

**ATHLETIC DIRECTORS MEETING MINUTES**

**DATE OF MEETING:** THURSDAY, AUGUST 28, 2014  
**LOCATION OF MEETING:** SRCS BOARD ROOM  
**TIME OF MEETING:** 8:30 AM

**ARRIVAL**

Call to Order and Roll Call

Jerry Bonfigli	Cardinal Newman	Kris Bertsch	Santa Rosa
Rick O'Brien	Casa Grande	Kathy Hower	Santa Rosa
Jerry Deakins	Maria Carrillo	Christy Pedroncelli	Ukiah
Mike Mastin	Maria Carrillo	Ty Yanez	Ukiah
Chris Giovannini	Montgomery	Jeff Hardie	Windsor
Dean Haskins	Montgomery	Marie Sugiyama	NBL Commissioner
Henri Sarlatte	Rancho Cotate	Jan Smith Billing	NBL Assistant Commissioner

**I. APPROVAL OF AGENDA**

**Motion to approve the agenda as presented.**

Motion: Chris Giovannini, Montgomery

Second: Henri Sarlatte, Rancho Cotate

Passed: Unanimously

**II. APPROVAL OF THE NBL CONSENT AGENDA**

**Motion to approve the consent agenda, as listed below:**

Motion: Chris Giovannini, Montgomery

Second: Henri Sarlatte, Rancho Cotate

Passed: Unanimously

1. Minutes for the April 15, 2014 meeting
2. NCS SAC Meeting Consent Agenda
3. CIF Item A: Addition of 8-person football
4. NCS Item V. A: Lacrosse hosting through the finals
5. NCS Item V. B: Adjustment of the attendance criteria for hosting NCS championships series lacrosse games
6. NCS Item V. F: Proposal to amend 23.502H (Swim and Dive)
7. NCS Item V.G: Proposal to change the Division III Wrestling Dual Team Championship to a mandatory 6-team bracket, with up to 4 at-large spots available
8. NCS Item V.H: Proposal to amend NCS Bylaw 28.302H—Wrestling Team Dual Championship will be a one-day, no-elimination, up to 10-team tournament
9. NCS Item V.J.: Proposal to clean up wrestling seeding criteria and procedures
10. Meeting adjournment

**III. APPROVAL OF MINUTES FOR THE PREVIOUS MEETING**

**Approved on the Consent Agenda**

Minutes of the April 15, 2014 NBL AD meeting (previously emailed and posted at [www.northbayleague.org](http://www.northbayleague.org))

**IV. PUBLIC COMMENT**

Pursuant to Education Code Section 54954.3 and Education Code section 33353, any member of the public wishing to speak on any matter within the subject matter jurisdiction of the NBL, CIF, and NCS will be heard at this time. The time for such comment is no more than two (2) minutes per person on an item and no more than twenty (20) minutes total on an item or as designated by the Chair.

There was no public comment at this time.

**V. NCS SAC AGENDA ITEMS**

**I. Consent Agenda**

**II. Minutes of the previous SAC meeting**

**IV. CIF Items**

**A. Addition of 8-person football**

**Supported on the consent agenda**

Proposal to conduct post-season competition in eight-person football. There are currently not enough NCS teams to have a post-season tournament, therefore the NCS would like to band together with other Northern CA Sections to sponsor an eight-team tournament.

**Rationale:** *Grants greater flexibility for sections to conduct post-season championships in certain sports under very specific criteria, providing greater opportunity for qualifying schools.*

**B. Penalties for CIF 506**

**Motion to support the penalties for CIF 506**

Motion: Ty Yanez,, Ukiah

Second: Henri Sarlatte, Rancho Cotate

Passed: Unanimously

First infraction by a team

1. Team will forfeit twice the number of hours or days in which the team is in violation of the rule, with a minimum two hour penalty.
2. The school athletic administration will meet with the involved coach to review the CIF practice guidelines.
3. School must report the infraction according to NCS Bylaw 1103.

Second infraction by a team within a two-year period

1. Team will forfeit twice the number of hours or days in which the team is in violation of the rule, with a minimum two hour penalty.
2. Coach is not eligible to coach in the post-season for the first two contests the school participates.
3. School must report the infraction according to NCS Bylaw 1103.

Third infraction by a team within a two-year period.

1. Team will forfeit twice the number of hours of days in which the team is in violation of the rule, with a minimum two hour penalty.
2. Head coach is not eligible to participate in post-season competition.
3. School must report the infraction according to NCS Bylaw 1103.

The school is placed on probation for a period of two years. The parameters of probation are as follows:

1. Any additional team/school violation will subject the school to the following penalties:
  - a. The school will not be allowed to host NCS Championship contests in any sport for a period of one year from the date of the third violation.
  - b. School coaches will not be allowed to coach in the first two contests of any NCS Championship contest or post-season contest the school is involved.
  - c. The school will be fined \$500 and the funds will be placed in the NCS Foundation Game Scholarship Fund.

**C. Proposal to require baseball and softball coaches wear a helmet while on the field.**

**Motion to have the principals decide at their meeting on September 4.**

Motion: Henri Sarlatte, Rancho Cotate

Second: Jerry Deakins, Maria Carrillo

Passed: Unanimously

ART.1...It is mandatory for on-deck batters, batters, runners, retired runners, **coaches, adult team supervisors**, players/students in the coaches' boxes as well as non-adult **or adult** bat/ball shaggers to wear a batting helmet that meets the NOCSAE standard.

**Rationale:** In review of accidents in the sport of baseball, I have observed that there are a number of injuries to adult personnel during games. I have heard numerous stories from coaches in my area about batted balls hitting coaches in the head. A minor league coach was killed two years ago where it is now my understanding that base coaches must wear headwear. I believe we should take proper steps to protect our adult personnel.

**V. NCS ITEMS**

**A. Motion to allow schools in the sport of lacrosse to host through the finals as is done in volleyball, provided the school site meets the hosting criteria.**  
**Supported on the Consent Agenda**

518H Championship Series Sites (first, second and semifinal rounds)

- a. In the sports of baseball, basketball, football, lacrosse, soccer and softball, NCS member schools host home contests during first, quarterfinal and semifinal rounds provided their facility meets the minimum site criteria.
- b. In the sport of team tennis, NCS member schools host home contests during first and quarterfinal round contests, provided their facility meets the minimum site criteria.
- c. In the sport of volleyball and **lacrosse** NCS member schools will host contests through the championship round. The higher seeded team will host provided their school facility complies with established minimum facility requirements.

Championship Series Sites (first, quarterfinal and semifinal rounds)

Selection of sites for first, quarterfinal and semifinal round (a quarterfinal round contest only occurs in a tournament that has four rounds) contests shall be determined according to the following priorities and criteria.

(First priority): Conduct the contest at the home site or in the geographical area of the league champion provided the league champion can provide a site that meets the criteria for the respective championship series event. If the league champion is unable to provide a site that meets the criteria, the contest may be hosted by or in the geographical area of the competing school provided its site meets the criteria. If neither school can provide a site that meets the criteria, the NCS staff will arrange for the contest to be conducted at a designated site. The area of the league champion will be given preference if a site that meets the criteria is available. If there is not any available site that meets the criteria, NCS staff will select a site balancing all applicable factors. *This priority will only exist during the first round of competition. (BOM 1/27/12)*

(Second priority): If a league champion is not involved in the contest, the contest will be conducted at the site or in the geographical area of the highest-seeded team provided the highest-seeded team is able to provide a site that meets the criteria for the respective championship series event. If the highest-seeded team is unable to provide a site that meets the criteria, the contest will be conducted at the site or in the geographical area of the other competing school provided its site meets the criteria. If neither school can provide a site that meets the criteria, the NCS staff will arrange for the contest to be conducted at a designated site. The area of the highest-seeded team will be given preference if a site that meets the criteria is available. If there is not any available site that meets the criteria, the NCS staff will select a site balancing all applicable factors. *(October 30, 1998)*

(Third priority): If a seeded team is not involved in the contest, the contest will be conducted at the site or in the geographical area of the team which defeated the higher seeded team provided the team which defeated the higher seeded team is able to provide a site that meets the criteria for the respective championship series event. If the team that defeated the higher seeded team is unable to provide a site that meets the criteria, the contest will be conducted at the site or in the geographical area of the other competing school provided its site meets the criteria. If neither school can provide a site that meets the criteria, the NCS staff will arrange for the contest to be conducted at a neutral site. The area of the team that defeated the higher seeded team will be given preference if a site that meets the criteria is available. If there is not any available site that meets the criteria, the NCS staff will select a site balancing all applicable factors. *(Board of Managers October 30, 1998)*

**B. Motion to adjust the attendance criteria for hosting NCS Championship series lacrosse games.  
Supported on the consent agenda**

**HOSTING LACROSSE GAMES**

- a. League champions will have the first option to host first round games provided the league champion's facility meets the minimum NCS host site criteria. After the first round the first opportunity to host goes to the highest seeded team provided they have an application to host form in and their facility meets the criteria.
  1. The playing field must meet all minimum standards as described in the National Federation rulebook for the respective sport
  2. Minimum seating capacity of 1st round matches: 50 **75** Semifinal matches: 100 **125**
  3. Adequate, safe and lighted parking for spectators within a reasonable distance of the facility
  4. Adequate rest room facilities for spectator
  5. Public address system
  6. Easily accessible telephone in case of emergency
  7. Capable of securing the facility for the purpose of collecting admission
  8. Provide the required site personnel
  9. Pay the site personnel in accordance with the NCS fee schedule
  10. Display NCS sponsorship banners unless the school has an exclusive agreement with a competing sponsor
  11. Make the required NCS public address announcements
  12. Site costs must be within the costs allowed by NCS for the respective activity. Note: Additional costs shall be the responsibility of the host school
  13. Sites must conform to the American Disabilities Act.
  14. Staff will be allowed to adjust "sites", when circumstances warrant, for the maximum benefit of the respective tournament

**C. Motion to delete Bylaw 18.106H Physical Conditioning Session  
Motion to support the deletion of Bylaw 18.106H Physical Conditioning Session**

Motion: Henri Sarlatte, Rancho Cotate  
Second: Jerry Bonfigli, Cardinal Newman  
Passed: Unanimously

**~~18.106H Physical Conditioning Session~~**

~~Leagues may authorize a football conditioning practice period that shall start no more than five weekdays prior to the starting date of football practice. The purpose of the physical conditioning practice session is to better prepare football players for the rigors of tackle football. Such a conditioning session shall not be counted or used as a practice day(s).~~

~~Football conditioning is defined as:~~

- ~~a) A two hour team conditioning period each day.~~

b) ~~The only allowable football equipment shall be: football, football shoes, helmets and blocking bags.~~

~~PENALTY FOR VIOLATION: Remedies/penalties for violation of NCS Sports & General Rulings Handbook Bylaw 18.106H are found in Bylaw 102H. (Board of Managers 5/1/06)~~

***Rationale:** This bylaw is in conflict with our 3-year Championship Schedule which designates a starting date for football practice. This has caused confusion for our schools/leagues.*

**D. Motion to delete Bylaw 18.601 H Exchange of Game Films in Football**

***Motion to support the deletion of Bylaw 18.601 H Exchange of Game Films in Football***

Motion: Jerry Deakins, Maria Carrillo

Second: Ty Yanez, Ukiah

Passed: Unanimously

**~~18.601H Exchange of Game Films~~**

~~It will be mandatory for each participating school that films its games to furnish two game films to its opponent. The opponent may choose the two films that it desires. If either of the competing schools does not film its games, neither school shall be obligated to supply films. It shall be permissible for either coach to secure from other sources, any game film of his opponent that he/she may desire to view for the purpose of preparing for his/her next playoff game. Coaches of competing schools in the two area games must exchange two game films at the pre-playoff orientation meeting prior to the area game or at an earlier date if it is mutually agreeable. Any violations of the mandatory film exchange rule (refusal to cooperate) should be reported at once to the NCS Office. Schools that are in violation shall be subject to disqualification from the playoffs.~~

~~PENALTY FOR VIOLATION: Schools that are in violation shall be subject to disqualification from the playoffs. (Board of Managers 5/1/06)~~

***Rationale:** First, this bylaw has created a great deal of angst among the coaches during the championships. NCS continually has to deal with conflicts between teams that submit tapes at the seeding meeting and other teams that choose to mail tapes or wait to give tapes later in the week creating a possible disadvantage to one team. Exchange of game film should be dealt with the same way the schools deal with exchange of game film during the regular season. During the regular season it is left to each school agreeing or declining to exchange and making those arrangements. NCS will continue to assist schools with sharing opponents contact information. Second, the penalty is quite severe in disqualification from the playoffs. There is no deadline in which the game film is to arrive to the opponent, which creates a situation no penalty for a film arriving after there is no time to use it in preparation for the game.*

**E. Motion to eliminate the prohibition of pepper as a warm-up drill in the sports of baseball and softball. [Bylaw 15.501H(f)/22.501H(f)]**

**Motion to support the elimination of Bylaw 15.501H(f)/22.501H(f).**

Motion: Jerry Deakins, Maria Carrillo

Second: Ty Yanez, Ukiah

Passed: Unanimous

**Baseball 15.501H**

The following rules are applicable to all North Coast Section baseball playoff games.

- a. Teams are expected to arrive in uniform. Locker rooms will not be available.
- b. The home team (who bats first and last) during all rounds will be determined by the Seeding Committee using the applicable criteria established by the NCS Board of Managers. The following guidelines will be used to determine the home team. The Higher seed will be designated the home team, regardless of what geographical area the contest is played. (Board of Managers 4/26/13)
- c. The home team shall occupy the third base dugout, or as assigned by the site director.
- d. There will be a **MINIMUM OF A 30-MINUTE BREAK BETWEEN GAMES** to allow for infield practice and field preparation.
- e. Each team will be allowed a maximum of ten minutes for infield practice (this will be strictly enforced). The visiting teams will take the infield first.
- f. Participating teams will not be allowed to take batting practice at the game site within two (2) hours of the scheduled game time. **Pepper is not allowed.** The use of whiffle balls for soft toss is acceptable provided it is allowed by the host facility.

**PENALTY FOR VIOLATION:** The game shall be forfeited by the offending team. (Board of Managers 5/1/06)

**Softball 22.501H** The following rules are applicable to all North Coast Section softball playoff games.

- a. Teams are expected to arrive in uniform. Locker rooms will not be available.
- b. The home team (who bats last) during all rounds will be determined by the Seeding Committee using the applicable criteria established by the NCS Board of Managers. The following guidelines will be used to determine the home team. The Higher seed will be designated the home team, regardless of what geographical area the

contest is played. (Board of Managers 4/26/13)

- c. The home team shall occupy the third base dugout or as assigned by the site director. (Board of Managers 10/30/98)
- d. There will be a minimum of a 30-minute break between games to allow for infield practice and field preparation.
- e. Each team will be allowed a maximum of ten minutes for infield practice (this will be strictly enforced). The visiting teams will take the infield first.
- f. Participating teams will not be allowed to take batting practice at the game site within two hours of the scheduled game time. **Pepper is not allowed.** Use of whiffle balls for soft toss is acceptable provided it is allowed by the host facility.

PENALTY FOR VIOLATION: The game shall be forfeited by the offending team.  
(Board of Managers 5/1/06)

**F. Proposal to amend 23.502H (CONSENT via the Swim/Dive Management Committee)  
Motion supported on the Consent Agenda**

“If there are fewer than 32 divers that qualify by achieving the ‘automatic’ score, those that achieve the ‘consideration’ score will be awarded entries until the 32 qualifiers-by-score is filled. Automatic and consideration scores are based on the previous year’s NCS/Les Schwab Tires Diving Championship meet. To calculate the automatic score, the score or close to it of the 16th ~~finisher~~ **entry score** is selected, unless the person was disqualified, then the next score is selected. The scores used are those ~~achieved~~ **submitted** during the **entry process of** the previous years’ NCS/Les Schwab Tires Diving Championship. The consideration score is calculated on the score achieved by the 55th submitted entrant or close to it.”

For Immediate Implementation

**Rationale:** *There were 50 girls who made the automatic score for diving in 2014, much higher than the expected field of 32, which in turned slowed down the meet considerably. If entry scores are used as the automatic mark, a higher standard*

**G. Proposal to change the Division III Dual Team Championship to a mandatory 6-team bracket, with up to 4 at-large spots available.**

**Motion supported on the Consent Agenda**

**Rationale:** *For our smaller schools, who sometimes don’t field a complete 14 person team, this tournament can be tough to attend. With the existing 8-team (mandatory) format, the rotation can go all the way out to 4<sup>th</sup> place in a league. Reducing the bracket to 6 mandatory teams makes it less likely that we will go that far in the rotation, but allowing for 4 at-large spots also gives D III schools the same opportunity to participate as the other three divisions.*

**H. Motion to amend NCS Bylaw 28.302H (CONSENT via Wrestling Management Committee)  
Motion supported on the Consent Agenda**

The NCS/Les Schwab Tires Division I East Bay, Division II Redwood Empire, Division II East Bay and Division III Wrestling Team Dual Championships will be a one day, no elimination, **up to** 10-team tournament.

Berths nine and ten will be selected through an At-large Application process **for Division I East Bay, Division II East Bay and Division II Redwood Empire. Berths seven, eight, nine and ten will be selected through an At-large Application process for Division III.** NCS staff will select no more than two teams for ~~each division~~ **DI EB, DII EB and DII RE and no more than four teams for DIII** based on At-large Applications submitted to the NCS Office no later than the date and time posted in the bulletin.

**I. Proposal to change the final date for competition and deadline for leagues to determine dual team qualifiers in wrestling to one day earlier.**

**Motion to support the change of the final date for competition and deadline for leagues to determine dual team qualifiers in wrestling to one day earlier.**

Motion: Kris Bertsch, Santa Rosa

Second: Ty Yanez, Ukiah

Passed: Unanimous

**Rationale:** *Under the existing format, schools only have one day to arrange for the dual team championship, should they be selected. Moving the deadline up one day will give an additional day to arrange for travel accommodations, etc.*

<b>Boys’ Wrestling</b>	<b>2014 – 2015</b>	<b>2015 – 2016</b>	<b>2016 -2017</b>
Final date for competition other than league individual qualifying tournament or NCS/Les Schwab Tires and CIF Championships	<del>Feb. 12</del> <b>Feb. 11</b>	<del>Feb. 11</del> <b>Feb. 10</b>	<del>Feb. 9</del> <b>Feb. 8</b>

Deadline for leagues to determine dual team qualifiers	<del>Feb. 12</del> <b>Feb. 11</b>	<del>Feb. 11</del> <b>Feb. 10</b>	<del>Feb. 9</del> <b>Feb. 8</b>
Dual Team Competition (student competition)	Feb. 14	Feb. 13	Feb. 11
Deadline for leagues to determine individual qualifiers	Feb. 21	Feb. 20	Feb. 18
Seeding Meeting	Feb. 22	Feb. 21	Feb. 19
NCS/Les Schwab Tires Championships	Feb/ 27-28	Feb. 26-27	Feb. 24-25
State CIF Championships	March 6-7	March 4-5	March 3-4

- J. Proposal to clean up wrestling seeding criteria and procedures  
Motion to amend NCS Bylaws 28.505H and 28.506H (CONSENT via the Wrestling Management Committee).  
Motion approved on the Consent Agenda**

**28.505H Seeding**

Criteria **Guidelines, in no particular order**, for all seeded wrestlers

1. Head to head wins (during current season)
2. Returning CIF State medalist (place and weight class)
3. Returning CIF State qualifier
4. Returning NCS medalist (place and weight class)
5. Overall record (all wins and losses)
  - a. Tournaments (include size [64/32/24/16/dual] and place/finish)
  - b. Section losses
6. ~~Secret ballot~~ **League-rep voting**

(BOM 10/24/11)

**28.506H Procedures for Seeding**

A committee of two representatives from each league will meet with the tournament director, matchmaker, and Section Commissioner's representative to seed the top wrestlers. The representatives shall be designated to the NCS prior to the seeding meeting. **Coaches will not be allowed to speak at the meeting but may attend.** A maximum of eight (8) seeded wrestlers, **along with a provisional 9th** will be selected at the NCS Wrestling Seeding meeting. (NCS Board of Managers.)

NOTE: NCS will pay meeting reimbursement for only one representative. (BOM 10/24/11)

**VI. NCS SAC NEW BUSINESS**

- A. Proposal to change Sports and General Rulings Item 210 H: Delete "the last NCS/CIF athletic competition (CIF Boys' Golf Championships) and replace that phrase with June 1.**

**Motion to support the proposal to change Sports and General Rulings Item 210H: Delete "the last NCS/CIF athletic competition and replace that phrase with June 1.**

Motion: Jerry Deakins, Maria Carrillo  
Second: Chris Giovannini, Montgomery  
Passed: Unanimous

**210H Summertime School Athletic Activities**

During the period of time from ~~the last NCS/CIF athletic competition (CIF Boys' Golf Championship)~~ **June 1** until the first NCS authorized conditioning or practice date of the next school year, NCS shall have no authority over NCS member school athletic activities concerning:

1. Use of facilities
2. Equipment
3. Assignment of a coach by the school or school district to coach
4. Practices
5. Non-NCS/CIF contests

The authority to manage these items shall rest with the individual school district or private school board. All NCS Eligibility Bylaws related to pre-enrollment contact and undue influence still apply. (See further information under Appendix A – Practice and Conditioning Guidelines)

PENALTY FOR VIOLATION: Remedies/penalties for violation of NCS Sports & General Rulings Handbook Bylaw 209H are found in Bylaw 102H. (Board of Managers 10/21/05)

**Rationale:**

- *Having a date that changes yearly makes it difficult for schools to begin their summer activities at the appropriate time. This problem is exacerbated by the wide variety to school year beginning and closing dates.*
- *At least three schools (and possibly many more) started summer activities too early this year.*
- *This date has been successfully used in the Sac-San Joaquin Section for a number of years and appears to cut down on confusion.*

- B. Proposal to allow qualifying times/distances in an official league track and field meet to be acceptable for at-large entry only into the NCS Track and Field Championships.

***Motion to support the proposal to allow qualifying times/distances in an official track and field meet to be acceptable for at-large entry only into the NCS Track and Field Championships.***

Motion: Chris Giovannini, Montgomery

Second: Kathy Hower, Santa Rosa

**Defeated: Unanimously**

The rationale for **only** allowing qualifying times/distance to be obtained at league championship meets for acceptance into the NCS Track and Field Championships is not in the best interest of the student athletes. The renowned long jumper, Monte Upshaw, would not have been able to use his longstanding National record as a qualifying jump under our current rule. Swimming allows individuals to qualify in official league meets to enter the NCS Championships...does not make any sense not to provide the same opportunities for our track and field student athletes. Also, allowing qualifying times/distance in official league meets would alleviate most petitions for students who were not able to participate in the league championship meet for various reasons.

## VI. NBL NEW BUSINESS

- A. **JV level swim meets:** should boys and girls be competing against one another? (Discussion item)

B. **NBL General Rule 4**

Each varsity coach or their designee is required to attend a preseason meeting and a post-season/all-league meeting. Failure to attend a meeting will result in a fine that will be levied against the school. Principals and athletic directors will be notified if any of their varsity coaches do not attend a required meeting.

1. Does attendance at a preseason meeting include meeting with specific sport officials, if applicable?
2. How effective is this meeting if a varsity coach always sends a designee?

**Motion to amend NCS General Rule 4:** Each varsity coach or their designee is required to attend a preseason meeting and a post-season/all-league meeting. Failure to attend a meeting will result in a fine that will be levied against the school. Principals and athletic directors will be notified if any of their varsity coaches do not attend a required meeting. ***In the sports of football, soccer, volleyball, basketball, wrestling, baseball, and softball, the coaches are also required to attend a meeting with their respective officials' association.***

Motion: Kris Bertch, Santa Rosa

Second: Jerry Bonfigli, Cardinal Newman

Passed unanimously

C. **NCS Rule 115 H Protest Procedures**

Schools and leagues may not establish protest procedures unless either the approved playing rules, or adopted and/or modified rules by the California Interscholastic Federation and/or North Coast Section, allow for protests to be filed.

Protests of rules are not allowed in the sports of soccer, football, volleyball, boys' and girls' lacrosse, basketball, badminton, and wrestling. Some protests are identified in softball, baseball, water polo, and track and field.

***Motion to add a section regarding allowable protests in specific sports in the appropriate section of the NBL Bylaws.***

Motion: Ty Yanez, Ukiah

Second: Chris Giovannini, Montgomery

Supported unanimously

D. **Proposed lacrosse bylaws** (first reading item)

E. **Prayer** (discussion item)

The North Coast Section is currently investigating the legalities of prayer before league and/or section contests. Do we need a rule governing prayer before contests? The following is a sample of what another league in the NCS has in their bylaws.

*Organized prayer before, during or after any league or section playoff or championship athletic activity is not permitted. Organized prayer is also not permitted before, during or after any officially sanctioned league or section athletic activity or event that includes at least one public school.*

F. **Spring Football Practice Violation** (discussion item)

Cardinal Newman regrets and takes full responsibility for violating North Coast Section Spring Practice Guidelines, Rule 206H. Cardinal Newman has reviewed the incident and will take steps to strengthen communication between the Athletic Department and the coaching staff regarding practice dates.

To ensure that Cardinal Newman's violation of spring practice guidelines doesn't occur in the future, they have committed to:

- Meeting with all football coaches to confirm that spring practice is scheduled no earlier than the Monday four weeks prior to Memorial Day and will be completed before spring final exams.
- Referring to the 2014 – 2017 North Coast Section Championship schedule and the NCS Constitution and Bylaws when selecting practice dates.
- Confirming any rumored rule or date changes with the NBL Commissioner or the NCS office.
- Rereading the NCS Constitution and Bylaws before the start of each season of sport; being especially aware of restrictions and dates

The following dates are varsity football no practice dates (total of 9): Thursday, August 21; Saturday, September 6; Monday, September 15; Wednesday, September 17; Friday, September 19; Saturday, September 27; Monday, October 20; Saturday, October 25; and Saturday, November 8.

The following dates are junior varsity no practice dates (total of 8): Thursday, August 21; Monday, September 15; Wednesday, September 17; Friday, September 19; Saturday, September 27; Monday, October 20; Saturday, October 25; and Saturday, November 8.

**G. Casa Grande High School is self reporting a violation of NCS Rule 18.104H Scrimmages** (discussion item)

**18.104H Scrimmages**

No individual student shall participate in an interschool scrimmage before his/her tenth day of practice for that particular school.

NOTE: Scrimmage is defined as practice where the teams alternate in carrying the ball, downs are not counted, no score is kept, and the coaches are on the field directing play.

PENALTY FOR VIOLATION: The penalty for use of an ineligible participant is found in the NCS Student Eligibility Bylaw 218.

Our freshmen football team participated in a 4 team scrimmage on Thursday August 21, 2014 at Petaluma High School. The Casa Grande Athletic Department and Administration have investigated and reviewed the incident and will take immediate steps to review the NCS practice and scrimmage guidelines with all of our coaching staffs. Furthermore, there was absolutely no intent on the part of Casa Grande High School to gain any advantage to the scheduling or participation in this scrimmage. The error in scheduling occurred because of confusion with the bylaw stating that you can not scrimmage before the 10th practice and the note attached to the bylaw stating that the scrimmage was a practice.

In an effort to eliminate any further violations Casa Grande High School commits to:

- Meet with our entire football staff to review the practice and scrimmage guidelines.
- Refer to section 18.103H and 18.104H of the NCS Constitution and Bylaws when creating all schedules.
- Contact the NCS Office if there is any confusion or need for clarification in understanding the rules in the NCS Constitution and Bylaws.
- Educate all coaches that when making the schedule there must be 10 days of practice before the first scrimmage and the scrimmage does not count as a practice.

As stated in NCS Rule 18.104H the penalty for the violation is immediate forfeiture, however, since it was a scrimmage there is no result to forfeit. Casa Grande High School recommends the remedy listed in D 3:

The school shall conduct a self-evaluation of its procedures, recommend appropriate improvements in the procedures, implement the improvements and submit a written report to the school's league and the NCS eligibility committee.

Thank you in advance for your time and effort in handling this violation.

**H. Montgomery Badminton Forfeiture** (discussion item)

At the 2014, badminton coaches end-of-season meeting, Montgomery High school was accused of “stacking” their line-up in the first match of the season against Casa Grande High School. Montgomery’s Head Coach was unfortunately unable to defend her ranked order because the practice challenge ladders from early season were too unclear to use as positive evidence. As unfortunate as this is, Montgomery High is in agreement that the game must be forfeited, and thus will relinquish the shared NBL title they had held with Santa Rosa High School.

Record keeping of “ranked order” and all practice challenge ladders will not be improved to reflect accurate data. Also, at the beginning of the season, when gym space is scarce, the challenge ladder matches need to be time-shortened to allow late comers at least minimal challenges.

Montgomery High School apologizes for any malfeasance and will implement corrections and improvements for next season.

**VII. NBL OLD BUSINESS**

**A. TRACK BYLAW AMENDMENTS** (First reading item)

**B. PROPOSED 2014 – 2015 BUDGET**

Budget not prepared at this time; it will be presented at the NBL Board of Manager’s meeting on Sept. 4.



**C. MONEY MATTERS** (discussion item)

- How does the large number of league passes allotted to each school affect gate receipts?
- Should the number of league passes be reduced?
- Should principals approve league pass lists?
- Would guaranteeing a percentage of the gate receipts to the hosting school site during NBL Championships cut down on the number of complimentary admissions allowed by each school?

**D. RELIGIOUS HOLIDAYS** (discussion item)

How should we address religious holidays when it comes time to scheduling league events? The list of religious holidays includes Baha'i, Buddhist, Christian, Hindu, Jain, Jewish, Muslim, Pagan, Shinto, and Sikh.

**E. A.D. DIALOGUE—DISCUSSION/SHARING OF IDEAS**

1. Four scenarios were presented at the meeting. Athletic directors worked in small groups to find the solutions to the scenarios and then presented their solutions to the other athletic directors.

**F. ELIGIBILITY WORKSHOP** (Gil Lemmon, NCS Commissioner)

**INFORMATION ITEMS**

1. The 2014 – 2015 Governance Schedule, Constitution and Bylaws, meeting agendas and minutes, league schedules, and lists of all-league teams are posted on the NBL website, [www.northbayleague.org](http://www.northbayleague.org).
2. Voting delegates for Rancho Cotate have not yet been received by the North Coast Section. Please make sure to get these names in as soon as possible.
3. NCS Athletic Director Meeting date: Monday, September 29 at Redwood High school
4. Sit-out dates for the 2014 – 2015 School Year: Fall Sports – Monday, October 6, 2014 for students who transfer and are enrolled prior to Monday, August 18, 2014; Winter Sports – Monday, January 5, 2015 for students who transfer and are enrolled prior to Monday, November 10, 2014; Spring Sports – Monday, April 6, 2015 for students who transfer and are enrolled prior to Monday, February 9, 2015.
5. NCS Ejection Policy notification form due to Marie ASAP.
6. Spring fees bills were distributed at the meeting and are now due.
7. Although most school site venues prohibit animals, service animals must be permitted entry. If a visitor says that an animal is a service animal, you are not allowed to challenge or question their declaration. You may only ask two questions. Who is it for? And what is it for?
8. Use of drones to scout or otherwise film athletic events is illegal. A letter was sent out by NCS Officials' Coordinator Harry Schrauth last spring.
9. NBL Date of Determination—Remember: grades cannot be changed following the grading period for purposes of addressing any deficiency in an individual student's scholastic eligibility. In other words, no grade change can be made after the date of determination to affect eligibility, even due to an error on the part of the teacher. This is especially critical when choosing the last date of determination in June. Be sure to provide Marie with your school's date of determination for 2014 – 2015.
10. Basketball petitioning is now allowed. Teams can petition up, but not down. Go to the NCS website for more details ([www.cifncs.org](http://www.cifncs.org)).
11. The NCS Wrestling Championships will be held at James Logan High School this year.
12. The inaugural CIF State Swimming Championships will be held at Clovis West High School on May 22 and 23, 2015
13. In the 2010 – 2011 school year there were 779 NCS Championship events. This year there will be 941 NCS Championship events. That is an increase of 147 events, with no additional NCS staff.
14. There were 377 total ejections in the NCS last year (65 coaches, 304 student athletes, and 8 fans). Ejections by sport: baseball, 27; basketball, 69; football, 71; lacrosse, 22; soccer, 167; softball, 1; volleyball, 5; water polo, 12; and wrestling, 3. There were 28 ejections in the North Bay League: 14 in soccer, 1 in wrestling, 1 in lacrosse, 1 in baseball, 7 in football, and 4 in basketball.

**ADJOURNMENT**

Motion to adjourn the meeting  
Supported on the consent agenda