

104. COMMISSIONER

A. The Commissioner shall keep a complete record of all business at each meeting of the Executive

**15th and addressed to his/her last known address.**

- B. It shall be the duty of the Commissioner to receive and take charge of all money and deposit the same in a bank designated by the President and Board of Managers. He/she shall have charge of all emblems and other properties belonging to the Section. The Commissioner shall pay all bills of the Section, immediately after they have been approved, by drawing a check on the bank of deposit. At the first meeting of the Board of Managers, he/she shall submit a written report showing the receipts and disbursements of the previous year and the bank balance on hand.
- C. It shall be the duty of the Commissioner and the Executive Committee to hire those individuals that are authorized in the budget as passed by the Board of Managers.
- D. The Commissioner is authorized to employ an office staff and specialists to carry out those duties assigned to him/her by the Board of Managers. Employment of office staff and specialists must be consistent with the approved Section budget.
- E. The Commissioner shall be a non-voting, ex-officio member of the Executive, Eligibility, Alignment & Classification and Sports Advisory Committees.
- F. The Commissioner is authorized to interpret the North Coast Section, C.I.F. Constitution, Bylaws, and Board of Managers regulations, and when requested, to issue such office interpretations in writing to all NCS leagues. When requested, the Commissioner will report any official interpretations issued at Subsequent NCS Executive Committee meetings for its review and consideration.

*Motion: Randy Burbank, Maria Carrillo Assistant Principal*

*Second: Alan Nealley, Santa Rosa Assistant Principal*

## **VII. Sports Advisory Committee**

### **A. Badminton League Entries Adjustment**

#### **CONSENT**

**PASSED AT THE SEPTEMBER 6 NBL BOM MTG.**

**MOTION TO RECOMMEND REVISION TO SPORTS & GENERAL RULINGS HANDBOOK BYLAW 14.302 TO INCLUDE THE DEFINITION OF A TEAM IN BADMINTON WAS MADE AND PASSED AT THE SEPTEMBER 6 NBL BOM MTG. DELEGATES ARE INSTRUCTED TO LEAVE THIS ITEM ON THE CONSENT AGENDA.**

#### **14.302H Entries**

Entries to the NCS/Les Schwab Tires Badminton Championship must be received by the Entry Coordinator,

from the league commissioners or their designated representatives, no later than the Wednesday prior to the

Championships. The following formula should be used to determine entries into the NCS/Les Schwab Tires

Badminton Championships.

NOTE: Definition of a team: A team must consist of at least 12 players.

- a) If a league fields 1 badminton team, it will receive 1 entry.
- b) If a league fields 2-3 badminton teams, it will receive 2 entries.
- c) If a league fields 4 - 5 badminton teams, it will receive 3 entries.
- d) If a league fields 6 - 7 badminton teams, it will receive 4 entries.
- e) If a league fields 8-9 or more badminton teams, it will receive 5 entries.
- f) If a league fields or more badminton teams, it will receive 6 entries.
- g) For those leagues that have athletes placed in their league tournament for the purpose of qualifying for the

NCS/Les Schwab Tires Badminton Championships, all of the top qualifying entries will go to the league's qualifying players. If the supplemental athlete places first in the league tournament, and the second place finisher is a non-supplemental athlete, then the second place finisher will be considered a league champion for

purposes of development of the NCS/Les Schwab Tires Badminton tournament bracket.

**PENALTY FOR VIOLATION:** Failure of a league to submit entries by the stated deadline above will disqualify

entries from the offending league. (Board of Managers 1/19/07)

Rationale: NCS has a maximum number of contests that a school can play. A forfeit should count against this

number. It is the responsibility of the coach to make sure they do not exceed that number. If they do, they should be penalized for breaking the bylaw.

**Immediate Implementation**

**B. Volleyball Warm-up Format**

**CONSENT**

**PASSED AT THE SEPTEMBER 6 NBL BOM MTG.**

**MOTION TO SUPPORT THE REVISION OF SPORTS AND GENERAL RULING HANDBOOK BYLAW 26.601. DELEGATES ARE INSTRUCTED TO LEAVE THIS ITEM ON THE CONSENT AGENDA.**

**26.601H Warm-up Period**

b) The warm-up period shall be divided as follows:

- a. First nine 10 minutes; the serving team shall have the entire court
- b. Second nine 10 minutes; the team receiving the choice of side shall have the entire court
- c. Remaining two minutes; common usage of the court by both teams.

**Immediate Implementation**

**C. NCS Doubles Entries, 24.205H**

**CONSENT**

**PASSED AT THE SEPTEMBER 6 NBL BOM MGT. DELEGATES ARE INSTRUCTED TO LEAVE THIS ITEM ON THE CONSENT AGENDA.**

**MOTION TO REVISE SPORTS & GENERAL RULINGS HANDBOOK BYLAW 24.505H** Motion to revise Sports & General Rulings Handbook Bylaw 24.505H (CONSENT from Tennis Mgmt. Comm.)

**24.505H Entries**

c) The doubles teams' bracket shall be filled to 16 places for Division I and 8 places for Division II using the second place doubles team **and an alternate doubles team** from leagues according to a league rotation.\*

The rotation of second place **and alternate** doubles teams from leagues rotates from year to year. The current order is listed in the current NCS Tennis Championships Bulletin).

Rationale: To ensure that the doubles bracket is filled, the tennis management committee would like to allow leagues the ability to field an alternate doubles team, if necessary. Leagues would decide how the doubles team would be selected. The selection process would follow the existing format: each league receives its automatic entry, then the league rotation is followed to place the second place doubles teams. If there are still additional spots to be filled, the league rotation is followed to place the alternate doubles teams until the bracket is full.

**Immediate Implementation**

**D. Proposal from the DFAL to add a first round championship date in boys' volleyball**

**CONSENT**

**PASSED AT THE SEPTEMBER 6 NBL BOM MTG.**

**MOTION TO ADOPT AN ADDITIONAL DATE FOR FIRST ROUND GAMES DURING THE NCS BOYS' VOLLEYBALL CHAMPIONSHIPS. DELEGATES ARE INSTRUCTED TO LEAVE THIS ITEM ON THE CONSENT AGENDA.**

The DFAL would like to propose to SAC that the section have the option of holding first round and semi-final games of NCS Boys Volleyball on either Tuesday or Wednesday to accommodate the many spring activities.

<b>BOYS VOLLEYBALL</b>	<b>2012 – 2013</b>	<b>2013 – 2014</b>	<b>2014 - 2015</b>
Deadline for leagues to determine qualifiers	May <del>10</del> 4	May 9	May 8
Final date for competition other than	May <del>10</del> 4	May 9	May 8

NCS/Les Schwab Tires of CIF Championships At-large and Seeding	May <del>11, 5</del>	May 10	May 9
NCS/Les Schwab Tires Championships (1 <sup>st</sup> , Semifinal and Championship Rounds in Division I, II, and III Northern California Championship	May <del>10, 17, 19, 22, 24, 25</del> May 7,8,10,11,14,15, 17,18	May 13, 14, 16, 17, 20, 21, 23, 24	May 12, 13, 15, 16, 19, 20, 22, 23
	May 21, 23, 25	May 27, 29, 31	May 26, 28, 30

Rationale: Schools in the DFAL, and possibly other leagues, have many activities in the spring. With no option of alternate days, athletes are forced to choose whether they compete in the NCS playoffs or one of their other school activities (plays, concerts, etc). Because these activities are often tied to mandatory class participation activities, athletes are placed in a very difficult position.

***Immediate Implementation***

**IX. Alignment and Classification**

**A. Report from the Alignment & Classification Committee  
INFORMATION**

1. Revision of the Alignment and Classification Handbook
2. Discussion of the competitive anomaly by-law

**X. Eligibility Committee**

**A. Review of 2012 – 2013 NCS Transfer Eligibility Data through September 30, 2012  
INFORMATION**

**B. Review of the 2011 – 2012 NCS Transfer Eligibility and Hearing Appeal Data  
INFORMATION**

**C. Staggering of Eligibility Waiver Applications  
CONSENT**

**PASSED 8 - 0**

**MOTION TO INSTRUCT DELEGATES TO SUPPORT THE FOLLOWING CALENDAR OF SUBMISSION OF ELIGIBILITY WAIVER APPLICATIONS AT THE BEGINNING OF THE SCHOOL YEAR BY LEAVING THIS ITEM ON THE CONSENT AGENDA.**

Eligibility waivers may be submitted to the NCS Office starting August 1st of each calendar year.  
Eligibility

waivers will only be considered according to the following timeline:

- a. Students planning to participate in a fall sport – August 1st of each school year.
- b. Students planning to participate in a winter sport but not a fall sport – September 15th of each school year.
- c. All other students seeking eligibility waivers – October 15th of each school year.

The above schedule will allow students planning to participate in a fall sport to be considered first, at the beginning of the school year. The schedule does not mean that NCS staff may work ahead of the above schedule, but will prioritize according to the schedule.

*Motion: Alan Nealley, Santa Rosa Assistant Principal*

*Second: Laurie Fong, Montgomery Principal*

**D. Progress Towards Graduation Adjustment for Camp Sweeney  
ACTION**

**PASSED 8 - 0**

**MOTION TO INSTRUCT DELEGATES TO SUPPORT THE ACTION BY THE EXECUTIVE COMMITTEE TO GRANT CAMP SWEENEY EXEMPTION TO NCS BYLAW 205.b(1).C.(i) and (ii)**

The effect of this action would be to the allow Camp Sweeney principal to make the evaluation regarding



progress towards graduation, the current State CIF rule.

*Motion: Randy Burbank, Maria Carrillo Assistant Principal*

*Second: Stefan Owens, Casa Grande Assistant Principal*

**E. Eligibility Committee Report  
INFORMATION**

Sue Keller will report on the recent NCS Eligibility Committee meeting.

**XI. CIF ITEMS**

**A. STATE FOOTBALL BOWL PROPOSAL  
ACTION**

**PASSED 8 - 0**

**MOTION TO INSTRUCT DELEGATES TO VOTE TO SEND CIF DELEGATES TO OPPOSE THE SOUTHERN SECTION'S RECOMMENDATION TO REVISE THE STATE BOWL CHAMPIONSHIPS**

*Motion: Graham Rutherford, Cardinal Newman Principal*

*Second: Alan Nealley, Santa Rosa Assistant Principal*

**B. Southern Section Recommendation Regarding CIF 510 Language  
CONSENT**

**PASSED 8 - 0**

**MOTION TO INSTRUCT DELEGATES TO VOTE TO SEND CIF DELEGATES TO OPPOSE THE SOUTHERN SECTION'S RECOMMENDATION THAT ACTION BE TAKEN TO REMOVE ALL REFERENCES FROM THE STATE CIF CONSTITUTION REGARDING ATHLETIC MOTIVATION OR TRANSFERS FOR ATHLETIC REASONS BY LEAVING THIS ITEM ON THE CONSENT AGENDA.**

*Motion: Laurie Fong, Montgomery Principal*

*Second: Graham Rutherford, Cardinal Newman Principal*

**C. Budget Revisions  
CONSENT**

**PASSED 8 - 0**

**MOTION TO LEAVE THIS ITEM INSTRUCTING DELEGATES TO VOTE TO SEND CIF DELEGATES TO SUPPORT THE 2012 - 2013 BUDGET REVISIONS BY LEAVING THIS ITEM ON THE CONSENT AGENDA.**

*Motion: Alan Nealley, Santa Rosa Assistant Principal*

*Second: Bob Steffan, Rancho Cotate Principal*

**D. Gender Identity Participation  
FIRST READING**

State CIF staff will be providing language concerning specific wording and administrative regulations to assist schools and school districts to ensure that transgender student-athletes have a fair, respectful and legal process and access to education based athletic activities.

**New CIF Bylaw**

**300 D. Gender Identity Participation**

Participation in interscholastic athletics is a valuable part of the educational experience for all students.

All

students should have the opportunity to participate in CIF activities in a manner that is consistent with their

gender identity, irrespective of the gender listed on a student's records. Should any questions arise whether a student's request to participate in a sex-segregated activity consistent with his or her gender identity is bona fide, a student may seek review of his or her eligibility for participation.

**E. Definition of Athletic Motivation  
FIRST READING**

Section Commissioners will provide language to define athletic motivation. The Section Commissioner's

meeting is Tuesday and Wednesday, October 2 and 3. Information will be forwarded prior to the meeting.

**F. Statewide Football Tie-Breaker**

**FIRST READING**

Motion to adopt a statewide football tie-breaker rule.

All varsity contests (non-league, league, playoffs, CIF Regional and State Football Championship Bowl Games) that end in a tie at the end of regulation will be played to a conclusion (a winner and loser) using the 10-yard line overtime procedure as stated in the National Federation Rules Book (p. 89-91) as allowed by Rule 3-1-1,

Note.

Currently the State CIF is using the National Federation recommended 10- yard tie-breaker in the state bowl championship contests. At the CIF Football Advisory Committee meeting it was noted that Sections have a variety of procedures in place. Most sections leave it to the leagues to decide the procedure during the regular season with either the 10-yard or 25-yard procedure in place for playoffs. In some cases sections have mandated the 10-yard tie-breaker for all football games played in the section.

Currently, the State CIF Executive Committee feels that a consistent statewide procedure needs to move forward following a review of section procedures and input from the Football Advisory Committee.

The following tie-breaking procedures are in place in the Sections:

Central: 25-yard for all varsity contests

Central Coast: 10-yard for all varsity contests

Los Angeles City: 25-yard for all varsity contests

North Coast: 10-yard for playoffs – League decision otherwise

Northern: 10-yard for all varsity contests

Oakland: 10-yard for all varsity contests

Sac-Joaquin: 10-yard for all varsity contests

San Diego: 25-yard for all varsity contests

San Francisco: 10-yard for all varsity contests

Southern: 25-yard for playoffs – League decision otherwise

Following committee discussion and section input, the Advisory Committee is recommending that the state move forward with the National Federation Tie-Breaker recommendation as noted in Rule 3-1-1- Note., for use statewide. It should be noted that the procedures are spelled out in detail in the NF Rule Book (page 38 in 2011) and would provide consistency statewide in interpretation should any questions or concerns be forthcoming by officiating organizations statewide.

**XII. OTHER BUSINESS**

**A. New Membership—Realm Charter School**

**ACTION**

**PASSED 8 - 0**

**MOTION TO INSTRUCT DELEGATES TO LISTEN TO THE DISCUSSION AND VOTE THEIR CONSCIENCE**

*Motion: Alan Nealley, Santa Rosa Assistant Principal*

*Second: Graham, Rutherford, Cardinal Newman Principal*

**VI. NEW BUSINESS**

**A. Draw for Fall, Winter and Spring Play-offs**

**Fall:**

- 1 Cardinal Newman
- 2 Maria Carrillo
- 3 Santa Rosa
- 4 Montgomery
- 5 Casa Grande
- 6 Windsor
- 7 Rancho Cotate
- 8 Ukiah

**Winter:**

- 1 Casa Grande
- 2 Rancho Cotate
- 3 Windsor
- 4 Cardinal Newman
- 5 Ukiah
- 6 Maria Carrillo
- 7 Santa Rosa
- 8 Montgomery

**Spring:**

- 1 Santa Rosa
- 2 Cardinal Newman
- 3 Casa Grande
- 4 Rancho Cotate
- 5 Montgomery
- 6 Maria Carrillo
- 7 Ukiah
- 8 Windsor

**B. Meeting date for Sportsmanship Committee**

Jan will begin with an e-mail ASAP

**C. Girls' soccer schedule**

Athletic Directors are directed to work with boys' and girls' soccer coaches to explore possibilities for a new schedule to avoid conflict with football every Friday night.

The regular meeting of the North Bay League Board of Managers was called to order by President Rand Van Dyke at 3:40 PM on October 15, 2012 at the Maria Carrillo High School Library, Santa Rosa, CA.

**VII. Motion to Adjourn at 4:40 PM**

**PASSED 8 - 0**

*Motion: Alan Nealley, Santa Rosa Assistant Principal*

*Second: Laurie Fong, Montgomery Principal*

## SCHOOLS AND REPRESENTATIVES

### **Cardinal Newman High School**

Graham Rutherford, Principal  
Jerry Bonfigli, Athletic Director

### **Casa Grande High School**

Stefan Owens, Assistant Principal  
Rick O'Brien, Athletic Director

### **Maria Carrillo High School**

Rand Van Dyke, Principal  
Randy Burbank, Assistant Principal  
Kara Myers, Athletic Director

### **Montgomery High School**

Laurie Fong, Principal  
Dean Haskins, Athletic Director

### **Rancho Cotate High School**

Bob Steffan, Principal

### **Santa Rosa High School**

Alan Nealley, Assistant Principal  
Gary Dellapere, Athletic Director

### **Ukiah High School**

Dennis Willeford, Principal

### **Windsor High School**

Chris Vetrano, Vice Principal

### **STAFF:**

Maria Sugiyama, NBL Commissioner of Athletics  
Jan Smith Billing, Assistant NBL Commissioner

**Guest:** Russ Peterich, SRCS Athletic Director

# NBL BOARD OF MANAGERS MEETING MINUTES, October 15, 2012

## SUMMARY OF ACTION

MINUTE TOPIC		MAKER OF MOTION/SECON D	ACTION
I.	Public Input		None
II.	Minutes of previous meeting	MCHS/MHS	Approved, 8 - 0
III.	NBL Old Business		Information
IV.	NBL New Business		
	A. Spring fees		Information
	B. Revision of 2012 - 2013 budget	MHS/MCHS	Approved, 8 - 0
	C. Coach/Officials meetings		Information item
	D. Post-season meets and tournaments		Information item
	E. Recommendations		Information item
	F. Use of ineligible player by MCHS	UHS/MHS	Approved 8 - 0
	G. Use of ineligible player by Windsor	UHS/CGHS	Approved 8 - 0
V.	NCS Board of Managers		
	II. Consent agenda	RCHS/MHS	Approved 8 - 0
	V. Financial items		
	B. Fund Balance	MHS/WHS	Support, 8 - 0
	C. Audit	MHS/WHS	Support, 8 - 0
	D. Budget adjustments	RCHS/MCHS	Support, 8 - 0
	VI. Executive Committee		
	A. Targets	MHS/RCHS	Support, 8 - 0
	B. Appointments	MHS/UHS	Support, 8 - 0
	C. Reps. To CIF Federated Council	MHS/SRHS	Support, 8 - 0
	D. Definitions of reps.		First Reading
	E. Constitution revisions	MCHS/SRHS	Support, 8 - 0
	VII. SAC	MHS/RCHS	Support, 8 - 0 to leave all SAC items on the consent agenda
	IX. Alignment and classification		Information item
	X. Eligibility Committee		
	C. Staggering of eligibility waiver apps.	SRHS/MHS	Support, 8 - 0 to leave this item on the consent agenda
	D. Grad progress waiver for Camp Sweeney	MCHS/RCHS	Support, 8 - 0
	E. Committee report		
	XI. CIF items		
	A. Football bowl proposal	CNHS/SRHS	Support motion to oppose, 8 - 0
	B. 510 language	SRHS/CNHS	Support, 8 - 0 to leave on consent agenda
	C. Budge revisions	SRHS/RCHS	Support, 8 - 0 to leave on consent agenda
	D. Gender identity participation		First reading item
	E. Definition of athletic motivation		First reading item
	F. FB tie-breaker		First reading item
	XII. Other business— Realm Charter School	SRHS/CNHS	Motion 8 - 0 to direct delegates to vote their conscience on this item following the presentation by the school
VI.	NBL New Business		
	A. Draws for fall, winter and spring were conducted		