

MINUTES OF THE NBL ATHLETIC DIRECTORS' MEETING, January 8, 2015

ATTENDANCE

| | | | |
|------------------|-----------------|-------------------|------------------------|
| Jerry Bonfigli | Cardinal Newman | Kathy Hower | Santa Rosa |
| Rick O'Brien | Casa Grande | Ty Yanez | Ukiah |
| Mike Mastin | Maria Carrillo | Jeff Harding | Windsor |
| Chris Giovannini | Montgomery | Marie Sugiyama | Commissioner |
| Dean Haskins | Montgomery | Jan Smith Billing | Assistant Commissioner |
| Henri Sarlatte | Rancho Cotate | | |

I. APPROVAL OF NBL ATHLETIC DIRECTORS AGENDA

Motion to approve the agenda as presented.

Motion: Ty Yanez, Ukiah

Second: Henri Sarlatte, Rancho Cotate

Motion supported 7-0.

II. APPROVAL OF THE NBL ATHLETIC DIRECTORS CONSENT AGENDA

1. Minutes of the previous meeting.
2. Adjournment

Motion to approve the agenda as presented.

Motion: Henri Sarlatte, Rancho Cotate

Second: Ty Yanez, Ukiah

Motion supported 7-0.

III. APPROVAL OF MINUTES FOR THE PREVIOUS MEETING

Minutes of the December 3, 2014 NBL AD meeting (previously emailed and posted at www.northbayleague.org) were approved through the NBL Consent Agenda.

IV. PUBLIC COMMENT

Pursuant to Education Code Section 54954.3 and Education Code section 33353, any member of the public wishing to speak on any matter within the subject matter jurisdiction of the NBL, CIF, and NCS will be heard at this time. The time for such comment is no more than three (3) minutes per person on an item and no more than twenty (20) minutes total on an item or as designated by the Chair.

No member of the public who was present elected to speak at this time.

V. NCS SPORTS BOARD OF MANAGERS AGENDA

I. NCS BOARD OF MANAGERS AGENDA (No agenda was available at the time of this meeting).

II. NCS CONSENT AGENDA (No agenda was available at the time of this meeting).

III. FINANCIAL ITEMS

- A. Current NCS Balance Sheet will be presented at the NCS Board of Managers Meeting
- B. Report on Fall Championship Income/Expense
- C. Capital improvements (windows, shades, back patio)

IV. NCS EXECUTIVE COMMITTEE

- A. Nomination of Riane Pfaltzgraff, Principal, Concord High school, as the Region I Executive Committee Representative
Motion to support the nomination of Riane Pfaltzgraff, Principal, Concord High School, as the Region I Executive Committee Representative.
Motion: Chris Giovannini, Montgomery
Second: Kathy Bertsch, Santa Rosa
Motion supported 8-0.

V. NCS SPORTS ADVISORY COMMITTEE

- A. Additional language to Sports and General Rulings 300H series
- B. Proposal to include scrimmages in the ejection policy when accredited officials are used and eject a player or coach.

VI. ALIGNMENT COMMITTEE

- B. Report on recent Alignment Committee Meeting

VII. ELIGIBILITY COMMITTEE

- A. Review of NCS Waiver data for the 2014-2015 school year
- B. Report by Eligibility Committee representative

VIII. SPORTSMANSHIP COMMITTEE

- A. Report by Sportsmanship Committee representative

IX. CIF ITEMS

- A. Bylaw 503H. Concussion Protocol
- B. Bylaw 1901 Football Practice
- C. Expansion of State Football Bowl Championships

Expansion of State Football Bowl Championships

Proposal Summary: The Commissioners Committee is making a recommendation for revisions and to modify the CIF State Football Regional and State Championship Bowl Formats.

Fiscal Impact: It is anticipated that this event would increase the section revenue profit sharing based upon the past two years' experience.

Background: Currently only eighteen (18) of the fifty-one (51) section champions are selected to participate in the CIF Football Bowl Championships. For the past several years the Football Advisory Committee and the Commissioners Committee have been discussing formats that would allow all Section Champions, who choose to participate, the

opportunity to play in a Regional Football Bowl Championship.

DRAFT

Proposed Football Regional and State Bowl Game Format Revision

1. This proposal will advance all Section champions, if they choose to participate, to a CIF Regional Championship Bowl Game. If a team from a Section does not wish to participate in the CIF Football Championship Bowl Games, they must notify their Section commissioner by the start of the second week of their Section playoffs.
2. CIF Sections with an "Open Division" will be allowed to replace one or more of their Section champions from another division with a team that participated in that Section's Open Division. That Section Open Division team may only replace a Section Champion from the division in which they would have been slotted if they had not been selected for the Section's Open Division.
 - a. Sections with an Open Division choosing to utilize this provision must have a policy in place (adhering to the above language) which outlines the process the Section will use to replace champions from their Section divisions with non-champions from their Open Division.
3. All teams in the CIF Regional Football Championship Bowl Games will be slotted based on "competitive equity." See the sample mock selection below using the 2013 Section Champions.
 - a. Due to the number of Section divisions, there will be one play-in game in the north. The two teams will be selected from those Section division champions that complete play prior to week #14.
4. There will be two (2) Open Divisions.
 - a. The first will be open to all teams regardless of enrollment that have qualified through their respective section playoffs. The best team for the north and the best team from the south will be selected to participate and will receive byes directly to the CIF State Football Championships Bowl Open Division game.
 - b. The second will be open to all teams with an enrollment of 1,250 students or less that who have qualified through their respective section playoffs. These teams will participate in the CIF Regional Football Bowl Games with the winner advancing to the CIF State Football Championship Bowl Game (1,250 or less).
5. In order to balance the number of teams from the north and the south, Central Section Divisions I, III and V have been slotted in the north and Central Section Divisions II, IV and VI have been slotted in the south. The Central Section teams will be slotted in their respective regions in a manner to ensure that two teams from that Section would not play each other in a CIF State Football Championship Bowl Game.

SAMPLE

COMPETITIVE EQUITY BASED "MOCK SELECTION" (USING TEAMS FROM 2013)

| Division | NORTH | | SOUTH | |
|------------|-----------------------|-------------------------|---------------------------|------------------------|
| | Team #1 | Team #2 | Team #1 | Team #2 |
| Open | De La Salle, NCS | | St. John Bosco, SS | |
| 1AA | Folsom, SJ | Bakersfield, CS | Centennial, SS | Mission Hills, SD |
| 1A | Del Oro, SJ | Serra, CC | Chaminade, SS | Cathedral Catholic, SD |
| 2AA | Enterprise, NS | Milpitas, CC | Corona del Mar, SS | Hart, SS |
| 2A | Dinuba, CS | Los Gatos, CC | Huntington Beach, SS | St. Augustine, SD |
| 3AA | Manteca, SJ | Aptos, CC | La Serna, SS | El Diamante, CS |
| 3A | Miramonte, NCS | West Valley, NS | Heritage, SS | Nordhoff, SS |
| 4AA | McClymonds, Oak | El Cerrito, NCS | Citrus Hill, SS | San Dimas, SS |
| 4A | St. Mary's, NCS | Galileo, SF | Sweetwater, SD | Jurupa Hills, SS |
| 5AA | Salesian, NCS | LeGrande, SJ | Salesian, SS | San Fernando, LA |
| 5A | Liberty | Bradshaw Christian, SJ | Bakersfield Christian, CS | View Park, LA |
| 6AA | Winters, NS | Maxwell, NS/SJ D VII | Farmersville, CS | Holtville, SD |
| Open, 1250 | Sacred Heart Prep, CC | Central Catholic, SJS | Crenshaw, LA | Christian, SD |

Motion to send the NBL representatives to the NCS Board of Managers uninstructed with regard to the expansion of the state football championships.

Motion: Chris Giovannini, Montgomery

Second: Ty Yanez, Ukiah

Motion supported 8-0.

- D. Bylaws 1502 (baseball) and 2502 (softball) batting helmet requirements.
- E. Expansion of Girls' Volleyball Brackets—This is a first reading item on the January CIF Federated Council Meeting Agenda.
- F. Sudden Cardiac Arrest Proposal

VI. NBL NEW BUSINESS

A. Should spectators be allowed on the golf course during NBL golf matches?

Discussion item; no action taken.

Current Golf rule 9.1 and 6.307:

In the interest of safety, liability, and fairness, no spectators are allowed to be on the course of play. Coaches and courses may designate safe areas for galleries (for post-season honors or post-season play).

Comments from boys' golf coach meeting:

1. Parents/guardians should NOT be allowed to coach student-athletes and/or influence play.
2. Boys' team coaches are willing to develop course printouts to specifically delineate where galleries may watch the golfers.
3. Galleries could be permitted as long as rules are developed. If you violate a specific spectator rule, then there would be a two-stroke penalty. Suggestions for rules: galleries would be required to remain on the cart path, 30-yards away from greens, no coaching or advice allowed. It would be helpful for galleries to look for lost balls, as long as this is done for all golfers. Galleries would be required to follow a group; there will be no fore caddying.

B. Should coaches be allowed to coach during a golf match?

The NBL boys' golf coaches would like to propose that coaches be allowed to coach during a golf match.

1. Coaching is allowed at the collegiate level.
2. Coaches could assist in speeding up play.
3. Coaches could monitor student/athlete behavior and more readily enforce rules.

Motion to allow coaches to coach ONLY during the transition from one hole to another hole.

Motion: Henri Sarlatte, Rancho Cotate

Second: Ty Yanez, Ukiah

Motion supported: 6 -2 (Cardinal Newman and Montgomery voted no).

C. Recommended change in the order of hosting in boys' golf; NBL RULE 6.802

In addition, all matches that begin after the start of daylight saving time would begin at 2:00 PM.

| Current order of hosting: | Recommended changes to order: |
|---------------------------|-------------------------------|
| Casa Grande | Casa Grande |
| Cardinal Newman | María Carrillo |
| María Carrillo | Santa Rosa |
| Santa Rosa | Windsor |
| Rancho Cotate | Cardinal Newman |
| Windsor | Montgomery |
| Ukiah | Rancho Cotate |
| Montgomery | Ukiah |

Rationale: Course drainage and maintenance issues.

Motion to change the order of the schedule, as indicated above. In addition, after daylight saving time begins, all matches will begin at 2:00 PM.

Motion: Chris Giovannini, Montgomery

Second: Ty Yanez, Ukiah

Motion supported: 8-0.

D. Boys' Golf Rule 6.802, bullet 2:

The team with the lowest cumulative stroke total in the eight league mini-tournament rounds AND the NBL post-season tournament will be declared the NBL Champions **and receive the automatic berth to the North Coast Section Tournament.**

Motion to amend boys' golf rule 6.802, bullet 2, to include the phrase: "and receive the automatic berth to the North Coast Section Tournament."

Motion: Chris Giovannini, Montgomery

Second: Henri Sarlatte, Rancho Cotate

Motion supported: 8-0

E. Boys' Golf Rule 6.802, new bullet:

In the NBL post-season, strokes will be doubled.

Motion: Matt Vukicevich, Cardinal Newman

Second: Zach Christ, Maria Carrillo

Proposal supported 4-1; Cardinal Newman, Santa Rosa, Rancho Cotate, and Maria Carrillo voted yes. Montgomery voted no. Note: Windsor has not hired a coach, and weather problems prohibited the Casa Grande and Ukiah coaches from attending.

Rationale: To make the post-season tournament more meaningful.

Motion to double the strokes in the NBL post-season boys' golf tournament.

Motion: Jerry Bonfigli, Cardinal Newman

Motion died due to lack of a second.

F. Golf Rule 6.303:

All team matches will be medal (stroke) play. Five best scores out of six players are to be counted as the team scores. If the score is tied after the five best scores are counted, the tie will be broken by the sixth scores. If there is still a tie, the two six players will play until the tie is broken. **If two players are unable to complete or continue in a match, then that team's stroke total is the same as the highest team stroke total of that event.**

Motion: Montgomery

Second: Maria Carrillo

Supported unanimously (5-0)

Motion to support the amendment to golf rule 6.303.

Motion: Chris Giovannini, Montgomery

Second: Henri Sarlatte, Rancho Cotate

Motion supported unanimously.

G. Boys' Golf Schedule

Boys' golf coaches have been instructed to verify the specific date that they will be hosting their NBL tournament and to report that date to Jan Smith Billing as soon as possible.

VII. NBL OLD BUSINESS

A. Update on women's lacrosse officials

Marie is still in the process of negotiating with the women's lacrosse officials. The association has indicated that they are short of officials and that they would like to develop officials from Sonoma County. They have requested that women's lacrosse coaches ask local club lacrosse teams for recommendations for officials. The association is willing to come to Sonoma County to train these officials. The list of names of possible local, club officials should be given to Marie Sugiyama as soon as possible.

B. Current swim schedule

Russ is meeting with the Sonoma County League during the evening of January 8, 2015. He will then make a final schedule that will most fit the needs of the NBL and SCL (with regard to shared pool usage).

VIII. DISCUSSION ITEMS

A. NCS Bylaw 217

PROTOCOL FOR SCHOOL PERSONNEL REPORTING THAT ANOTHER SCHOOL MAY BE IN VIOLATION OF AN NCS OR CIF RULE

- A. When school personnel have questions or evidence relative to a possible rule violation at another school, they shall immediately report their information to the principal of their school.
- B. Coaches and/or athletic director should place a courtesy call to inform their counterpart at the school of concern. This call should be made immediately upon becoming aware of the question and/or evidence.
 - 1. The principal of the reporting school shall verify the information that has been provided to her/him (either through other faculty members or with community contacts.). If this cannot be accomplished on the same day that the question or evidence is received, the principal will contact the principal of the student's current school and share his/her preliminary information. The purpose of the immediate information is to protect the school against continuing to play an ineligible student.
 - 2. The principal of the reporting school shall contact (via telephone, fax) the principal of the student's current school in a timely manner (there would have to be extenuating circumstances for a principal not to initiate contact on the day that he/she receives the question or evidence).
 - a. The principal of the student's current school will investigate the alleged infraction, make a determination on the allegations and report her/his findings to the reporting principal within five working days or prior to any league, NCS or State CIF post-season competition that would be affected.
 - b. When the reporting principal is not satisfied with the finding of the principal of the student's current school, the reporting principal shall file a request for initial determination with his/her league, if both schools are members of the same league or with the NCS Commissioner if the schools are in different leagues.
 - 3. The NCS Commissioner shall review the appeal and the information presented by both principals, request additional information, as he/she deems appropriate, and make a finding. The finding shall be shared with the two principals. Either of the principals, the student(s) in question, any NCS school or any NCS league may appeal the NCS Commissioner's decision to an NCS Eligibility Committee hearing panel.

B. Athletic Director Round Table Discussion

- Discussion of the NCS criteria for hosting championship events.
- Discussion regarding the fee schedule for NCS events. Basically, not enough money is allotted for the duties that are required and too often the site director ends up with no pay because he/she has used all of the money to pay for site personnel. Can the amount of money allotted be increased? Why is there less money allowed for personnel who perform a job duty at a double header?

INFORMATION ITEMS

- A. The NBL Boys' Tennis coach meeting will be held on January 14 at Jan's house. This meeting will begin at 6:30 PM. An agenda and directions to Jan's house have been emailed to coaches and ADs.
- B. There will be a "make-up" NBL boys' golf coach meeting for Casa, Ukiah and Windsor coaches or representatives at 6:00 PM on January 14 at Jan's house. An agenda and directions to Jan's house have been emailed to coaches and ADs.
- C. There will be a meeting of NBL Track & Field coaches on Wednesday, January 14, 2015. The meeting will be held in room 130 at Santa Rosa High School and will begin at 6:30 PM.
- D. The NBL softball and baseball coaches' meetings will be held at Montgomery High School on Wednesday, January 21, 2015. The boys' baseball meeting will begin at 6:00 in Room 80 and the girls' softball meeting will begin at 6:00 in Room 14. There will be a meeting of coaches and officials at 7:00 PM in the MHS Cafeteria. Both of these meetings are mandatory. If a coach is unable to attend, it is imperative that a representative from that school be in attendance.
- E. Windsor will field a varsity level boys' lacrosse team and a varsity level girls' lacrosse team this year.
- F. Reminder regarding the Coach Like a Pro Workshop that will take place at UC Davis on February 5 at 2:00 PM. All football coaches are strongly encouraged to attend.
- G. The CSADA Conference will be held in Sparks, Nevada on April 23 – 26. The NCS will provide some level of reimbursement for this event; although what costs will be reimbursed have not been completely delineated at this time. More specifics will be provided as soon as they become available.
- H. **Fall NBL Entry fee costs were distributed to all schools and are new due. Please send checks to:**
Jan Smith Billing
6052 Dawn Drive
Rohnert Park, CA 94928
- I. Congratulations to Casa Grande for winning the girls' Fall sportsmanship award and to Santa Rosa for winning the boys' Fall sportsmanship award. Pennants will be distributed at the winter NBL Board of Manager's Meeting at Rancho Cotate on January 20.

FROM NCS ASSOCIATE COMMISSIONER KAREN SMITH:

League Commissioner Reminders

| | |
|---|---|
| • | League Commissioners are encouraged to forward SAC items to the NCS Office no later than Friday, February 6, 2015 for inclusion in the March 9, 2015 SAC agenda. Agenda items must be in the form of a motion and include rationale. Your cooperation is greatly appreciated. |
| | <ul style="list-style-type: none"> • Discussion of the NCS criteria for hosting championship events. • Discussion regarding the fee schedule for NCS events. Basically, not enough money is allotted for the duties that are required and too often the site director ends up with no pay because he/she has used all of the money to pay for site personnel. Can the |

| | |
|---|---|
| | amount of money allotted be increased? Why is there less money allowed for personnel who perform a job duty at a double header? Marie will ask Karen Smith to put these items on the next SAC agenda. |
| • | NCS/Les Schwab Tires championship bulletins for Basketball, Wrestling, and Winter Soccer are posted on the website. The spring bulletins will be posted on our website in February. |
| • | Rulebook orders for the 2014-15 school year will be sent to leagues by the end of January. When the remainder of the rulebooks come we will sent them to the leagues as well. It is important that when schools order that they evaluate carefully how many they need. When NCS staff is requested to order books just prior to a season the ordering school incurs extra costs for the books in addition to expensive shipping and handling. |

NCS/LES SCHWAB TIRES CHAMPIONSHIPS

Football Champions- tournaments not finished at time of report.

Volleyball Champions- D1-Monte Vista, D2-Redwood, D3-Sonoma Valley, D4-Marin Catholic, D5-Branson, D6-SF Waldorf

Girls' Golf- Division 1-Monte Vista, Division 2 – Justin-Siena

Water Polo Champions-Division 1 Girls' -San Ramon Valley, Boys'-Miramonte Division 2-Girls' Campolindo, Boys'- Redwood

Girls' Team Tennis Champions-Division 1- Monte Vista, Division 2-Piedmont

Fall Soccer Champions- Division 1 Girls'-Maria Carrillo, Division 3 Girls'-Sonoma Academy, Division 1-Boys' Terra Linda, Division 2 Boys'-Marin Academy, Division 3 Boys'-Anderson Valley

Cross Country Champions- Girls'- D1-Monte Vista, D2-Redwood, D3- Campolindo, D4-Piedmont, D5-Sonoma Academy; Boys'- D1-De La Salle, D2-Casa Grande, D3-Campolindo, D4-San Rafael, D5-St. Joseph Notre Dame

NCS/LES SCHWAB TIRES BASKETBALL CHAMPIONSHIPS

NCS staff is making final arrangements on sites to be used during the NCS/Les Schwab Tires Basketball Championships. Arrangements include the use of the St. Mary's College and several other high schools with facilities with larger seating capacities and locations approximate to potential higher seeded teams in the championship round. Neither the Oakland Oracle Arena nor the University of California is available for the NCS/ Les Schwab Tires Basketball Finals this year. Championship dates are as follows:

| Divisions | Dates (Tues., Wed., Fri., Sat., Wed. and Sat.) |
|------------------|--|
| Divisions I-III | Feb. 24, 27, Mar. 4, Mar. 6 or 7* Depending on availability of facilities |
| Divisions IV-VI | Feb. 25, Feb. 28, Mar. 4, Mar. 6 or 7* Depending on availability of facilities |

NFHS Network selection show

NCS has partnered with NFHS Network to broadcast a selection show on seeding Sundays for the following sports; football, girls and boys basketball and at sport to be announced. This is an exciting way to create even more interest in the NCS championships. Brackets for the above mentioned sports will be announced live through an online selection show.

NCS WINTER SOCCER and BASKETBALL AT-LARGE & SEEDING COMMITTEE

NCS staff has appointed the committee members to participate in the process of selection of at-large teams and seeding for the NCS Winter Soccer and Basketball Championships. Each participant has been sent information concerning their responsibilities, meeting date and internet locations where they can track potential teams, review records, head to head competition, common opponents, etc.

ELMER BROWN AWARD

Current fall standings for the Elmer Brown Award of Excellence are as follows;

- 1) Monte Vista - 26- points
- 2) Campolindo - 21 points
- 3) Redwood – 16- points
- 4) Miramonte - 15 points

OFFICIAL BALL PROGRAM

The official water polo and badminton contracts will end at the end of the school year therefore we will be going through the official ball bid process with companies this winter/spring with the intention of signing a new contract prior to the end of the school year

FROM NCS ASSOCIATE COMMISSIONER, BRI NIEMI:

TRACKWRESTLING WEBSITE AND WRESTLING ASSESSMENTS

The CIF has moved its weight assessment data from the NWCA website over to TrackWrestling (www.trackwrestling.com). Information handbooks, specific to coaches and assessors, have been linked on the NCS website. Athletic Directors were emailed on Oct. 1 with their new username and password for the TrackWrestling site. If you did not receive it, please call the NCS office.

Wrestling assessors' re-certification will be done online through the CIF website. In order for any certified assessor to be eligible to assess for 2014-15, they must complete and pass the test at 80% or better. Assessors were emailed in September to complete the test prior to beginning school assessments. Any new assessor must complete in-person training. Wrestling assessments began October 15, 2014 and must conclude by January 15, 2015.

WRESTLING PHYSICIAN CLEARANCE FORMS

As a reminder, all student-athletes who are assessed at less than 7% body fat (males) and 12% (females) must have a physician clearance form signed by the assessor, the physician, the parent, the coach and the principal. This form must be turned into the NCS office and input online before the wrestler is cleared to compete. All assessments can take place up until January 15, 2015.

MOLTEN SOCCER BALL

Molten has changed its model numbers for soccer. The official ball for NCS is the Molten FG 4750.

SPALDING VOLLEYBALL

Spalding has changed its model numbers for volleyball. The official ball for NCS (spring) is the Spalding TF VB5.

FOOTBALL SELECTION SHOW – NFHS NETWORK

Selection show traffic for this fall's football preview were slightly down from last year as 3,198 unique page views and 5,644 total page views

were recorded for 2014. NCS plans on doing girls and boys basketball as the winter selection show and has yet to determine the spring event.

NCS/LES SCHWAB TIRES WINTER CHAMPIONSHIP SERIES EVENTS REMINDERS

Listed below are a couple of reminders for the NCS/Les Schwab Tires Winter Championship Series events. All bulletins, minus girls' wrestling, have been posted on the NCS website. Girls' wrestling will be posted this week.

Dual Team Wrestling

The Dual Team wrestling championships are set for Northgate HS (DI and II East Bay) and San Rafael HS (D II Redwood Empire/D III). The Dual Team championships are Sat., Feb. 14.

Boys Wrestling

The Boys Wrestling tournament will take place this year at James Logan HS. The North Coast Section will have three qualifiers for state in each weight class, plus will make up any voids from the Oakland section. The Boys Wrestling tournament dates are Fri.-Sat., Feb. 27-28.

Girls Wrestling

The Girls Wrestling tournament will take place this year at Ukiah HS. The North Coast Section will have three qualifiers for state in each weight class. The Girls Wrestling tournament dates are Fri.-Sat., Feb. 13-14.

ADJOURNMENT

Motion to adjourn the meeting was via the NBL Consent Agenda.