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|  | **NORTH BAY LEAGUE****Joe Ellwood, Commissioner**jellwood@wscuhsd.org; (707)484-8410**Dean Haskins, Commissioner**dhaskins@srcs.k12.ca.us; (707) 484-0271 |  |

**ATHLETIC DIRECTORS MEETING Minutes, Monday, September 19,2022, 10 AM**

**Lewis Learning Center**

**CALL TO ORDER AND ROLL CALL: All Schools Represented**

|  |  |  |  |
| --- | --- | --- | --- |
| Mike Roan | Analy | Scotty McKeon | Rancho Cotate |
| Monica Mertle | Cardinal Newman | Kenny Knowlton | Santa Rosa |
| Richard Sanchez | Cardinal Newman | Bryan Price | Santa Rosa |
| Ryan Halverson | Elsie Allen | Heather Campbell | St. Vincent |
| Ry Basham-Mintz | Elsie Allen | Stephen Summers | Ukiah |
| Josh Cavanagh | Healdsburg | Jamie Williams | Windsor |
| Jerry Deakins | Maria Carrillo |  |  |
| Dean Haskins | Montgomery | Joe Ellwood | Commissioner |
| Ryan Riddle | Piner | Dean Haskins | Commissioner |

Action 1. APPROVAL OF THE AGENDA **1st MCHS/2nd St. Vincent Pass** **Unanimous**

 2. APPROVAL OF THE CONSENT AGENDA

 There is no consent agenda for this meeting

Action 3. APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING

Previously emailed and available online at [www.northbayleague.org](http://www.northbayleague.org)

**1st SRHS/2nd Rancho Pass Unanimous**

Discussion Item: 4. Possible Amendment to General bylaw 1 b.

1. Adding a sport or level of sport
	1. Any proposal for establishment of a new sport or level of team must be submitted to and approved by the NBL Board of Managers prior to the establishment of that new sport or team level.
	2. If a school drops an entire team sport program (for example, JV and varsity levels), that school is only allowed to field a viable JV level team during the next two years of that sport. Schools may petition the NBL athletic directors at a NBL AD Meeting to move to Varsity competition after year one of fielding a JV team. Schools petitioning for the fall must petition at the February AD meeting, schools petitioning for the winter must petition at the March/April ADs meeting and school petitioning for the spring must petition at the May ADs meeting prior to next year's NBL season. If the school drops only its varsity program, but is able to compete at the JV level, then the school may be eligible to compete at the varsity level the following year. (5/19/2020). **Motion for Joe and Dean to clean up additional language and take to the NBL BOM for approval**

**1st SRHS/2nd Windsor Pass Unanimous**

Discussion Item: 5. Adding bylaw 13.307

Noise during the time of serve and any noise created with the purpose of distracting the opponent and giving an advantage to the other team is prohibited.

**Rational:** Unfortunately there is no rule in the rule book preventing fans from making “disconcerting” noises at time of serve or at time of set. Only thing they can’t do is make inappropriate comments. NCS is looking into it. BAC (Marin Academy and San Domenico) has a bylaw preventing such. The VVAL is adopting league bylaws also to prevent it. I’m encouraging you to work through your AD to have addressed at an NBL meeting and have NBL adopt a similar policy.

Discussion: Schools will continue to address sportsmanship with their communities by using “pursuing victory with honor”, CIF tool kits and be proactive with spectators, players and coaches. ADs would like to move this forward as a discussion item at the NBL BOM Meeting.

Discussion/Action: 6. Visiting schools booster cards

Currently this is the language in the NBL constitution. It does not reflect what schools are charging for visiting booster cards. Most NBL schools are charging $8.00.

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| (1/25/22) | General | Senior citizens, ~~visiting school boosters card holder~~s, and all students | Children 5 and under |
| Baseball | $8.00 | $5.00 | Free |
| Basketball | $10.00 | $5.00 | Free |
| Football | $10.00 | $5.00 | Free |
| Frosh Football | $5.00 | $5.00 | Free |
| Lacrosse | $8.00 | $5.00 | Free |
| Soccer | $8.00 | $5.00 | Free |
| Softball | $8.00 | $5.00 | Free |
| Swim & Dive | $8.00 | $5.00 | Free |
| Track | $8.00 | $5.00 | Free |
| Water Polo | $8.00 | $5.00 | Free |
| Wrestling | $8.00 | $5.00 | Free |
| Volleyball | $8.00 | $5.00 | Free |

 **Motion to add language to NBL constitution: NBL schools may charge a minimum $2.00 discount for visiting school booster card holders.**

**1st Rancho/2nd Windsor Pas**s **Unanimous**

Information: 7. Coaches and CIFHome: Get your coaches on CIF Home ASAP.

1. [CIFHOME](https://www.cifncshome.org/login.php)
2. Link Comes up page not found but click North Coast Section at the top.
3. Click User and then Click Create School User
4. Fill out each of your coaches information
5. Click active, click email verified and click resend confirmation email.

Information: 8. Cardinal Newman Girls Basketball and Competitive Anomaly

Information/discussion from Co-Commissioner Joe Ellwood

Language in the alignment handbook says that to declare a program a competitive anomaly it needs to be voted on after the playoffs and go into effect for the following year. Action on CN Girl’s basketball as a competitive anomaly is tabled until after the 2023 basketball playoffs

Information/Discussion 9. Sportsmanship/Home Contests

1. Sportsmanship PA announcements/Messaging to NBL schools spectators

[**https://cifstate.org/PSAs/index**](https://cifstate.org/PSAs/index)

[Sportsmanship Tool Kit](https://cifstate.org/sports/sportsmanship/plan_prevent_respond)

[A Resource for Preventing and Interrupting Discriminatory Behavior.](https://cifstate.org/sports/sportsmanship/plan_prevent_respond)

1. NCS recent volleyball crowd issues
2. Gate: Cash only, GoFan only or Combination of cash and GoFan
3. Middle school students at your home football games.

Information/Discussion 10. NBL Basketball Officials contract through 2027

[GGOB2227NBLContract.pdf](https://drive.google.com/file/d/1CoNtMkxRfMz9oz16MrotwUHtH-64kIm6/view?usp=sharing)

Diversity Equity Inclusion Report: Monica Mertle

NCS is supporting professional development and have updated their website with resources.

**Board of Mangers Agenda Items**

[Agenda Attachments A-W](https://drive.google.com/file/d/1NkQ9rAUeEH6hkYP8gs2EnhVOERhAO7uR/view?usp=sharing)

**III. CONSENT AGENDA ACTION (LR) Action**

**1st MCHS/2nd Ukiah Pass Unanimous**

Motion to approve the consent agenda.

Consent items are:

IV A Minutes of April 1, 2022, Board of Managers Meeting

VII B NCS Representatives to Federated Council

VII E NCS Governance Calendar Revision

X A Spring Competitive Divisions

X B CIF Boys Volleyball Qualifiers

X C Winter Soccer playable days

X D Competitive Equity Points, Open Divisions

XI B Multi-School Agreements

XI C Supplemental League Placements

XIV A Bylaw 210 Spectator Language

**VI. FINANCIAL ITEMS Information**

**A. 2021-2022 End of Year Balance Statement INFORMATION (PC)** Review of the end of year 2021-2022 balance sheet, Attachment A. All financial information is posted at the NCS website, including all monthly balance statements, audits, staff salary surveys, etc. The following link provides regular financial information. http://www.cifncs.org/governance/financial\_information/index

**B. 2021-2022 Audit Review Management Letter & Financial Statements (Doug Regalia)**

**INFORMATION/ACTION (LR)**

Regalia & Associates representative, Doug Regalia, will report on the 2021-2022 audit review of the financial records of the CIF-North Coast Section. The board will review and consider approval of the audit review.

Attachment B (not available at the time of the agenda)

**C. NCS Proposed Budget Adjustments for 2022-2023 (EXC 8-0) INFORMATION/ACTION (LR)** Review of the staff recommended budget adjustments to the North Coast Section 2021-2022 budget. These adjustments are necessary based on additional information not available at the time of the budget approval. Attachment C

**D. Fund Balance based on 2021-2022 financials INFORMATION (PC)** Review of the Fund Balance report.

**VII. EXECUTIVE COMMITTEE Information**

**A. Executive Committee Membership INFORMATION (LR) 2021-2022**

President: Louie Rocha (second year of two years as president)

Past-President: Vacant

President-Elect: Alton Nelson, (second year of two years as president-elect)

Region 1: Paul McDermott, (second year of first term)

Region 2: Kibby Kleiman, (first year of second term)

Region 3: Clint Duey (second year of first term)

Female Rep.: Kristie Christensen (second year of second term)

Superintendent Rep.: John Nickerson (third year of second term) \*

CSBA Rep.: Erick Stonebarger (second year of first term)

Class A Rep.: Mike Gorman (first year of first term)

Under-Pop. Rep.: Gabriel Albavera (first year of first term)

At-Large Rep.: Carlos Reed (first year of first term)

\*Final year of last term

**B. NCS Representatives to the Federated Council CONSENT** Motion to send the following individuals to the CIF Federated Council as the representatives of the NCS.

Louie Rocha - NCS President

Alton Nelson – NCS President-Elect

Kristie Christensen – NCS Female Representative

**C. Catholic School Representative to the Board of Managers ACTION (LR)** Appoint Pete Imperial, Principal Saint Mary’s College High School as the Catholic Schools Representative to the Board of Managers as nominated by the Catholic Schools in the North Coast Section.

**1st CN/2nd St. Vincent Pass** **Unanimous**

**D. Bylaw 101, Office of President-Elect and Past-President (EXC 8-0) ACTION (LR)** Proposal to amend language to Bylaw 101

Attachment E

**E. Governance Calendar 2022-2023 (EXC 8-0) CONSENT** Proposal to change the Spring Board of Managers meeting to April 14, 2023 due to a conflict with the CSADA Conference.

Attachment F

**F. 2021-2022 Targets (EXC 8-0) INFORMATION/ACTION (LR)** Consideration of the recommended targets for the 2020-2021 school year. Commissioner Cruickshank is recommending the following:

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|  | Goal  | Steps to Accomplish  | Responsible Person  | Status |
| 1.  | Explore potential changes in Competitive Equity Divisions in all sports | Review with Leagues, SAC, Section Staff, and Executive Committee throughout the year | Commissioner of Athletics Associate & Assistant Commissioners | League Commissioners summer meeting discussion. SAC discussion |
|  |  |  |  |  |
| 2.  | Promote Racial Equality Social Justice | Through the NCS DEI Committee, Research programs, organizations, speakers. Develop sub committees to look at Bylaws and put together questionnaires for leagues to encourage positive impacts on our schools. | Commissioner of Athletics Associate & Assistant Commissioners | Committee has meetings the 3rd Monday of every month |
| 3.  | Sportsmanship throughout the section | Points of Emphasis w/ Commissioners, leagues, schools. Review of CIF Ejection Policy with all leagues & schools. Develop proactive approach to Sportsmanship | NCS Staff NCS Sportsmanship Committee. | Point of Emphasis in league eligibility mtgs & NCS Sportsmanship Committee. |
| 4.  | Redefining NCS Staff Job Descriptions | Meeting with each Staff Member. | NCS Staff  | This will be ongoing throughout the year |

**G. Approval of the Extension of the Contract of Employment for the Commissioner of Athletics ACTION (LR)** The Executive Committee is recommending the extension of the contract for the Commissioner of Athletics. In accordance with the terms of the Commissioner of Athletics employment contract, at the conclusion of the 2021-2022 school year and upon the Commissioner’s receipt of a satisfactory (3.0 on the Commissioner’s Performance Appraisal) or better evaluation, it is agreed that the contract will be extended for an additional year through July of 2025. The extension does not increase the Commissioner of Athletics’ salary and fringe benefits for the 2022-2023 fiscal year.

**1st Ukiah/2nd Windsor Pass Unanimous**

**X. SPORTS ADVISORY COMMITTEE Information**

**A. Spring Competitive Divisions (SAC 33-0) (EX CONSENT) CONSENT** Proposal to adopt competitive Divisions for the following 2023 spring sports: baseball, softball, boys lacrosse, girls lacrosse, and boys volleyball.

Attachment G

**B. NCS 29.511H Boys Volleyball CIF Qualifiers (SAC 33-0) (EX CONSENT) CONSENT** Proposal to adopt the language for NCS 25.911H, CIF Volleyball qualifiers

Attachment H

**C. NCS 23.305H Boys and Girls Winter Soccer playable days (SAC 31-2) (EX CONSENT) CONSENT** Proposal to amend NCS 23.305H Championship format for Winter Soccer

Attachment I

**D. NCS 507H.c.2 Competitive Equity – Open Division (SAC 30-3) (EX CONSENT) CONSENT** Proposal to amend NCS 507H.c.2, Competitive Equity Points in Open Division Championships

**E. NCS 30.301H Boys & Girls Water Polo (SAC 8-25) (EXC 0-8) INFORMATION/ACTION (SW)** Proposal to eliminate NCS 30.301H (Minimum Qualifying Record) in the sport of boys and girls water polo Attachment K

**F. NCS Competitive Equity Sub-Committee on Championships ROUND TABLE DISCUSSION/REPORT (LR)** 1) A competitive equity model; for review and discussion from the Ad-Hoc committee from 2021-2022 school year.

2) Discussion regarding the existing NCS championships and competitive equity system.

**XI. ALIGNMENT COMMITTEE Discussion/Action**

**A. At-Large Representative to the Alignment Committee (EXC 8-0) ACTION (LR)** The Executive Committee proposes to the Board of Managers the approval of Christina Mazzola, Branson Head of School, as a Northern Administrative Representative to the Alignment Committee.

**1st Windsor/2nd St. Vincent Pass** **Unanimous**

**B. Approved Multi-School Agreements (AC 5-0) (EX CONSENT) CONSENT** Motion to approve the CIF approved current list of NCS Multi-School Agreements for the 2021-2022 school year. Attachment M

**C. Approved Supplemental League Placements (AC 5-0) (EX CONSENT) CONSENT** Addition of Lowell High School from San Francisco to the BAC in the sport of girls Lacrosse.

Attachment N

**D. Updated Alignment Calendar for the 2024-2028 Quadrennial Alignment Cycle INFORMATION (PC)** Realignment Schedule for the coming year for the 2024-2028 School years.

1. Fall Letter sent to schools on August 8, 2022,

2. Schools submit proposals to the NCS Office by September 2, 2022

3. NCS Office holds Conference Workshops via Zoom for the Bay Shore, Redwood Empire, and Valley Conferences Sept 13, 14, 15, 2022.

4. NCS Office holds Conferences Meetings at Conference Sites for the Bay Shore, Redwood Empire, and Valley Conferences October 18, 19, 20, 2022. The Conference will vote on proposals at this meeting.

5. The Bay Area Conference, Humboldt Del-Norte Conference, and Coastal Mountain Conference

conduct their own workshops and meetings to develop their leagues as Single Commissioner

Conferences.

6. The Alignment Committee meets on Thursday December 1, 2022, to review the Conference votes on league proposals and potential appeals.

7. The Alignment Chair shares outcome of the proposals at the Winter Board of Managers Meeting,

January 27, 2023, barring any appeals.

8. The Alignment Committee at their regularly scheduled meeting on Thursday February 23, 2023,

conducts any appeals of the proposed league alignments.

9. The Board of Managers at their spring meeting on April 14, 2023, votes to approve the Alignment

Committee recommendations for final approval.

**E. Alignment Committee Report INFORMATION (PC)** Commissioner Cruickshank will give a brief report from the Alignment Committee

**XII. ELIGIBILITY COMMITTEE Information**

**A. Review of 2021-2022 CIF Eligibility Data INFORMATION (PC)** The committee will review of 2021-2022 State CIF Transfer Eligibility Data, including appeal information.

Attachment O

**C**. **CIF Eligibility Changes for 2022-2023 INFORMATION (PC)** 1. CIF 206 CIF Defined Valid Change of Residence Verification Form

2. Eligibility Waiver for students from Ukraine Attachment Q

3. Bylaw 600, Q & A on Collegiate Track Meets Attachment R

4. CIF 207 Financial Hardship Waiver

5. Review of League Eligibility Workshops

**D. Eligibility Committee Report INFORMATION (PC)** Commissioner Cruickshank will report out on the Eligibility Committee.

**XIII. SPORTSMANSHIP COMMITTEE INFORMATION (SP)**

**A. Report**

**XIV. CIF ITEMS Information**

**A.** Bylaw 210 Revision (Assault) Attachment S **(EXC 7-0) CONSENT B.** Bylaw 22 Amendment, Participation Census Attachment T **INFORMATION (PC) C.** Girls Flag Football, Fall Sport proposal Attachment U **INFORMATION (PC)**

**XV. NEW BUSINESS Action**

A. **Willits Charter School INFORMATION/ACTION (PC)**

Willits Charter School is applying for membership to begin Fall of 2022.

Attachment V (Incomplete at the time of the agenda being drawn)

**1st MCHS/2nd Rancho Pass** **Unanimous**

B. **Redwood Collegiate Academy INFORMATION/ACTION (PC)**

Redwood Collegiate Academy is applying for membership to begin the Fall 2022.

Attachment W

**1st MCHS/2nd Rancho Pass** **Unanimous**

**XVII. PRESENTATION OF THE 2022 NCS DISTINGUISHED SERVICE AWARDS**

 **Information**

1. Tom Thomsen

2. Steve Sanchez