
ATHLETIC DIRECTORS' MEETING MINUTES, JANUARY 11, 2018

ATTENDANCE

Jerry Bonfigli	Cardinal Newman	Kenny Knowlton	Santa Rosa
Rick O'Brien	Casa Grande	Bryan Price	Santa Rosa
Jerry Deakins	Maria Carrillo	Ty Yanez	Ukiah
Dean Haskins	Montgomery	Jeff Hardie	Windsor
Scotty McKeon	Rancho Cotate	Jan Smith Billing	Commissioner

I. APPROVAL OF AGENDA

Motion to recommend approval of the agenda as presented.

Motion: Ty Yanez

Second: Scotty McKeon

Motion approved unanimously

II. APPROVAL OF THE NBL CONSENT AGENDA

Motion to recommend approval of the NBL consent agenda, as listed below.

Motion: Kenny Knowlton

Second: Jeff Hardie

Motion approved unanimously

1. Approval of minutes from the previous meeting. (Item III)
2. Approval of the NCS Board of Managers Agenda
3. Approval of the NCS Board of Managers Consent Agenda

III. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING (Previously emailed and posted on the NBL website)

Motion to approve the minutes of the September 22, 2017 meeting.

Motion approved by consent.

IV. PUBLIC COMMENT

Pursuant to Education Code Section 54954.3 and Education Code section 33353, any member of the public wishing to speak on any matter within the subject matter jurisdiction of the NBL, CIF, and NCS will be heard at this time. The time for such comment is no more than two (2) minutes per person on an item and no more than ten (10) minutes total on an item or as designated by the Chair.

V. NCS BOARD OF MANAGERS

I. Adoption of Agenda

Motion to support instruction to NBL representatives to the NCS Board of Managers to vote to approve the NCS Board of Managers Agenda.

Motion approved by consent.

II. Consent Agenda

Motion to support instruction to NBL representatives to the NCS Board of Managers to vote to approve the NCS Board of Managers Consent Agenda.

Motion approved by consent.

1. III. Minutes of the October 3, 2017 Board of Managers Meeting
2. IX.A. Maximum Number of Contests—Sports & General Readings Handbook
3. IX.B. NCS Girls Lacrosse Championships—3 officials starting in the quarterfinals
4. IX.C. Revision of Bylaw 307H
5. IX.D. Revision of Bylaw 307H
6. IX.E. Revision of Bylaw 307H
7. IX.F. Open Division in Water Polo
8. IX.I. Establishment of an 8-person football championship bracket

III. Approval of minutes of the October 3, 2017 Board of Managers Meeting

(Previously emailed, mailed, or posted on the NCS website)
 Motion approved by consent.

V. Financial Items

A. December balance statement

Review of the 2017-2018 December Balance Statement and additional documentation.
Attachments will be added later in January.

B. Report on Fall Championship Income/Expense

Associate Commissioner Karen Smith will provide a report on the up-to-date income and expense of the 2017 fall championships.
Attachment C will be available later in January.

C. Refinance of the NCS Offices at 5 Crow Canyon Ct., San Ramon, CA.

Commissioner Lemmon will present information on the progress of refinance of the current loan at 5 Crow Canyon Ct., San Ramon; balloon payment due in December of 2020.
Attachment D will be added later in January to add more detail.

VI. Executive Committee

A. Update on the progress of the 2017-2018 Targets by Eric Volta

For the 2017-2018 school year, the CIF-North Coast Section will:

	Goal	Steps to Accomplish	Responsible Entity	Status
1.	Establishment of an Eligibility Handout to be distributed to NCS members schools for inclusion at any school function	Commissioner of Athletics develops, review by Eligibility Committee	Commissioner of Athletics	Draft completed and included with the January agenda. Will share with the Eligibility Committee in February.
2.	Promote sportsmanship at contests hosted by member schools, including all stake holders (school administration, coaches, student-athletes, spectators and community members)	Continue to promote a league sportsmanship program Include all forms of communication with stake holders (school media, school handouts, newsletters, etc.	Associate and Assistant Commissioners	In progress. Working on Facebook sportsmanship messages and additional handout for school prior to championships.
3.	Continue to support inclusive sports offerings	Continue the track and field Unified teams competition and Paralympic swimming	Associate and Assistant Commissioners	Scoring events for unified teams in track & field for 2018. Paralympic scoring in swimming for 2018.
4.	Encourage promotion of NFHS #MyReasonWhy activities	NFHS communication to NCSA member schools	Commissioner of Athletics	Using social media to promote the NFHS #MyReasonWhy campaign. NCS is up to 1,372 followers, with a year-end goal of 1,500
5.	Scholar-Athlete Honor Roll	Develop an NCS Honor Roll for all Championship sports	Commissioner of Athletics	CIF Home is updated to accept individual entries and 2018-2019 Scholastic Packet

				complete and attached.
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B. Executive Committee Positions

The Class A and School Board Representative will complete their terms as representatives concluding with the 2017-2018 school year. Current Board of Manager Representatives have been contacted and President Volta will appoint a nominee at the March 5, 2018 Executive Committee meeting and appointments will be included on the April 3, 2018 Board of Managers agenda. The following individuals have placed their names into consideration to date. More names may be added prior to the January 30 meeting date.

1. Class A: Mike Smith, Upper Lake High School; Dustin Rossman, Hoopa Valley High School
2. CSBA Representative: Ray Valverde, Liberty Union High School District

VII. Closed Session

While action is not anticipated and there is currently, as of the posting of this agenda, any pending legal action, if such action was to develop prior to the Board of Managers items will only be added in accordance with the Brown Act.

VIII Report of action taken in Closed Session

Report of any action taken in Closed Session, if necessary

IX. Round Table Topic

A. NCS Championships

1. Philosophy of playoffs

500h Philosophy

The purpose of NCS/Les Schwab Tires Championship competition is to provide an opportunity for the outstanding individuals and teams to test themselves against other outstanding qualifiers in their respective sports.

While teams and competitors strive for league or conference honors and qualification for NCS/Les Schwab Tires Championship Series competition, it is paramount that all persons involved in high school athletics remember and reinforce that the striving, not the game result, is the appropriate measure of team success. Finally, the success of the interscholastic athletic program is ultimately evaluated by its contribution to the school's total educational process.

A. Does the current NCS Championship model meet the philosophy above?

- The first eight teams in a 16 team bracket are quality teams; but not all of the teams are top quality teams.
- 16-team brackets appear to be a means of revenue for the NCS
- Large brackets appear to be a reflection of societal philosophy—everyone gets to play; everyone gets a reward of some sort.
- Brackets do not reflective competitive equity; but are based on school size as most leagues are made up of schools of similar size.
- There appear to be too many "love-level" teams in the championships.

B. If so, what are the two best features of the NCS Championships?

- Opportunity to represent a team's or individual's school in section championship.
- Competition
- Brackets fairly divided
- Better teams prevail

C. If not, where does the current NCS Championship model fail the philosophy above?

- When a #16 plays a #1, the outcome is generally not a good opportunity for a team to test itself against another qualifier.
- Too many teams involved—should be the best only, not just anyone who qualifies.

D. Should the Board of Managers appoint an Ad Hoc Committee to review the championships? **Yes.**

2. Championship Calendar

For many years school administrators have voiced opposition to the length, overlap,

starting and ending dates of the Championship Calendar. Many years ago, a committee recommended reduced games, shortening the length and overlap of seasons, but the proposal was not supported at the Board of Managers. With the recent CIF movement of the championship calendar to earlier starting dates, and maintaining of the current ending dates, the overall yearly calendar has lengthened, with starting dates well before school and ending dates after school is completed for many schools.

1. Should season overlap be a concern for NCS member schools?
 - Absolutely! The overlap has a huge impact on multi-sport competition and contributes to athlete fatigue.
2. Should the NCS Championship calendar be reviewed to limit as much as possible starting dates before school starts, and ending dates before school ends?
 - Yes! Expansion dictates championship dates, which dictate league start and end dates.
 - Student-athletes should not have to choose between graduation and participation in CIF Championships.
3. A great number of NCS member schools have an opportunity to participate in the NCS Championships. Should the section reduce brackets to accomplish a shortening of a sports season?
 - Absolutely—make this the Ad Hoc Committee charge.
 - If the motive for large brackets is not financial, then why not reduce the size of the brackets? Why infringe on other sports seasons? Years ago, the NCS had a week of rest between seasons; would be nice to be back in those days.
4. If reduction of championships means that schools must increase school dues, does a reduced season have a greater priority over the impact of lost income to schools?
 - Yes! Student safety must come first.
 - A reduced number of games might actually increase the number of people who go to games. Games between a #1 and a #16 rarely draw a large community crowd; but a competition between two teams are more closely matched often draws community members to go to watch the competition.
5. Does the current length of playoffs align with the CIF's focus on player safety as evidenced by the full contact rule in football? **NO.**

B. Report by each Round Table Group

X. Sports Advisory Committee

A. 1206.A. Maximum Number of Contacts—101H

Motion to stay status quo with respect to 101H maximum number of contests. The CIF has established numbers slightly higher than the current maximum number of contests and the SAC supported status quo.

Note: Definition of scrimmage and volleyball tournament number of contacts will change for North Coast Section in the 2018-19 school year.

Bylaw 1206

Maximum Contacts

1206.A. Starting Dates for Practice

Sections shall determine the first day of practice in all sports.

1206.B. Scrimmages

A scrimmage is defined as:

1. An activity involving teams or individual student-athletes from two or more different schools in a CIF approved sport; AND
2. Where no official score is kept; AND
3. Where regulation time is not kept; AND
4. Where substitute rules are set aside; AND
5. Where coaches may stop play for instructional purposes; AND
6. Where no score/results are released to the media.

1206.C. Number of Scrimmages

A maximum of two (2) scrimmages per sport are permissible prior to the first interscholastic contest (league or non-league) of the season, except in Football that is limited to one (1) scrimmage. Scrimmages shall not count in the teams or individual maximum number of contacts, unless it is held after the team's first interscholastic contest.

1206.D. Allowable Number of Contacts

Sections shall determine the maximum number of allowable contacts. Sections, however, for sports culminating in a Regional or State Championship **may not set a limit higher than:**

Basketball	28
Badminton	24
Cross Country	14
Football	10
Golf	24
Soccer	28
Swimming	14
Tennis	24
Track and Field	14
Volleyball	28
Water Polo	28
Wrestling	40 (see bylaw 3103)

The maximum number of allowable contacts is in effect for teams during the regular season. The maximum number of allowable contacts does not include Section Foundation or Scholarship Games, League culminating tournament, Section, Regional or State Championships.

Tournaments:

Basketball	One (1) contact for each game.
Golf	Tournaments count as one (1) contact per day
Soccer	One (1) contact for each match
Tennis	One (1) contact for each match
Volleyball	1 day tournament counts as two (2) contacts 2 day tournament counts as three (3) contacts
Water Polo	One (1) contact for each game

Implementation: 2018 – 2019

B. NCS Girls' Lacrosse Championships using 3 officials starting in the quarterfinals

Motion to assign three officials for the NCS Girls' Lacrosse Championships starting in the quarterfinals.

Currently boys' lacrosse championships have 3 officials in all rounds. The girls' championships have only had 3 officials starting in the quarterfinals.

C. Sportsmanship additional language for Bylaw 307H.1. (a): A player or coach who is ejected from a scrimmage shall complete the NFHS online sportsmanship course prior to the next contest.

Motion to include additional language in NCS bylaw 307H.

Bylaw 307H.1.(a) additional language:

A player or coach who is ejected from a scrimmage shall complete the NFHS online sportsmanship course prior to the next contest. During a scrimmage, if more than one player from a team participates in a fight, then the team and coaches shall complete the NFHS online sportsmanship course prior to the next contest, the team shall lose (1) practice the following week and will be put on probation for the remainder of the school year.

D. Sportsmanship additional language for Bylaw 307H.1.(b)

A student or coach ejected in the last game of the season for an offense that requires the completion of the NFHS Sportsmanship course, must complete the course within ten (10) school days.

Bylaw 307H.1.(a) additional language:

Rationale: If the student/coach does not complete the course within a reasonable period of time after the conclusion of the season, the school and the League Commissioner must track that the student/coach completes the course the following school year. If the course is not completed, the student/coach remains ineligible and the school could end up forfeiting contests in the following school year.

E. Sportsmanship additional language for Bylaw 307H.1.b

Motion to include additional language in NCS bylaw 307H.

Bylaw 307H additional language:

A student ejected from a contest for unsportsmanlike conduct shall complete the NFHS online sportsmanship course.

Rationale: A coach ejected for unsportsmanlike conduct is currently required to complete the NFHS online sportsmanship course. Students are ejected for unsportsmanlike acts such as cussing out the referee or an opponent, and there are no additional consequences for this clearly unsporting behavior beyond the sit out requirement. The actions of the student which resulted in the ejection should require the student to review the code of conduct for sporting behavior toward game officials and their opponents. The following chart shows the additional number of players who would have been required to complete the NFHS sportsmanship course during the last four school years.

2016 □ 17

Unsportsmanlike Conduct Ejections 50

Language towards Officials/Opponents 42

2015 □ 16

Unsportsmanlike Conduct Ejections 48

Language towards Officials/Opponents 31

2014 □ 15

Unsportsmanlike Conduct Ejections 28

Language towards Officials/Opponents 22

2013 □ 14

Unsportsmanlike Conduct Ejections 19

Language towards Officials/Opponents 35

F. Open Division in Water Polo (MVAL)

Motion to develop an Open Division in boys' and girls' water polo.

DEVELOPMENT OF AN OPEN DIVISION IN THE SPORT OF WATER POLO

Proposal

Starting with the 2018 - 2019 school year CIF - North Coast Section will implement Open Division competition in the sport of Water Polo. The following are the procedures for selection, bracketing, competition dates etc.:

1. Open Division competition will be implemented starting with the 2018 - 2019 school year.
2. In the sport of Water Polo, in addition to the approved divisions of competition, an eight - team open division bracket will be developed. The bracket will be developed as follows:
 - a. The Open Division will be limited to eight teams;
 - b. The appointed NCS At - Large and Seeding Committee, prior to development of any of the other division brackets, selects the top eight most competitive teams within the CIF - North Coast Section based on the currently established at - large and seeding criteria.
 - c. The open bracket will be a pure seed #1 v. #8, #2 v. #7, #3 v. #6, and #4 v. #5.
 - d. Assignment of games will be according to the same established policy used in other brackets and approved by the NCS Board of Managers.
 - e. Competition will be conducted as follows (Dates of play may be at a later date if the proposal is approved): On the 2nd round and final round of competition dates of any 12

team bracket.

3. This proposal will maintain the 32 team brackets that we currently have, only it will divide them differently.
 - a. Instead of having two brackets of 16. This proposal will have three championship brackets.
 - i. Open bracket. Eight teams that will follow a pure seed. #1 v. #8, #2 v. #7, etc.
 - ii. Division 1. Twelve teams based on the current competitive equity formula. First round #5 v. #12, #6 v. #11, etc. Second round #1 v. the winner of #8 v. #9, #2 v. the winner of #6 v. #11, #3 v. the winner of #5 v. #12, and #4 v. the winner of #7 v. #10.
 - iii. Division 2. Twelve teams based on the current competitive equity formula. First round #5 v. #12, #6 v. #11, etc. Second round #1 v. the winner of #8 v. #9, #2 v. the winner of #6 v. #11, #3 v. the winner of #5 v. #12, and #4 v. the winner of #7 v. #10.

Purpose

To create more competitive games in NCS for all levels of teams that qualify for NCS in Water Polo. Taking the top eight teams in NCS will allow the most competitive teams in NCS to battle it out. In the other two brackets the top four teams will receive a bye in the first round in order to increase the number of competitive games in the first round of NCS. A game between the #5 and #12 teams will create much better competition than a game with #1 v. #16, which is not fun for either school.

Facts to know about NCS in Water Polo:

BOYS

- Since 2007 (2017-2016) only DFAL teams (Miramonte, Campolindo, Acalanes) have won the division 1 boy's water polo championship (Miramonte 7, Campolindo 2, Acalanes 1)
- Since 2007 only three leagues have had teams make it to the finals for Division 1 Boys: DFAL-16, EBAL-3, MCAL. The following leagues have not made it to the finals: ACCAL, DVAL, MVAL, BVAL (De La Salle made it to the finals in 2006 when they were in the BVAL)
- Since 2008 the following leagues **have not** had teams to make it to the **semi-finals for Division 1 Boys**: ACCAL, DVAL, MVAL, BVAL
- If a "Power 8" or Open Division was in place for the years in 2007 to 2016 for division 1 boys AND the top 8 teams were placed in a open division THEN the previous 9 and 10 seeds would now be 1 and 2 seeds. If there was an open division, the following leagues would have "1" and "2" seeds for division 1 boys: MVAL, MCAL, EBAL, BVAL, and DVAL.

GIRLS

- Since 2007 two leagues have provided the finalists for division 1 girls: EBAL, DFAL.
- Since 2007 Monte Vista and San Ramon Valley have won every division 1 girls NCS title.
- Since 2007 Monte Vista and San Ramon Valley have played each other 7 times in the final.

How will this look if this were to apply to NCS in 2016? These Open Division schools were chosen based on the Competitive Equity formula.

2016 Girls

Open:

1. San Ramon Valley
2. Miramonte
3. Campolindo
4. Monte Vista
5. Las Lomas
6. Acalanes
7. Sir Francis Drake
8. Carondelet

Division I:

1. Washington
2. Amador Valley
3. California
4. Clayton Valley
5. College Park
6. Heritage
7. James Logan
8. Foothill
9. Redwood
10. Liberty
11. Freedom
12. Liberty

Division II:

1. Marin Catholic
2. Livermore
3. Alameda
4. Encinal
5. Concord
6. Justin-Sienna
7. Alhambra
8. St. Patrick's-St. Vincent's
9. Tamalpais
10. Novato
11. Bishop O'Dowd
12. Marin Academy

2016 Boys'

Open Division

1. Campolindo
2. Miramonte
3. Tamalpais
4. Northgate
5. Drake
6. Redwood
7. O'Dowd
8. San Ramon

Division I

1. Acalanes
2. Las Lomas
3. De La Salle
4. Washington
5. Monte Vista
6. Foothill
7. Northgate
8. College Park
9. Amador Valley
10. California
11. Heritage
12. Mission San Jose

Division II

1. Livermore
2. Marin Academy
3. Piedmont
4. Alameda
5. Alhambra
6. Justin Sienna
7. Encinal
8. San Marin
9. Newark Memorial
10. San Rafael
11. St. Patrick's-St. Vincent's

Only thirteen teams applied in DII in 2016

G. Proposal to increase the number of playoff brackets in football from six to ten.

Motion to increase the number of playoff brackets in football from six to ten. Although motion failed 6-18 at the SAC, the WACC has requested that the motion go forward to the Board of Managers. (Attachment E)

Presented by: West Alameda County Conference (WACC)

Proposal – WACC # 1

Increase the number of playoff brackets in football from six to ten. Each bracket would allow for a maximum of eight teams.

Description of the Proposal

The North Coast Section (NCS) presently conducts football championships in six division brackets (Open, Division I, Division II, Division III, Division IV, Division V) based on school size and competitive equity. This proposal will increase the number of brackets from six to ten by creating two playoff brackets for Division I, Division II, Division III, and Division IV.

Recent Results from 1st Round NCS Football Playoffs

The following results are based on the past four years (2013, 2014, 2015, 2016) from Divisions I through IV. Results below do not include Division V as the bracket size changed during this time period.

1st Round Games	16 (potential) games	Record of Lower Seed (vs. Higher Seed)	Average Margin
No. 1 vs. No. 16	6 games	0 - 6	42 points
No. 2 vs. No. 15	9 games	1 - 9 (D IV, 2012)	37 points
No. 3 vs. No. 14	12 games	0 - 12	32 points
No. 4 vs. No. 13	14 games	0 - 14	31 points
No. 5 vs. No. 12	16 games	0 - 16	28 points
No. 6 vs. No. 11	16 games	4 - 12	21 points - when #6 wins 11 points - when #11 wins
No. 7 vs. No. 10	16 games	6 - 16	close
No. 8 vs. No. 9	16 games	8 - 8	close

Benefits of Proposal

- Aligns with the competitive equity model philosophy adopted by NCS and leagues schools
 - Playoff match-ups will be more competitive
 - Fewer blowouts
- NCS football playoff weeks will decrease by one week (from four to three weeks)
- NCS playoff eligibility criteria **does not change**
- Number of teams participating in NCS playoffs **does not change**
- NCS competitive division placement to start the year **does not change**
- Increase in revenue
 - 3 - 4 more NCS championship games
 - 6 - 8 more NCS semifinal games

NCS Championship Playoff Brackets

NCS selection committee will use the following criteria to build each playoff bracket:

- Teams will be seeded 1 thru 16 in each division using the current NCS seeding criteria and placed in the appropriate bracket:
 - Open (No. 1-seed through No. 4-seed)
 - Division I (No. 1-seed through No. 8-seed)
 - Division II (No. 1-seed through No. 8-seed)
 - Division II-b (No. 9-seed through No. 16-seed) - **NEW**
 - Division III (No. 1-seed through No. 8-seed)
 - Division III-b (No. 9-seed through No. 16-seed) - **NEW**
 - Division IV (No. 1-seed through No. 8-seed)
 - Division IV-b (No. 9-seed through No. 16-seed) - **NEW**
 - Division V (No. 1-seed through No. 8-seed)
 - Division V-b (No. 9-seed through No. 16-seed) - **NEW (if enough teams qualify)**
 - Division VI (Eight-Man Football) (No. 1-seed through No. 8-seed) **NEW**
 - Division VI-b (Eight-Man Football) (No. 9-seed through No. 16-seed) **NEW**
- Teams selected in each bracket will not compete against teams in the other bracket of their division
 - Division I, II, III, IV (V or VI) bracket teams will not compete against Division I-b, II-b, III-b, IV-b brackets teams

CIF State Championship Eligibility

Teams who win championships in the following brackets **will** be eligible to advance to the CIF Championships

- Open, 1 – 4 seed
- Division I, 1 – 8 seed
- Division II, 1 – 8 seed
- Division III, 1 – 8 seed
- Division IV, 1 – 8 seed
- Division V, 1 – 8 seed

Teams who win championships in the following brackets **will not** be eligible to advance to CIF Championships

- Division I-b, 1 – 8 seed
- Division II-b, 1 – 8 seed
- Division III-b, 1 – 8 seed
- Division IV-b, 1 – 8 seed

Possible Opposition

- Schools advancing to CIF Championships will have played fewer games than out of section opponents.

Date of Requested Implementation

TBA in following proposal

Additional Information

The following are the frequency of seeded teams reaching the NCS semifinals and championship over the past four years (2013, 2014, 2015, 2016) from Divisions I through V.

NCS Playoff Bracket Seed	Number of times a team has reached the NCS Semifinals (out of 16 possibilities)	Number of times a team has Reached the NCS Championship (out of 16 possibilities)
1	16 / 16	15 / 16
2	12 / 16	5 / 16
3	12 / 16	8 / 16
4	9 / 16	0 / 16
5	7 / 16	1 / 16
6	2 / 16	0 / 16
7	3 / 16	2 / 16
8	0	0
9	0	0
10	1 / 16	1 / 16
11	2 / 16	0
12 --16	0	0

H. Reduction of bracket sizes in various sports.

Motion to change the format of the NCS Championships in volleyball, water polo, basketball, soccer, baseball, softball, and lacrosse and adjust the season of sport starts dates accordingly. (Attachment F and G)

Name of NCS Entity Presenting Proposal: WACC

This proposal is: A change to the format of the NCS championships in volleyball, water polo, basketball, soccer, baseball, softball, and lacrosse and adjust the "season-of-sport" start dates accordingly

Description of the Proposal:

- A. Establish **ten** 8-team brackets in the following manner
 - a. Continue to divide NCS programs in to the same number of divisions as we do now – **no change**
 - b. Conduct NCS playoffs in the following manner - **change**
 - 1. The "best" eight teams in each of the Divisions I-V would be selected for the "AA" bracket
 - 2. The next "best" eight teams in those five Divisions, I-V, would be selected for the "A" bracket
 - 3. Winners of the "AA" bracket would be AA bracket NCS champions and, if applicable where the CIF conducts regional championships, would be eligible to move on to CIF regional championship playoffs.
 - 4. Winners of the "A" bracket would be A bracket NCS champions but would not be eligible to move on to CIF regional championship playoffs
 - c. Continue to use competitive equity to move teams from one division to another – **no change**
- B. Conduct NCS championships over one week instead of two weeks – **change**
 - a. First round contests scheduled for Tuesday
 - b. Second round contests scheduled for Thursday
 - c. Championships scheduled for Saturday
- C. Season of sport start dates might need to be adjusted depending on what other proposals are passed by the NCS Board of Managers

To Summarize:

- A. The length of the "season-of-sport" does not change.
- B. The number of teams qualifying for NCS playoffs does not change
- C. Brackets limited to eight teams
- D. Twice the number of NCS champions

E. One week for NCS championships instead of two

Date of Requested Implementation: July 1, 2018

Rationale in Support of Proposal –

The increase in the number of regional and statewide playoffs in an increasing number of sports in recent years has meant more playoff weeks, more travel more class time missed, and more expense to NCS member schools. This proposal is an attempt to minimize the negative impacts of the above.

1. There would be no change in the number of NCS playoff spots in any of the above sports
2. Many teams selected for the NCS playoffs would play one fewer game every year.
3. The number of 1st round blowout games would be reduced exponentially
4. Many average athletic programs which would be seeded somewhere between 12-16 do not now apply for NCS playoffs, knowing that they'll be blown out of their 1st game and end the season on a "downer." Those schools would be encouraged to apply for NCS playoff consideration as they would have good shot at a 1st round victory. There will be fewer open spots in brackets.

Possible Objections to the Proposal

It's a change from what we're doing now. Change is threatening.

Income and Expenses Related to Implementation:

1. The NCS uses gate receipts from contests to offset the costs of running the NCS. The above proposal would keep approximately the same number of NCS playoff games as we have now but each of those games would be more competitive and therefore might attract a greater crowd. An educated guess is that this proposal would increase NCS gate income. Game expenses should remain approximately what they are now. There would be some slightly increased award expenses as there would be ten champions instead of five.

I. Establishment of an 8-person football championship

Motion to establish an eight-person football championship bracket of a maximum of ten teams.

Proposal: An 8 - man football section play - off with an 8 team bracket for the combined two leagues. We would like to see the 8 - man leagues be allowed to play a 10 game schedule just as 11 - man football currently does.

Date of Requested Implementation: 2018 - 2019 football season

Rationale: The Coastal Mountain Conference currently has 14 teams (2 seven team leagues) with a possibility of two more schools joining us for the 2018 - 2019 season. This adds up to approximately 250 student athletes from three conferences (CMC, BAC, HDNL) who are competing for an opportunity to play in NCS play - offs. The Coastal Mountain Conference voted unanimously to make this proposal based on the fact that there are currently four other sections, (Central Coast, Los Angeles City, Southern and Northern) that hold 8 - man football section championships. We feel that our time has come!

Income and Expenses Related to Implementation: 7 games being played in an 8 team bracket should generate enough revenue to meet obligations

XII. ALIGNMENT AND CLASSIFICATION COMMITTEE

A. Supplemental Cross League Scheduling (Attachment H)

A.	CRITERIA FOR ADDRESSING CASES OF SINGLE SPORT COMPETITIVE EQUITY	
a.	Description and identification of a team that has established a single sport program that stands well above other teams in the assigned league. Teams of single sports in a league may be recognized as qualifiers for Supplemental Cross-League Scheduling when the sport has demonstrated a competitive dominance in a specific sport.	
b.	Criteria for identifying a single sport as a candidate for Supplemental Cross-League	

		Scheduling.
	i.	Only a varsity team may be identified as a candidate for consideration.
	ii.	The team shall have demonstrated competitive success that required the team to be moved to a higher division based on the competitive equity model during the last three years; AND
	iii.	The team shall have demonstrated an excessive margin of victory in most contests against league member schools; AND
	iv.	The team has established the sport as a highly competitive team within Northern California post-season competition; OR
	v.	The team has established the sport as a highly ranked team among all Northern California teams in sports with no CIF post-season competition; AND
	vi.	The levels of competition in the single sport are equal or greater than the number of levels of competition offered by other schools in the league.
B.	PROCESS FOR IDENTIFICATION OF TEAMS THAT ARE RECOGNIZED AS CANDIDATES FOR SUPPLEMENTAL CROSS-LEAGUE SCHEDULING	
	a.	At the competition of each sport season, schools may petition their league for consideration as a single sport worthy of consideration for Supplemental Cross-League Scheduling; AND/OR
	b.	At the competition of each sport season, schools within a league may ask that a member league school be recognized as a single sport worthy of consideration for Supplemental Cross-League Scheduling; AND
	c.	A majority of league member schools that participate in the sport vote in support of such consideration.
C.	PROCESS FOR LEAGUE PLACEMENT OF TEAMS THAT ARE RECOGNIZED AS CANDIDATES FOR SUPPLEMENTAL CROSS-LEAGUE SCHEDULING	
	a.	Request to be placed in a different league.
	i.	The parent league is responsible for seeking placement of the approved recognized candidate for supplemental cross-league scheduling.
	ii.	The parent league must seek permission from a league within the conference to accept the school recognized as an approved candidate for supplemental cross-league scheduling.
	iii.	Criteria for seeing placement is:
	1.	Has the team under consideration proven an ability to compete with the teams within the appointed league;
	2.	Does the appointed league schools' specific sport program offer a similar number of sub-varsity levels;
	3.	Does placement of the team in the appointed league create a similar competitive inequity in the league if approved?
	b.	If the selected league within the conference approves the request, then the parent league would request that the Alignment Committee approve the agreed placement of the approved recognized supplemental cross-league candidate.
	c.	If the selected league does not support the addition of the approved candidate for supplemental cross-league scheduling, then the parent league can make a request of another league within the conference using the criteria under C.A.i-iii,1-3
	d.	If the second league rejects the addition of the approved candidate for supplemental cross-league scheduling, then the parent league can do one of the following:
	i.	Appeal to the Alignment Committee the denial by either league, asking the Alignment Committee to consider placement of the school, outlining the criteria for consideration; OR
	ii.	Seek permission from a league outside the parent league's conference to a conference that borders the parent league's conference.
	1.	If the league outside the parent league's conference does not support the request then the parent league may appeal to the Alignment Committee, asking that the Alignment Committee consider placement of the school, outlining the criteria for consideration.
	e.	The Alignment Committee will consider the league's request at its next regularly

		scheduled meeting, or may schedule a special meeting, to consider the league request. The following will apply:
	i.	The committee will review the merits of the recommendation based on the original criteria for consideration within the league, deciding if the original league action was appropriate.
	ii.	The committee shall provide an opportunity for the parent league, and affected league, to attend the meeting and address the committee on the proposed action.
	iii.	If the committee believes the league has correctly identified a worthy candidate for Supplemental Cross-League Scheduling, then the committee recommendation is appropriate taking into consideration the following:
		1. Has the team under consideration proven an ability to compete with the teams within the appointed league;
		2. Does the appointed league schools' specific sport program offer a similar number of sub-varsity levels;
		3. Does placement of the team in the appointed league create a similar competitive inequity in the league if approved?
	f.	Appeal of Alignment Committee Decision Any school/league from an affected league may choose to appeal the Alignment Committee's decision of either granting or denying any request for Supplemental Cross-League Scheduling. The following procedures apply:
	i.	The appealing school/league must notify the Section President at least 10 working days from the announcement of the approved/denied Supplemental Cross-League Scheduling decision.
	ii.	The appeal shall cite the alleged violation(s) of NCS criteria for Supplemental Cross-League Scheduling and/or rationale of why the appealing school/league believes the Alignment Committee erred in its decision.
	iii.	The Section Commissioner or his/her designee will secure either a single hearing officer, or three-person panel from a conference not involved with any participating school/league, and the hearing officer of panel will be approved by the President.
	iv.	Conduct of an Appeal Hearing
		a. The hearing chair shall preside over the hearing and conduct the hearing in accordance to NCS Hearing Procedures in the Appellant Procedures Manual.
	v.	After the final closing statement the public portion of the hearing is terminated.
	vi.	The single hearing officer, or three-person panel shall render a decision, and any decision will be mailed to the involved parties within four (4) working days.
	g.	The Board of Managers shall have final authority for approval of any decision of the Alignment Committee/Hearing decision to approve or deny placement of a school in a Supplemental Cross-League Schedule.

B. Alignment & Classification Committee Report

Alignment Chair Richard Graey will report on the recent Alignment Committee Meeting.

- A. Competitive Equity Appeal Hearings
- B. Supplemental Cross-League Scheduling
- C. Fall Competitive Divisions—Draft documents

XIII ELIGIBILITY COMMITTEE

A. Review of NCS Waiver data for the 2017-2018 school year, to date.

The following is August—December data for the listed years. Data are percentages. Hardship approvals and denials are based on the total number of hardships received. (Attachment I—three pages)

Eligibility Determination	2014-2015	2015-2016	2016-2017	2017-2018
206 Approved	57.6	56.9	30.4	35.2
206 Denied	.99	.61	.32	.46
207.B.3	29.2	27.1	17.5	16.2
206.B.5.a Approved	16.3	19.5	10.5	9.6

206.B.5.a Denied	.11	0.0	11	0
207.B.5.b Approved	28.2	26.7	22.8	21.3
207.B.5.b Denied	.33	10	.11	.09
Hardships Approved	9.69	88.6	91.7	93.6
Hardships Denied	Did not track	11.4	8.3	6.4
Foreign Exchange Approved	9.91	8.8	6.83	5.1
Foreign Exchange Denied	.11	0.0	0.0	.27
209 Disciplinary Denied	.88	.61	1.39	1.18
510 Denied	1.43	.92	.53	.46
TOTAL	908	977	937	1098

Numbers are presented as percentage of the TOTAL waivers.

B. Report on the activities of the Eligibility Committee Meeting

Commissioner Lemmon will report on the most recent Eligibility Committee meeting, November 16, 2017.

- a. New SOP dates (will be distributed at NBL meeting)
- b. Definition of "Participation" under CIF 207.B.5.a. and b.
Update on the topic of the definition of "participation" under CIF 207.B.5.a and b. Currently NCS considers playing in a scrimmage as "participation", meaning that any student who participates in a scrimmage or contest prior to a transfer in the same school year will be prevented from participating in the same sport at the next school. The CIF Sections are inconsistent on the interpretation and after seeking input from the Eligibility Committee will add the topic to the next Section Commissioner's meeting in January, attempting to have an interpretation that is statewide.
- c. Review of CIF 201, 205 (incomplete grades) and 300 D
- d. Review of a recent CIF Appeal Hearing case

XIV SPORTSMANSHIP COMMITTEE

A. Report on the most recent Sportsmanship Committee Meeting

XV. CIF ITEMS

A. Proposed Revision of CIF 208.A. (4)—Foreign Exchange Programs Host Family

Proposal Originated: CIF Southern Section

Type: Bylaw Revision

Proposal Summary: The current Bylaw prohibits athletic eligibility for a student who resides/is hosted with a member of the school's coaching staff, paid or volunteer. The proposed revision would grant "limited" non-varsity athletic eligibility to a student who resides/is hosted by a member of the school's coaching staff, paid or volunteer.

Background: The Federated Council approved significant changes to the Bylaws in May 2010 regarding international students and students in an approved Foreign Exchange Program. Prior to the vote in 2010, the Bylaw stated, "It is recommended that no member of the school's coaching staff, paid or voluntary, serve as a host family." The approved change modified the Bylaw to "No member of the school..."

Rationale: The current rule of prohibiting foreign exchange students from playing sports if a host family is also a coach at the school of attendance is too severe.

B. Proposed Revision of CIF 504.M—Day of Respite

Proposal Originated: CIF Sac-Joaquin

Type: Bylaw Revision

Proposal Summary: Bylaw 504.M currently includes an exception that allows those schools founded upon the religious tenets of observing a Sabbath day of respite from sundown Friday until sundown Saturday to declare an alternate day of respite of Friday or Saturday. The proposed revision clarifies and strengthens the exception language. The revision clarifies the alternate day of rest as a 24-hour period running from sundown Friday to sundown Saturday. This more closely matches the beliefs and practices of member schools that have Sabbath rest as a part of their school tenets. It also strengthens the exception language by requiring documentation, if necessary, of schools' religious beliefs. Additionally, the proposed change closes a potential loophole where students could play games on 7 consecutive days (Friday afternoon, Saturday night, and Sunday). Schools that observe a Sabbath day of rest will be treated equitably along with other CIF member schools.

Background: The enforcement of the current bylaw language unfairly limits religious schools' athletic participation. Currently, by declaring an alternate day (Friday or Saturday) these religious schools would be restricted by religious belief and organizational bylaw from participating in athletic events/practices for approximately 41 hours if Friday is declared, or approximately Sunday it would potentially limit accommodation options for playoff participation and also limits participation by the religious schools in traditional pre-season tournament play (Thursday-Saturday). If an alternate day is not declared, then these religious schools are restricted by religious belief and organizational bylaws from participating in athletic events/practices for 48 hours total each week. The sundown to sundown period could open the door for religious schools to practice or play all week and then participate in a Friday afternoon, Saturday night, and Sunday tournament with other religious schools. The proposed revision would limit this potential opening by not allowing seven consecutive days of athletic participation (practice and/or games) and requiring documentation (as necessary) of adherence to that rule.

- No participation on Sundays is due to religious reasons. "Dancing around separation of church and state."
- When does declaration of intent to declare another day take place?

C. Proposed Revision of CIF Bylaw 502—Competition vs. Non-CIF Member Schools

Proposal Originated: Commissioners Committee

Type: Bylaw Revision

Proposal Summary: This proposal clarifies who CIF member schools are allowed to play. Schools would be allowed to compete with other CIF member schools or with schools who are members of other state associations and are eligible to play in their respective state playoffs.

Background: In recent years, CIF member schools have been engaging in competition with schools from other state associations who have membership in their state but are not allowed to play in their state playoffs. In some instances, these schools are not allowed to compete with member schools of their own state because they are not required to follow the same eligibility rules. This proposal would help to ensure that CIF member schools are playing other education based high schools and not academy like programs.

502. NON-CIF MEMBER SCHOOL/CLUB TEAMS

A. *CIF member schools shall only compete with other member schools of the CIF and/or schools who are members of another state association/federation who are eligible to participate in their respective state association/federation playoffs (see Bylaw 705 for International Competition).*

D. Officials Background Checks and Licensing

Proposal Summary: The committee, as requested in August, will receive an update from CIF General Counsel on possible legal implications to creating a CIF register/licensing process of sports officials using a third-party clearinghouse.

California Labor Code Sections 3352 (n) "excludes as employees" high school sports officials. However, recent court cases and Labor Relations Board findings have raised concerns regarding employment law and high school sports officials.

Background: The CIF established in 1998 a paperwork only "Officials Association Accreditation" process for associations statewide. The original goal of the accreditation process was to increase the skills and abilities of high school sports officials by requiring associations to have an education and training program for their members. In the accreditation paperwork submitted by the associations they must state how many hours of education, training and testing they require their membership to complete (18-hour minimum). The review also includes that the official's association has established qualifications for post-season assignments, criteria for post-season selection, management structure and that the association states that all members have completed a background check and has liability insurance coverage. The only verification that the paperwork submitted is accurate is a signed "Agreement to Comply" by the association.

A committee comprised of Officials Association leaders from across the state meets once a year

and reviews the documentation submitted and make suggestions to the Associations based upon best practices to help improve their Associations organizational operations. The average length of the "Accreditation" is six years.

The CIF has been involved in many discussions with member schools/school districts throughout the years regarding background checks of sport officials. Most recently, the California Association of Private School Organizations (CAPSO) has requested that the CIF create a process to ensure that all officials are completing background checks prior to being allowed to officiate.

E. Proposed Revisions of Bylaws 211 and 303—Continuation School

Proposal Originated: Commissioner Committee in response to Federated Council Roundtable Discussion January 2017

Type: Bylaw Revision

Proposal Summary: The Commissioners Committee is proposing revisions in Bylaws 211 and 303 that would change the opportunity of athletic eligibility of students attending a Continuation high school. This proposed change would grant the ability of a continuation student to gain athletic eligibility through a Multi-School agreement as long as the student's attendance at the continuation school is NOT the result of a disciplinary action.

Background: On January 27-28, 2017, members of the Federated Council were asked to discuss issues and concerns during roundtable discussions focusing on the future of Education Based Athletics and challenges that the CIF may face. The process concluded with the council prioritizing these future challenges and to offer strategies that might be implemented to address these issues.

One of the top prioritized eligibility concerns were "Home School, Foreign and International Students and Alternative School Students." This proposal is a result of the direction from the Federated Council to seek alternative paths for eligibility for students who attend a continuation school that is not the result of discipline.

303. MULTI-SCHOOL CIF MEMBERSHIP

Continuation Schools

Continuation schools may ~~not~~ apply for multi-school team status as provided for under this provision. A student must participate for the member school in whose attendance area his/her parent(s)/guardian(s)/caregiver reside or the school in that district where the student most recently established residential eligibility prior to attending the continuation school entering the multi-school agreement. Students attending a continuation school due to disciplinary action that is in place or pending are not eligible to participate under this provision.

For other information pertaining to continuation school eligibility, refer to Bylaw 211.

Question: *If a student is attending a continuation school due to truancy, is that considered disciplinary action in place or pending?*

Answer: *No. For purposes of this Bylaw, truancy is not considered disciplinary action in place or pending.*

F. Proposed Revision of CIF Bylaw 2001—Football Full Contact and Live Action

Motion to send CIF delegates to support the revisions of CIF 2001, reducing the football full contact and live action time frame from 90 to 45 minutes, twice a week.

Proposal Originated: CIF Football Advisory Committee; Commissioners Committee

Type: Bylaw Revision--Addition

Proposal Summary: This proposal would continue to restrict full contact practice to two days per week as prescribed by law but would limit that full contact to no more than 45 minutes per day for a total of 90 minutes per week. This time limitation applies only to full contact which is described below. The current Bylaw limits full contact to no more than 90 minutes per day for a total of 180 minutes per week.

Background: With the passage of A.B. 2127 and CIF Bylaws 2001.A & B in 2014, California limited

“Full contact practices” in football. At the time, California was a national leader in establishing a limitation at 2 days per week and no more than 90 minutes per session. Today, our CIF Bylaw is considered one of the most liberal standards in the nation.

AB 2127 allows the CIF to have a more restrictive limitation on full contact practice than prescribed by law.

2001. NUMBER OF FOOTBALL PRACTICE DAYS; NO SUNDAY PRACTICE; TEAM CAMPS/OTHER OFF-SEASON ACTIVITIES

- A. There shall be no football games until the team has had 14 days of practice before the first game. Each individual student on the team must have had at least 10 days of practice before being allowed to compete in a game. (The opening date of football practice may be determined by each Section.) No Sunday practice is permitted (See Bylaw 504.M. for exception).
- B. Football teams are limited to two days per week of full contact practice, with no more than 90 minutes of full contact on each of those days during the season of sport. For purposes of this Bylaw, each team’s season of sport is defined as the first day of practice, as allowed by the Section, until the final contest for the team. All full contact practices are prohibited in the off -season which includes team camps. Full contact practice is defined by state statute as a practice where drills or live action is conducted that involves collisions at game speed where players execute tackles and other activity that is typical of an actual tackle football game. For the purposes of this Bylaw, refer to the definition of “Live Action” as defined by USA Football.
- C. Team camps and other off-season activities are allowable with the following equipment only: footballs, bags, blocking sleds and football shoes. (Approved April 2015 Federated Council) NOTE: For policies related to definition of full-contact and allowable in-season, off -season and team camp activities please consult the football section in the blue pages and local Section Bylaws.

Live Action as defined by USA Football (as taken from the CIF Blue Pages):

A drill run in game-like conditions and is the only time that players are taken to the ground. THUD is a drill run at an assigned speed through the moment of contact with no pre-determined winner. Contact remains above the waist and players stay on their feet. THUD is considered full-contact by the National Federation of State High School Associations (NFHS).

Q: What are the allowable activities that would NOT be considered full-contact?

A: All of the activities below are NOT considered full-contact and would NOT count against the day/time limitations:

A team may participate in air, bags/blocking sleds and control drills at any time unless the Section has implemented more restrictive rules. A team may continue to dress in full pads for practice when conducting any of these drills defined below:

- **Air**—Players run unopposed without bags or any opposition
- **Bags/Blocking Sleds**—Activity is executed against a bag or blocking sleds, shield or pad to allow for a soft-contact surface, with or without the resistance of a teammate or coach standing behind the bag.
- **Control**—Drill is run at assigned speed until the moment of contact with a pre-determined winner. Contact remains above the waist and players stay on their feet allowing an exit for the ball carrier when one is involved in the drill.

G. Proposal to eliminate CIF Bylaw 1605, Basketball Coaching Box, allowing the CIF to follow the NFHS Basketball Rules Book.

Motion to send CIF delegates to support the elimination of CIF Bylaw 1605—Basketball Coaching Box, allowing the NFHS rules to dictate the size of the coaching box.

Proposal Summary:

The Editorial Committee and the Commissioners Committee are proposing the elimination of Bylaw 1605, Length of basketball Coaching Box, as the rule is enforced by Bylaw 1201 and the

Background:

CIF Bylaw 1201 states that "In all team sports, where rules are written by the NFHS, the NFHS Rules Book shall be official." In 2001 and again in 2007, the CIF passed and revised our Bylaw mandating the length of the "Coaches Box" in the sport of Basketball. This mandate and revision was due to the protracted actions of the NFHS Basketball Rules Committee to come to consensus and forward a proposal to the NFHS Board of Directors. So, at the request of the Commissioners Committee in 2001, the CIF implemented its own rule.

The Editorial Committee feels our Bylaw is redundant and is enforced under Bylaw 1201.

H. Proposed revision of CIF 207.B.4—International Students—Limited Eligibility

Motion to instruct CIF delegates to either support, not support, or send uninstructed.

Proposal to Revise Bylaw 201, International Student Eligibility

Proposal Originated:

Commissioner Committee in response to Federated Council Roundtable Discussion January 2017

Type: Bylaw Revision

Next: Federated Council Action—February 2, 2018

Proposal Summary:

The Commissioners Committee is proposing a revision in Bylaw 207.B.(4)iv. That would further clarify the athletic eligibility of international students who are **not** in an approved Foreign Exchange Program **who transfer without a valid change of residence.**

Background:

"In recent years, the number of high school aged students attending school in the United States on an F-1 Visa (international students) has seen exponential growth. While just 6,500 high school students attended US high school in 2007 on an F-1 Visa, that number rose to more than 90,000 in 2015" according to the Council on Standards for International Education Travel (CSIET). With this rise we have also seen an exponential growth in the "marketing" and use of "agents" by international families/students seeking high schools and athletic placement in the U.S.

On January 27-28, 2017, members of the Federated Council were asked to discuss issues and concerns during roundtable discussions focusing on the future of Education Based Athletics and challenges that the CIF may face. One of the top prioritized eligibility concerns were "Home School, Foreign and International Students and Alternative School Students."

From bylaw 207—Transfer Eligibility

Q: What is meant by an athletically motivated move or transfer?

A: *Based on the CIF philosophy that students "attend school to receive an education first; athletic participation is secondary" (Bylaw 200 A.(2)), individual Section Offices may limit eligibility for a student when there is evidence the transfer, or move is made to acquire athletic participation at School B. Such evidence of an athletically motivated move may be, but is not limited to:*

- *A demonstrated move or transfer that is prompted by association with club programs or outside agencies that use the facilities of the new school.*
- *A demonstrated move or transfer to a school with which the student has had an athletic association.*
- *A move or transfer to a school by a student who is associated with outside agencies that use the facilities or personnel at the new school of attendance.*
- *The preponderance of credible evidence the move was not made in good faith to secure greater educational advantage for the student.*
- **Evidence that multiple students have transferred or changed schools to participate in a particular sports program at one school (510.E).**

The standard applied to the evidence of "athletic motivation" is that which is associated with a student move or transfer proffered to a hearing officer or Section Commissioner is that which is a responsible person acting in a thoughtful manner would judge be with "athletic motivation."

B. CIF Transfer Rule

All students transferring at any time during their enrollment in high school to a CIF member school after their initial enrollment in the 9th grade in any school (referred to as Former School or School A) shall have their eligibility determination made in compliance with the following 207.B. Bylaw except:

- Those making a valid change of residence (Bylaw 206); OR
- Those transferring to or from a CIF member school under the auspices of a CIF-approved • foreign exchange program (Bylaw 208); OR
- Those transferring as a result of discipline (Bylaw 209).

NOTES:

Emancipated Minors: This Bylaw also applies to students 18 years of age or older and emancipated minors.

No Child Left Behind Act: Students transferring to another school under any provision of the federal legislation "No Child Left Behind Act" are not residentially eligible at their new school. However, a student may become eligible under the provisions of the appropriate Section and CIF Constitution and Bylaws.

Boarding School: A high school student who transfers to or from the status of a full-time resident at a 24-hour boarding school shall be subject to all provisions of Bylaw 207 with the exception of those making a valid change of residence (Bylaw 206).

1. **Mandatory Applications for Eligibility Determination** All such transfer students addressed in 207 must complete the respective CIF Section-require Application form (please use local CIF Section Form). This form must be submitted to the CIF Section for an eligibility determination which the CIF Section Commissioner shall render in writing within twenty (20) business days of receipt unless a shorter timeframe has been so designated. No transfer student is eligible to compete for their new school of enrollment until a determination has been made by their respective CIF Section. (See also Bylaws 501, 510 and 700.) *(Revised January 2016 Federated Council)*
2. **Pre-Enrollment Disclosure Requirements** [Please see also Bylaws 201.A.(1) & (4) and 510] Any and all pre-enrollment contact of any kind whatsoever with a student must be disclosed by the student, parent(s)/ guardian(s)/caregiver, and the schools involved to their respective CIF Section office on a completed CIF Pre-Enrollment Contact Affidavit [CIF Form - (please use local CIF Section Form)]. Pre-enrollment contact may include, but is not limited to: any communication of any kind, directly or indirectly, with the student, parent(s)/guardian(s)/caregiver, relatives, or friends of the student about the athletic programs at a school; orientation/information programs, shadowing programs; attendance at outside athletic or similar events by anyone associated with the school to observe the student; participation by the student in programs supervised by the school or its associates before enrollment in before enrollment in the school per Bylaws 201.A.(1) & (4).
3. **Transfers to a CIF Member School (described as New School or School B) From Schools (described as Former School A) Located in the United States, a U.S. Territory, Canada or a U.S. Military Base (referred herein as Domestic Transfers.** Such transfer students who meet all other requirements for eligibility outlined in Bylaws will be granted unlimited residential eligibility in all sports at all levels at the new school except:
 - a. In any sport(s) in which the transfer student has competed at any level at the former school(s) in the 12 calendar months immediately preceding their transfer to the new school, the student will be limited to sub-varsity (limited) eligibility in those sports;
 - b. No student shall be eligible to participate in the same sport at two (2) different schools in the same school year;
 - c. If the transfer is determined to be athletically motivated. Athletically motivated transfers may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons and cause the student to be ineligible for participation in those sports in which the student participated at the former school as outlined in Bylaws 510 and 207.C.;
 - d. The transfer is not determined to be based upon a disciplinary situation (See CIF Bylaw 209);
 - e. The student meets all other provisions of all CIF Bylaws.

The student shall have unlimited residential eligibility for all sports at all levels under Bylaw 207

after having been enrolled for 12 calendar months from the date of transfer to the new school.

NOTE: Refer to (5) below for applications for transfer eligibility limitations determinations and exceptions.

4. **Foreign International** Transfers Not in a CIF-Approved Foreign Exchange Program (referred herein as Foreign Transfers)

Students who transfer to a CIF Member school (described as New School or School B) from:

- Any school (described as Former School or School A) which is located outside of the United States, a U.S. Territory, U. S. Military Base or Canada; AND
- Who are not enrolled in the CIF member school under the auspices of a CIF-approved foreign exchange program; AND
- Who meet all other requirements for eligibility in Bylaws.

THEN they **may** be granted unlimited residential eligibility in all sports at all levels at the new school except:

- i. In any sport(s) in which the transfer student has competed at any level for a club or school team, in the 12 calendar months immediately preceding their transfer to the new school. **The student will be limited to sub-varsity (limited) eligibility in those sports.** For the purpose of this Bylaw, any and all organized sports programs (e.g. youth teams, community teams, club teams, national teams at any level or individualized instruction for competition in development schools or programs) in which the international student competed on, or participated within the last 12 months, will be considered by the CIF in determining whether the student participated in the equivalent of interscholastic competition; AND
- ii. No student who has participated with a club or school team as described in **i. e.**, shall be eligible to participate in the same sport at the CIF member school within the same 12-month period (See also Bylaw 504.L.)
- iii. If the transfer is determined to be athletically motivated. Athletically motivated transfers may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons and cause the student to be ineligible for participation in those sports in which the student participated at the former school. (See also Bylaw 510)
- iv. **International students who are not participating in a CIF approved foreign exchange program are not eligible for the Sit-Out Provision.**

The student may be granted unlimited residential eligibility for all sports at all levels under Bylaw 207 after having been enrolled for 12 calendar months from the date of transfer to the new school.

In Addition, Such Foreign International Transfers Must:

- Possess a valid visa, allowing them to attend school, issued by the U.S. Immigration and Naturalization Service or be a U.S. citizen who has been attending the equivalent of a United States high school secondary educational program outside of the United States;
- Provide to the principal of the school he/she attends an official un-translated transcript and a transcript that is translated into English, by an agency acceptable to the Section from the National Association of Credential Evaluation Service (NACES) membership, which indicates work taken in all grades in which the student was enrolled; the grade level equivalent in the United States as if the international student had completed all courses attempted satisfactorily; and the California grade-point average equivalent; AND
- If required, the **Foreign International** transfer student must pay tuition to the school/school district he/she attends as prescribed in Education Code Section 48052 et seq.; AND
- Be subject to the maximum of eight (8) consecutive semesters Bylaw 204; AND
- Be subject to the age requirement Bylaw 203; AND 38 CALIFORNIA INTERSCHOLASTIC FEDERATION
- Not have graduated from high school. If they should have graduated, or have completed the equivalent coursework for graduation from high school/secondary school, the student is ineligible to participate in CIF competition; AND

- Not have the school's coaching staff, paid or voluntary, serve as the resident family for the foreign transfer student.

NOTE: CIF Sections may require individual students to have their school records/transcripts from the school from which they are transferring evaluated by an outside agency at the students or school expense.

5. **Applications for Transfer Eligibility Limitations, Determinations and Exceptions** The CIF recognizes that, in certain circumstances, students may transfer from one (1) school to another due to a compelling hardship need or situation that is beyond a student's or their family's control. In response to such cases, the CIF allows for the CIF Section to make an exception to the limited eligibility status whenever they transfer and the case meets one (1) of the hardship circumstances outlined in Bylaw 207.B.(5)c.(viii). The first time a student transfers in high school, they may utilize the Sit Out Period exception covered in Bylaw 207.B.(5)b. below if they meet all of the conditions required. Any student whose transfer circumstances do not meet the conditions required by these two (2) options, will have their residential eligibility determined in compliance with 207.B.(5)a. as long as they meet the conditions required in that Bylaw.

~~NOTE: Foreign Transfers as described in 207.B.(4) above are subject to all provisions of 207.B.(5) that follows except that whenever there is a reference to "sports in which the student has participated at their previous school" foreign students shall read "sports in which the student has participated at their previous school or on any club team."~~

XVI NEW BUSINESS

A. **New Championship Proposal—Competitive Sport Cheer—Immediate Implementation** **(Attachment R will be distributed at the AD meeting.)**

Motion to adopt a Competitive Sport Cheer Championship in May, 2018.

Motion supported by ADs, although no NBL school is interested in Competitive Sport Cheer as of this time.

Immediate implementation

XVII OLD BUSINESS

A. **There is no old business items**

VII PRESENTATION OF CIF DISTINGUISHED SERVICE AWARD

A. **Ms. Karen Smith, NCS Associate Commissioner**

IX. STAFF REPORTS

- A. **Commissioner**
- B. **Associate Commissioner**
- C. **Assistant Commissioner**

VI. NBL NEW BUSINESS

A. **Maria Carrillo High School use of an ineligible athlete in CIF Football Competition**

Maria Carrillo principal will present a letter at this meeting that includes a description of the incident and Maria Carrillo's proposed remedies.

Motion to support the remedies that Maria Carrillo proposed.

Motion: Ty Yanez

Second: Kenny Knowlton

Motion supported unanimously

B. **Proposal to change the name of the NBL subgroups from NBL I and NBL II to Redwood and Oak.**

Rationale: The current names of NBL I and NBL II, although historical in nature, give too much credence to the belief that one subgroup is better than the other. Redwood and Oak are more generic and represent two of the strongest and most enduring trees in our area.

Motion to support the name change of the NBL subgroups from NBL I and NBL II to Redwood and Oak.

Motion: Bryan Price, Santa Rosa

Second: Dave Stine, Healdsburg

Motion approved unanimously

C. Proposal to admit Roseland University to the NBL II for boys' soccer only.

- Away games only unless field size is regulation
- Does RUP have a JV team
- A two-year commitment would be necessary for scheduling purposes

Motion to support the admission of Roseland University Prep to the NBL for boys' soccer only.

Motion: Ty Yanez, Ukiah

Second: Jerry Deakins, Maria Carrillo

Proposal supported unanimously

D. Proposal to admit Sonoma Academy to the NBL II for girls' soccer only.

Rationale: Sonoma Academy is currently participating in the SCL and would like to continue their participation in the NBL II.

Motion to support the admission of Sonoma Academy to the NBL in the sport of girls' soccer only.

Motion: Scotty McKeon

Second: Jerry Deakins

Motion approved unanimously.

E. Proposed NBL Scheduling Formula

NORTH BAY LEAGUE SCHEDULING FORMULA

Round 1

1 at 2

3 at 4

5 at 6

Round 2

2 at 3

4 at 5

6 at 1

Round 3

3 at 1

5 at 2

4 at 6

Round 4

2 at 6

1 at 4

3 at 5

Round 5

1 at 5

6 at 3

4 at 2

Round 6

2 at 1

4 at 3

6 at 5

Round 7

3 at 2

5 at 4

1 at 6

Round 8

1 at 3

2 at 5

6 at 4

Round 9

6 at 2

4 at 1

5 at 3

Round 10

5 at 1

3 at 6

2 at 4

Rationale: A new scheduling formula is necessary due to the larger size of the NBL and the smaller size of each subgroup.

Motion to support the adoption of the scheduling matrix.

Motion: Jerry Deakins, Maria Carrillo

Second: Dean Haskins, Montgomery

Scheduling Formula approved unanimously

F. Proposed addition to Basketball bylaws, 3.800, effective 2018 - 2019

The basketball championship games shall be played at the largest site available from the opposite subgroup. For example Elsie Allen would be the host for the NBL I championships and Windsor would be the host for the NBL II championships. When the new Rancho Cotate Gymnasium is finished, it is recommended that the basketball championships be held at that site as it will be the largest in the league.

Motion: Dave Geoffron, Cardinal Newman
Second: Dean Haskins, Montgomery
Motion approved unanimously.

Rick O'Brien and Jerry Bonfigli will make contact with the SRJC athletic director and head baseball and softball coaches to see if we can get the price for the rental of the facilities reduced.

G. Proposed amendment to NBL Bylaw 5.404

It is mandatory for the home team to provide a doctor, paramedic, **certified athletic trainer**, or EMT Class II who shall be present on the field for all football games from the beginning to the end of the game. No game may start without the presence of a doctor, paramedic, **certified athletic trainer**, or EMT Class II.

Rationale: It is difficult to find a doctor, paramedic or EMT to be present and more schools now employ certified athletic trainers for their interscholastic athletic teams.

Motion to support the amendment to NBL Bylaw 5.404

Motion: Jerry Deakins

Second: Scotty McKeon

Motion approved unanimously

H. Amendment to the current NBL Volleyball Bylaws

Motion to support the proposed amendments to the volleyball bylaws.

Motion: Jerry Deakins

Second: Bryan Price

Motion approved unanimously

League volleyball matches shall be conducted on Tuesday and Thursday evenings.

Start time for matches will be 4 PM (freshmen); 5 PM (junior varsity); and 6 PM Varsity. If there is no freshman team, the junior varsity match will begin at 5 PM and the varsity match will begin at 6 PM. There will be a guaranteed 30 minutes of practice time between each level of play. JV matches will begin at 5 PM. The warm up for the varsity match will begin immediately following the conclusion of the JV match. All matches involving Ukiah High School will begin at 4:30 PM.

There shall be a period of 25 minutes between the freshman and JV match and between the JV and varsity match. Warm-up shall be ~~five~~ **10** minutes shared time on the court, ten minutes on the court for the visiting team and ten minutes on the court for the home team.

If music is used, it must be played for both teams during pre-match warm-ups, **and it must similar in genre.**

~~An NBL, NCS and National Federation approved ball shall be used.~~ **The league ball shall be the same ball as used in the NCS Championships.**

The league champion shall be the team with the most league **wins and will be the league representative to the North Coast Section Championships.**

~~In the event of a tie in varsity competition, the team with the best record in head to head competition shall be given first consideration. If there is still a tie, play offs shall be scheduled by the numbers drawn by the principals at the beginning of each school year.~~

In the event of a tie, the automatic NCS berth will be determined by the following criteria:

- 1. Best record in head-to-head competition**
- 2. Greatest number of wins within the tie**
- 3. Lowest number drawn at the by the principals at the beginning of the school year.**

~~The team winning the North Bay League round robin shall be the league representative to the North Coast Section Championships.~~

All-league selection format for volleyball.

1. The all-league meeting will be held on the Monday following the conclusion of the NBL schedule, at a site determined by the NBL Commissioner or Assistant Commissioner.
2. Each team will be awarded first and second team all-league selections based on their team's finish in the league standings, as follows:
 - First place: three first-team and two second team;
 - Second place: two or three first team and two second team;
 - Third place: two first team and two second team;
 - Fourth place: two first team and two second team;
 - Fifth place: one first team and one second team;
 - Sixth place: one first team and one second team;
 - ~~Seventh place: no first team and one second team;~~
 - ~~Eighth place: no first team and one second team.~~There is no honorable mention.
3. MVP. There shall be open nominations, followed by a vote. Coaches may vote for a player on their own team. The vote will be conducted using a secret ballot. This voting will take place at the beginning of the all-league meeting.
 - If there are three or more nominees for MVP, there shall be two rounds of voting. The first vote will require coaches to rank the nominees so that there are two finalists. The second and final vote will be just for the player the coaches feels is the most valuable player in the league.***There is no honorable mention.

I. Proposal to modify soccer rule 8.304

Motion tabled until the next meeting.

In girls' soccer, if the contest ends in a tie in regulation time, the National Federation Rules would apply using two ten-minute overtime periods. If the contest is tied at the end of overtime, it shall remain a tie. ***In boys' soccer, if a contest ends in a tie in regulation time, there shall be no overtime and it shall remain a tie.***

Boys' coaches were unanimous in support of this proposal. Girls' soccer coaches want the rule to remain the same; vote was 5 – 2 - 1 (Cardinal Newman and Rancho voted no, Casa Grande abstained).

J. Schedules for 2018 – 2019—NBL I and NBL II

Motion to support approval of the schedules as proposed.

Motion: Bryan Price

Second: Scotty McKeon

Motion approved unanimously

- a. Football—varsity, junior varsity and freshman
- b. Boys' and girls' tennis
- c. Girls' golf
- d. Volleyball
- e. Cross Country
- f. Boys' and girls' basketball
- g. Boys' and girls' soccer
- h. Baseball
- i. Softball
- j. Track and field
- k. Badminton

K. Divisions and schedules in boys' and girls' tennis; boys' and girls' golf; wrestling; cross country; track & field; swim and dive; badminton

Motion to support the approval of the divisions as proposed.

Motion: Bryan Price

Second: Scotty McKeon

Motion approved unanimously

GIRLS' TENNIS	
NBL I	NBL II
Analy	El Molino
Cardinal Newman	Elsie Allen
Maria Carrillo	Healdsburg
Montgomery	Piner
Santa Rosa	Rancho Cotate
Windsor	Ukiah

BOYS' TENNIS	
NBL I	NBL II
Analy	El Molino
Cardinal Newman	Elsie Allen
Maria Carrillo	Healdsburg
Montgomery	Piner
Santa Rosa	Rancho Cotate
Windsor	Ukiah

WRESTLING	
NBL I	NBL II
Cardinal Newman	Analy
Healdsburg	El Molino
Maria Carrillo	Elsie Allen
Santa Rosa	Montgomery
Ukiah	Piner
Windsor	Rancho Cotate

COED CROSS COUNTRY	
NBL I	NBL II
Healdsburg	Analy
Maria Carrillo	Cardinal Newman
Montgomery	El Molino
Piner	Elsie Allen
Santa Rosa	Rancho Cotate
Ukiah	Windsor

TRACK AND FIELD	
NBL I	NBL II
Healdsburg	Analy
Maria Carrillo	Cardinal Newman
Montgomery	El Molino
Piner	Elsie Allen
Santa Rosa	Rancho Cotate
Ukiah	Windsor

BADMINTON	
NBL I	NBL II
Analy	Elsie Allen
Maria Carrillo	Healdsburg
Montgomery	Piner
Santa Rosa	Roseland Collegiate Prep
Windsor	Roseland University Prep

Badminton divisions unanimously supported by badminton coaches.

COED CROSS COUNTRY	
NBL I	NBL II
Healdsburg	Analy
Maria Carrillo	Cardinal Newman
Montgomery	El Molino
Piner	Elsie Allen
Santa Rosa	Rancho Cotate
Ukiah	Windsor

TRACK AND FIELD	
NBL I	NBL II
Healdsburg	Analy
Maria Carrillo	Cardinal Newman
Montgomery	El Molino
Piner	Elsie Allen
Santa Rosa	Rancho Cotate
Ukiah	Windsor

GIRLS GOLF	
NBL I	NBL II
Analy	Cardinal Newman
Maria Carrillo	El Molino
Rancho Cotate	Healdsburg
Santa Rosa	Montgomery
Ukiah	Piner
Windsor	Windsor

BOYS GOLF	
NBL I	NBL II
Analy	El Molino
Cardinal Newman	Healdsburg
Maria Carrillo	Piner
Montgomery	Rancho Cotate
Ukiah	Santa Rosa
Windsor	Windsor

Divisions in boys' and girls' golf, cross country, track & field, wrestling, and boys' and girls' tennis unanimously supported by ADs on December 4, 2017.

Motion: Ty Yanez
Second: Dave Geoffiron

SWIM AND DIVE	
NBL I	NBL II
Analy	Cardinal Newman
Maria Carrillo	El Molino
Montgomery	Healdsburg
Santa Rosa	Piner
Ukiah	Rancho Cotate
Windsor	

Divisions in swim and dive unanimously supported by swim and dive coaches at their meeting on December 19, 2017.

The swim coaches would also like dual meets within the divisions and two cross-over meets that rotate each year. Additionally, they would like a combined NBL tournament with all 11 schools at the end of the year.

VIII DISCUSSION ITEMS

A. Athletic director stipends (Jeff Hardie)

Jeff presented a proposal for a stipend for athletic directors to cover the time that they are working before their contractual work year begins.

B. Distribution of bills for NCS Fall Championship Participation

Bills were hand-delivered to all athletic directors (Montgomery's was put in the principal's mail box due to the fact that Dean needed to leave early for jury duty).

C. All-league Certificates

Proposal to develop a new all-league certificate utilizing the following:
Redwood tree
Oak tree
California state outline, identifying the North Bay area
Colors: Red, white and blue

We actually need three certificates, with the same background on each one.

Motion to support offering the design "job" to high school graphic design classes. Winning designer will be awarded \$100.

Motion: Ty Yanez

Second: Bryan Price

Motion supported unanimously

D. Sportsmanship Awards

Spring sportsmanship awards were awarded to Casa Grande and Windsor.

E. NBL Post-season Tournaments

Athletic directors supported the continuation of post-season tournaments.

This year, the basketball post-season tournament will be held at Haehl Pavilion on Saturday, February 17.

F. NBL Golf schedule, 2017 – 2018

The athletic directors were in favor of keeping the same structure of 8 mini-tournaments for the 2017 – 2018 golf season. The format will be reviewed by the new athletic directors for the 2018 – 2019 season.

Casa Grande, Ukiah, Maria Carrillo, Rancho Cotate and Montgomery were in favor of remaining status quo.

Santa Rosa and Rancho Cotate were in favor of changing the format.

No motion was necessary as no bylaw is being changed.

ADJOURNMENT

Motion to adjourn the meeting