

**NBL BOARD OF MANAGERS MEETING, WEDNESDAY, MARCH 29, 2017**

**ATTENDANCE**

Jerry Bonfigli	Cardinal Newman	Aaron Harkey	Montgomery
Dave Geoffron	Cardinal Newman	Henri Sarlatte	Rancho Cotate
Graham Rutherford	Cardinal Newman	Amie Carter	Rancho Cotate
Rich Herrmann	Cardinal Newman	James Madden	Santa Rosa
Rick O'Brien	Casa Grande	Kenny Knowlton	Santa Rosa
Stefan Owens	Casa Grande	Gordon Oslund	Ukiah
Vicki Zands	Maria Carrillo	Ty Yanez	Ukiah
Dean Haskins	Montgomery AD & NBL Assistant Commissioner	Jeff Hardie Marc Elin	Windsor Windsor
		Jan Smith Billing	NBL Commissioner

**I. APPROVAL OF AGENDA**

Motion to recommend approval of the agenda as presented.  
 Motion: Dave Geoffron, Cardinal Newman  
 Second: Ty Yanez, Ukiah  
 Motion approved unanimously

**II. APPROVAL OF THE NBL CONSENT AGENDA**

Motion to recommend approval of the NBL consent agenda, as listed below:  
 Motion: Ty Yanez, Ukiah  
 Second: Dave Geoffron, Cardinal Newman  
 Motion approved unanimously

1. Approval of minutes from the previous meeting. (Item III)
2. Motion to support instruction to NBL reps to NCS BOM vote to approve BOM Agenda (Item V.I.)
3. Motion to support instruction to NBL reps to NCS BOM vote to approve the NCS BOM Consent Agenda (Item V.II.)
4. Motion to support instruction to NBL reps to NCS BOM vote to approve minutes of the previous meeting, as printed. (Item V.III.)
5. Item X.E., Motion to support geographical area for determining placement of playoff games

**III. APPROVAL OF MINUTES FOR THE PREVIOUS MEETING**

**IV. PUBLIC COMMENT**

Pursuant to Education Code Section 54954.3 and Education Code section 33353, any member of the public wishing to speak on any matter within the subject matter jurisdiction of the NBL, CIF, and NCS will be heard at this time. The time for such comment is no more than two (2) minutes per person on an item and no more than twenty (20) minutes total on an item or as designated by the Chair.

**V. NCS BOARD OF MANAGERS AGENDA ITEMS**

**I. Adoption of Agenda**

Motion to support instruction to the NBL representatives to the NCS Board of Managers vote to approve the NCS Board of Managers Agenda.

**II. Consent Agenda**

Motion to support instruction to NBL representatives to the NCS Board of Managers vote to approve the NCS Board of Managers Consent Agenda.

IV.A.	Minutes of the January 24, 2017 meeting
VII.A.	2017-2018 NCS Governance Calendar—Attachment G
X.B.	2017 – 2018 Divisions, Attachments K – V
X.C.	Bylaw 400—Ejection Policy
X.D.	Additional playing dates for playoff dates for girls' spring soccer—immediate implementation
X.F.	Revision of 103H
XI.A.	Adjustment of Constitution and general Bylaw 106.E.
XI.C.	Conference/League membership placement of Credo High school
XII.B.	Revision of 1103.C
XIV.C.	Addition of Competitive Cheer as a CIF approved sport.

XV.A.	CIF 2017-2018 Budget—Attachment Y
XV.B.	CIF Executive Committee Nominations—Attachment Z
XV.E.	Proposed Bylaw Revision 503.B.1—Uniform Administrative Penalty—Attachment CC

### III. Approval of minutes of the previous NCS Board of Managers Meeting

(Previously emailed, or mailed, posted on the NCS website)

[http://www.cifncs.org/governance/board-of-managers/Minutes\\_1-24-17.pdf](http://www.cifncs.org/governance/board-of-managers/Minutes_1-24-17.pdf)

### VI. Financial Items

#### A. February Balance Statement (Attachments A and B)

The February Balance Sheet (Attachment A) is provided in order to continually share the financial status of the North Coast Section, CIF. Questions may be addressed to section staff at the meeting. The document is shared as information only. All monthly balance sheets are posted on the NCS website under "Finance." Attachment B is a nine-year comparison of various points during the year in order to give a better picture of how one year compares to another.

#### B. Report on Fall Championship Income/Expense (Attachment C will be provided at the meeting)

Report on the Income, Expense, and other possible information concerning the NCS Fall and Winter Championships

#### C. 2017-2018 Proposed Budget (Attachment D and E)

Motion to support the proposed budget

Motion: Henri Sarlatte, Rancho Cotate

Second: Ty Yanez, Ukiah

Motion supported unanimously

The board will review the budget recommendations by the Executive Committee for the 2017 – 2018 school year.

#### INCOME ANALYSIS

- Line 3 reflects the Fund Balance as approved at the January 24, 2017 Board of Managers, less the PERS retirement liability. The Fund Balance varies on a yearly basis based on the previous year's actual budget numbers and if possible will be updated for the fall BOM based on the conclusion of the 2016-2017 audit. The amount is mirrored under Expenses, Line 56.
- The budget draft includes 100% of the normal dues collected from each NCS member school with a 3% increase in dues from the 2016-17 school year plus \$50 per school for inclusion of CIF Home, \$25 increase from 2015- 2016. (Income: line 4)
- Championship income is projected to be over 1.4 million, approximately the three-year average (Income: line 5). Ticket prices and entry fees will remain the same.
- Sales, Marketing & Promotion reflects the current sponsorship contracts which will also be in force during the 2016-17 school year. There is a slight increase based on a recently negotiated ball sponsorship agreement.
- CIF Marketing reflects current agreements. The CIF is currently revising the CIF Marketing Plan. More information will be presented to Sections as the new plan is put into place.
- Remaining budget income numbers reflect similar numbers to the 2016-2017 school year.

#### EXPENSES

- Salaries (Expenses: Line 3) reflect the following: Adjusted salaries based on the current salary scale with step increases. Lines 54 and 55 provide funds for any retroactive/future increases in salaries based on the 2017 salary survey which will not be completed until May.
- Salary Benefits (Expenses: Line 16) reflects benefits offered over the past 20 years, increases in health care costs below the NCS medical cap and compliance with all state and federal laws. One new employee and one current employee have selected the NCS health plan, employees not included last year. NCS is projecting a 12% increase in the Kaiser rate but the majority of the increased costs are the responsibility of the employees. Retiree benefits (Line 22) covers the lifetime benefits for 5.75 employees, but costs have actually decreased.
- PERS Retirement contributions continue to increase. For the 2016-2017 school year NCS is required to pay a Contribution Rate of 9.599% (Traditional employee)/6.908% (PEPRA employees) and an Employer Payment of Unfunded Liability of \$97,183 (lump sum prepayment).
- Section Championship expenses (line 24) reflects estimated expenses for the conduct of NCS Championships and costs of facility rentals, event security, management compensation, team transportation, awards and officials' fees, adjusted based on the history of the championship expenses.
- Line 39 provides \$13,101 for partial CSADA reimbursement for the 2018 conference in San Francisco.
- Line 43 includes the costs of CIF Home, less for the 2017-2018 school year since under school dues Section staff is recommending that schools share 50% of the costs, \$50 to each member school.
- Line 45 includes NCS website maintenance at a cost of \$3,000 and continued funds to promote

positive stories by NCS member schools and student-athletes, referred to as "The Scoop".

#### **SPORTS INCOME/EXPENSE ANALYSIS**

1. Income for Sports Income (Sports Income: lines 4-18) reflect the following:
  - a. Maintain the current ticket structure, \$10 for adults and \$5 for senior citizens and children.
  - b. Projected gate income.
  - c. Collection of entry fees increased during the 2017-2018 school year.
2. Expenses for each sport (Sports Expense: lines 21 – 35) reflect Section Championship expenses for the conduct of NCS Championships and costs of facility rentals, event security, management compensation, team transportation, awards and officials' fees.

#### **D. Renewal of Auditor Contract with Regalia and Associates (Attachment F)**

Motion to instruct the NBL representatives to the NCS BOM vote to support the renewal of a four-year contract with Regalia and Associates.

Motion: Graham Rutherford, Cardinal Newman

Second: Henri Sarlatte, Rancho Cotate

Motion approved unanimously

### **VII. Executive Committee**

#### **A. 2017-2018 NCS Governance Calendar**

Attachment G

Motion to approve the 2017 – 2018 NCS Governance Calendar

#### **B. President-elect election for 2017-2019**

Candidate Statements are included on Attachment H

Motion to support Henri Sarlatte as NCS President-Elect .

Motion: Graham Rutherford, Cardinal Newman

Second: Ami Carter, Rancho Cotate

Motion approved unanimously

here are three candidates:

- Alton Nelson, Principal, Making Waves academy, Board of Managers Representative from the BCL-Central
- Rianne Pfaltzgraff, Principal, Concord High School, current Region I representative to the NCS Executive Committee
- Henri Sarlatte, Assistant Principal/Athletic Director, Rancho Cotate High School

Elections must be a Roll Call vote per the Brown Act. During the Roll Call vote representative will vote for the candidate **of their choice**.

#### **C. 2017-2018 Membership of the Executive Committee**

Motion to instruct the NBL delegates the NCS Board of Managers vote support the proposed membership of the NCS Executive Committee

Motion: Gordon Oslund, Ukiah

Second: Dave Geoffiron, Cardinal Newman

Motion approved unanious

1. Region 3 Representative
2. Superintendent Representative

President Christensen and the Executive Committee are nominating John Nickerson, Superintendent, Acalanes Union High School District, as the Superintendent's Representative to the Executive Committee and Casey Thornhill, Assistant Principal, Elsie Allen High School (SCL) as the Region 3 Representative to the NCS Executive Committee.

#### **2017 - 2018**

President	Eric Volte (first year of two years as president)
Past-President	Lars Christensen (first year of two years as past-president)
President-Elect:	TBA (first year of two years as President-Elect)
Region 1:	Rianne Pfaltzgraff (first year of second term-if not elected as president-elect)
Region 2:	Jeff Brauning (first year of second term)
Region 3:	OPEN
Female Rep.:	Vicki Ballard (third year of first term)
Superintendent Rep.:	OPEN
CSBA Rep.:	Lynette Carrillo (third year of second term)
Class A Rep.:	Jack Lakin (second year of first term)
Under-Pop. Rep.:	Jerome Wiggins (second year of first term)
At-large Rep.:	Rachel Kahoalii (second year of first term)

**D. 2017-2018 Targets**

	<b>Goal</b>	<b>Steps to Accomplish</b>	<b>Responsible Entity</b>	<b>Status</b>
1.	Promote sportsmanship at contests hosted by member schools.	<ul style="list-style-type: none"> <li>• Communicate great sportsmanship programs</li> <li>• Encourage league sportsmanship program</li> <li>• Provide sample letters/handouts for use by schools</li> <li>• Reduce ejections</li> <li>• Follow-up for alleged infractions of sportsmanship guidelines</li> </ul>	<ul style="list-style-type: none"> <li>• Section Staff</li> <li>• Section Staff/League Commissioner</li> <li>• Section Staff</li> <li>• Member Schools</li> <li>• Section Staff</li> </ul>	<ul style="list-style-type: none"> <li>• In Progress</li> <li>• In progress</li> <li>• In progress</li> <li>• TBA</li> <li>• Letters have been sent to schools and penalties applied</li> </ul>
2.	Encourage the participation of member schools in the NFHS Network School Broadcast Program	<ul style="list-style-type: none"> <li>• Arrange for presentations at league meetings</li> <li>• Communicate new friendly pricing model to schools</li> <li>• Review with schools the financial implications of the program</li> </ul>	<ul style="list-style-type: none"> <li>• NFHS Network and Section Staff</li> <li>• Section Staff</li> <li>• Section Staff</li> </ul>	<ul style="list-style-type: none"> <li>• NFHS rep. has met with various schools</li> <li>• Info sent to ADs but much more to do.</li> <li>• In progress; commissioner will continue to share</li> </ul>
3.	Continue to support the professional growth opportunities for athletic directors and athletic administrators	<ul style="list-style-type: none"> <li>• Encourage attendance to the NCSADA Workshop in September</li> <li>• Encourage attendance to the CSADA Conference in April</li> <li>• As funds become available, provide a minimum of \$30,000 towards the CSADA reimbursement</li> </ul>	<ul style="list-style-type: none"> <li>• Section Staff</li> <li>• Section Staff</li> <li>• Board of Managers</li> </ul>	<ul style="list-style-type: none"> <li>• Great turnout; over 60 ADs in attendance</li> <li>• Email sent by CSDADA NCS rep. Rob Rafeh with Travel Reimbursement form</li> <li>• Completed! Funds have been allocated by the BOM</li> </ul>
4.	Promote a new digital online ticketing model	<ul style="list-style-type: none"> <li>• Select a program that best meets the needs of member schools</li> <li>• Communicate the value of the program to member schools</li> <li>• Track participation as the year progresses</li> </ul>	<ul style="list-style-type: none"> <li>• Executive Committee and Section Staff</li> <li>• Section Staff</li> <li>• Section staff in concert with ticket vendor</li> </ul>	<ul style="list-style-type: none"> <li>• GoFan digital ticket system. Staff are working hard to promote the program by posting, sending emails</li> <li>• Completed, but a process that continues</li> <li>• Even with a late start, over 5,600 tickets sold in the fall. Winter tickets proceeding.</li> </ul>
5.	Continue to support inclusive sport offerings	<ul style="list-style-type: none"> <li>• Continue the Track &amp; Field Unified Teams</li> </ul>	<ul style="list-style-type: none"> <li>• NCS Commissioner of Athletics</li> </ul>	<ul style="list-style-type: none"> <li>• Letter sent to schools and districts about Paralympic</li> </ul>

		<ul style="list-style-type: none"> <li>• Add one or two Unified events to the sport of swimming</li> <li>• Add one or two wheelchair and ambulatory events to the NCS Track &amp; Field Championships</li> </ul>		<p>opportunities at the 2017 Swimming Championships. Will continue Unified Track. Remaining in progress. Met with Berkeley organization BORG about reaching out to NCS high school student-athletes that may be interested in this new opportunity.</p>
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**VIII Closed Session**

**A. Anticipated Litigation—California Government Code section 54956.9(b)**

While action is not anticipated and there is currently, as of the posting of this agenda, any pending legal action, if such action was to develop prior to the Board of Managers, items will only be added in accordance with the Brown Act.

**VIII Report of Action Taken in Closed Session**

**A. Report of Action taken during Closed Session, if necessary.**

**IX. Sports Advisory Committee**

**A. 3-year Championship Calendar**

Attachment I and J

Motion to instruct the NBL delegates to the NCS Board of Managers to vote to accept the 2017-2018 school year championship calendar ONLY and to form an AD HOC Committee to examine way to shorten the seasons for the 2018-2019 and 2019-2020 school years.

Motion: Henri Sarlatte, Rancho Cotate

Second: Ty Yanez, Ukiah

Motion approved unanimously

Consideration of the proposed three-year championships calendar.

Attachment J is a proposal to establish a SAC sub-committee to review the 2017-20 calendars and develop calendar proposals based on criteria outlined in part B of the Attachment.

**Name of NCS Entity Presenting Proposal:** WACC

We especially direct this proposal to NCS member school principals/headmasters and very especially to superintendents and school board members who have little or no input to the NCS SAC. The question to answer is very simple. Do you want football and volleyball practice to begin every year in late July? Or where it has traditionally been in mid-August?

**This proposal is a:** proposal to send the three-year calendar for the school years 2017-18, 2018-19 and 2019-20 dated "Last Updated: KS 2/28/17" to a subcommittee of the NCS Sports Advisory Committee for further discussion and specific action, described below.

**Description of the Proposal:**

A. Send the 2016-19 North Coast Section/Les Schwab Tires Championship Schedule, dated "Last Updated: KS 2/28/17" back to a subcommittee of the NCS Sports Advisory Committee

B. Leagues and the NCS shall follow this timeline

1. April 2017 – leagues meet to discuss/review the proposed calendar and develop proposals to meet the guidelines listed in B2a. - B2c.
2. A Monday in May to be selected by the NCS staff (Monday is the traditional day of the week for SAC meetings) – a subcommittee of the NCS Sports Advisory Committee, consisting of at least one member from each NCS member league, meets to develop calendar recommendations with the following guidelines.
  - a) "the earliest day practice may begin" for all sports, including football and volleyball, in the Fall of the 2018-19 school year shall be on the Monday, 15 ½ weeks earlier than the weekend of the presently scheduled "Division I-IV NCS Football Championship games. NOTE: these championship games are scheduled for November 23 and 24 so the 1st day of Fall practice for volleyball and football and all other Fall sports would be on Monday, August 13, 2018 rather than the presently-scheduled Monday, July 30 NOTE: all the other Fall sports, cross-country, golf, soccer, tennis, and water polo are scheduled to start on August 13.
  - b) "The earliest day practice may begin" in the winter of the 2018-19 school year shall be on the Monday, 3 ½ weeks earlier than the weekend of the presently scheduled "Division I-IV NCS Football Championship games. NOTE: these championship games are scheduled for

November 23 and 24 so the 1st day of Winter practice would be on Monday, October 29, 2018 rather than the presently scheduled Monday, October 22

- c) "The earliest day practice may begin" in the spring of the 2018-19 school year shall be on the Monday, 16 ½ weeks earlier than the weekend of the presently scheduled "State Championship Track and Field Meet. NOTE: this track meet is scheduled for May 24th and 25th 2019 so the 1st day of Spring practice would be on Monday, February 4 rather than the presently-scheduled Monday, January 28
3. Leagues review the subcommittee's recommendations between that Monday in May and the presently-scheduled August 28, 2017 NCS SAC meeting
4. The subcommittee's recommendations are presented as regular agenda items for discussion and action at the 8/28/17 NCS SAC meeting.
5. The SAC's calendar recommendations are presented as regular agenda items for discussion and action at the presently-scheduled October 3, 2017 NCS Board of Manager's meeting.

**Date of Requested Implementation:** for immediate implementation.

**Rationale in Support of Proposal:**

#### **What's happening?**

- The state CIF, in the last decade or so, has added regional and statewide championships in badminton, football, golf, swimming, tennis, and volleyball and other sports.
- The state CIF, in the last decade or so, has expanded the scope of (added weeks to) regional championships in basketball and volleyball. (Regional and statewide championships in other sports [baseball, soccer, softball] are in the pipeline.)
- The state CIF, for the 2018-19 school year, has then moved its regional and state championship games **earlier** in the school calendar year, in some sports (basketball, volleyball) two weeks earlier. Please see California State Championships Playoff Calendar on the CIF website.
- The added regional playoffs, an additional week of those regional playoffs and two weeks of football "bowl" games, combined with an earlier school calendar start date of those playoffs, has forced the NCS staff to propose an untenable championship calendar, with some sports beginning in July, well before NCS schools are in session.
- Football, volleyball, basketball, and many other sports are beginning three weeks earlier in the school calendar year than they did a decade or so ago.

#### **Why this a problem? Is it educational athletics?**

- Football and volleyball practice are scheduled to start on July 30, 2018. Schools are not yet in session. The median start date for the 12 WACC schools this school year was August 25, 2016. The six Mt. Diablo USD schools are scheduled to start on August 22, 2017. The seven Marin County public high schools are scheduled to start on August 23, 2017. The five West County high schools are scheduled to start on August 21, 2017. In other words, football and volleyball practice are starting over three weeks before school actually starts. Our high schools do not have the unilateral ability to change their district calendars; their school start dates will not change by more than a day or two. Our high schools do not have the unilateral ability to abrogate union contracts with grounds workers, clerical help, teaching staff, others.
- The first football game is scheduled for August 15, before any of the above schools are even in session. The second football game is scheduled for August 22, before most of the above schools are even in session. We will be conducting athletics before our principals, other administrative staff, athletic directors, trainers and support staff is even on campus. Administrators are not working in July, the practice start date for volleyball and football. Summer School is not over; grades are not in to check on eligibility; trainers are not working; registrars are not working. We're not aware of the specific union contracts in your NCS school districts but it's safe to say that they will have to be renegotiated or violated; this now becomes a legal issue and comes with legal liability. The process of clearing kids for athletic participation has become more complicated. There are many safety and logistical issues.
- The varsity level football and volleyball programs at the average NCS-member school will suffer as many student-athletes are on vacation or still in summer school. The non-varsity level programs in football and volleyball at the average NCS-member school will suffer as participation at those levels often doesn't begin until the first few weeks of school. Many students are not even registered for school in July; registrars are not back on campus.
- The mid-August traditional start dates for Fall sports have already been compromised; none of the 30 schools listed above will be in session

#### **What happened at the 2/27/17 NCS SAC meeting?**

There was general agreement that starting football and volleyball in July was not in the best interests of NCS-member schools. There was absolutely no agreement in what to do about it. The three proposals reviewed on 2/27/17 were all rejected. Several representatives suggested further discussions in an attempt to find solutions.

**Are there easy answers?**

**ABSOLUTELY NOT** or we would not be having this discussion.

**Are there very difficult answers?** Yes; here are some possible answers

- Eliminate all NCS-member school participation in regional and statewide championships and make the NCS the final level of competition
- Reduce NCS-member school participation in some but not all regional and statewide championships
- Reduce the number of weeks of NCS championships
- Reduce the numbers of teams or games in NCS championships
- Reduce the number of weeks allowed for "season-of-sport" competition in non-league and league play (the time between the "earliest date practice may begin" and the "final date of competition other than NCS championships")
- Reduce the "maximum number of contests" allowed in some sports
- Eliminate the "11 weeks to play 10 games" protocol we have in football
- Whatever else creative SAC members can come up with

**Why are Winter and Spring sports affected**

The earlier "season-of-sport start dates for Winter and Spring sports, again caused by a change in the CIF regional and statewide playoff dates, mean a greater overlap between Fall/Winter and Winter/Spring. Moving the Winter and Spring start dates a week later in the school calendar year reduces, but not eliminates, that overlap.

**Income and Expenses Related to Implementation:**

Any increased/decreased income or any increased/decreased expenses obviously depend on what is ultimately decided by the NCS Board in October. There is an unreimbursed cost to NCS-member schools in hosting NCS and regional playoffs; there is an unreimbursed cost to NCS-member schools in traveling to NCS and regional playoffs; there is a cost to the NCS in conducting playoffs, passed on to NCS-member schools; there is income that accrues to the NCS and the CIF in conducting playoffs, affecting the dues that NCS member schools pay as NCS-member schools pay NCS dues for their playoff participation. Income and expenses should be part of any discussion; however whilst income and expenses are important considerations, they should be secondary to the goal of educational athletics.

**B. Sport Divisions for 2017-18 (Enrollment based sports)**

Attachments K – U

Motion to adopt the developed 2017-2018 divisions for the sports of soccer, golf, cross country, boys' volleyball, wrestling, tennis and badminton.

**C. Bylaw 400 EJECTION POLICY (additional Q and A)**

Motion to support the addition of the additional Q & A for clarification.

400. EJECTION POLICY

A. **Coaches Review Content**

League commissioners shall have coaches review the content of the Ejection Policy for the coaches' respective sport at the end of the season meeting and make recommendations for change. The league commissioner will direct such recommendations to the NCS Sports Advisory Committee ("SAC"). The SAC will determine whether to forward recommendations to the Board of Managers for consideration.

B. **Coaches' Responsibilities**

Coaches are responsible for determining the cause of ejection for any of their players and are responsible for enforcement of the Ejection Policy. Confusion over the cause for a player's ejection shall not be the basis for allowing a student who has been ejected under an applicable rule to avoid the sanctions required by the Ejection Policy (either prohibition from participation or forfeiture should a student who is in violation of the Ejection Policy play in a subsequent contest).

C. **Notice**

Every player and coach must read and sign a copy of the NCS Ejection Policy rule. The copies will be maintained by each school's administration. Each school's principal must send a statement to the league office prior to the first contest of the season verifying that all players and coaches for the respective season (fall, winter, and spring) have read and signed the NCS Ejection Policy rule. Additionally, each school's principal must verify to the league that any future additions to the roster of either players or coaches will also read and sign the NCS Ejection Policy rule prior to participating in an interscholastic contest.

D. **Penalties**

1. These rules and minimum penalties are applicable to players and coaches during the time that contest officials have jurisdiction for the contest in accordance with National

Federation of sport governing body rules for the respective sport.

a. Players

Ejection of player from a contest for unsportsmanlike or dangerous conduct as defined in sport specific NCS Ejection Policy rules summaries.

Penalty: The player shall be ineligible for the next contest the school actually participates (nonleague, league, invitational tournament, post-season {league, section or state} playoff, etc.). An additional penalty applies for any player ejected for fighting: Player(s) ejected for fighting shall complete the NFHS online sportsmanship course. The student may not participate until the course has been completed. A student who was ejected from his/her team's previous contest for dangerous or unsportsmanlike actions, shall not be allowed to dress in his/her team uniform, but will remain the responsibility of school personnel.

Interpretation: The student will be held out of the school's next contest of the respective sport from which he/she was ejected even if it is the first contest of the next season.

*(Board of Managers 4/28/2015)*

b. Coaches

Ejection of coaches, assistant coaches and/or coaching representatives for unsportsmanlike conduct as defined in sport specific NCS Ejection Policy rules summaries.

Penalty: The coach, assistant coach and/or coaching representative will immediately remove themselves from their coaching responsibilities in accordance with National Federation or sport governing rules for the respective sport. The coach, assistant coach and/or coaching representative must leave the vicinity of the playing area immediately and is prohibited from any contact, direct or indirect, with the team players and other team personnel during the remainder of the game. If there is no other coaching representative who is certified by the school in accordance to CIF bylaw 506, the game shall be terminated and declared a forfeit. The offending coach's school will be credited with a loss and the opposing school shall be credited with a win. The ejected coach, assistant coach and/or coaching representative will be prohibited from coaching or attending the next interscholastic contest for that team or any other team in the same sport prior to serving the penalty. Coaches also must meet with their respective Athletic Director and/or School Administrator and complete the online NFHS Sportsmanship course, located at NFHSlearn.org.

*(Board of Managers 4/28/2015)*

**Question:** *When a coach is ejected from a contest they are not allowed to coach in the next contest. Can the coach attend as a spectator and watch the contest?*

**Answer:** *No, the coach may not be present at the contest. Failure to adhere to the spirit of the ejection policy and abide by the penalty of not being allowed to attend the next contest would result in a forfeit and the requirement of the coach to serve the required ejection at the next contest.*

**Question:** *When a coach is ejected from a contest, they are not allowed to coach in the next contest at the same level. Can the coach attend another contest of a different level on the same day?*

**Answer:** *No. The coach may not be present at another contest of a different level on the same day until the penalty is served.*

**NOTE:** *A player ejected from a sub-varsity level contest must sit out ht next contest at that level.*

**Additionally,** *if the player is moved up to the next level to participate, prior to serving the penalty, the player must sit-out the next game at the n ext level. The player will still need to sit-out at the sub-varsity if/when that player is moved back down.*

**D. Additional playing dates for girls' spring soccer**

Motion to adopt additional playing dates for Spring Soccer Championships.

Girls' Soccer	2016 – 17	2017 – 18	2018 -19
Deadline for leagues to determine qualifiers	May 6	May 5	May 4
Final date for competition other than NCS	May 6	May 5	May 4
At-large, Seeding & Orientation meetings	May 7	May 6	May 5
NCS/Les Schwab Tires Championships	<b>May 9, 11, 12, 13</b>	5/8,10,11, 12, <b>16, 18, 19</b>	5/7, 9, 10, 11, <b>15, 17, 18</b>

**E. Geographical area for determining placement of playoff games**

Motion to instruct the NBL delegates to the NCS Board of Managers vote to support the definition of graphical area for determining placement of NCS playoff contests.



**Description of the Proposal:**

At present time, there is no definition of geographical area for determining where games are assigned for playoffs. Our proposal is to add a definition for geographical area in the Sport and General Ruling Handbook, rule 521H, Criteria for Determining Which Geographical Area Games Are Assigned. The CMC would therefore like to add a definition under rule 521H to read "Geographical area is defined as any field in your designated league".

**F. Revision to 103H, penalty for violation of he NCS set starting date for practice**

Motion to instruct the NBL delegates to the NCS Board of Managers vote to support the adoption of the following revision to 103H, penalty for violation of the NCS set starting date for practice.

A team which violates NCS Bylaws 101H (starting dates) and 202H (related to earliest day practice may begin) shall:

- a. Forfeit ~~three more~~ days of practice **for every day** ~~that~~ it gained by exceeding the earliest start date.  
**Violations which are self-reported according to NCS 1103.B are subject to the above penalty, a minimum penalty. Leagues are NOT allowed to reduce the penalty. Violations that are not reported are subject to NCS 1103.C.**
- b. **If a school participates in scrimmages or games outside the approved season of sport the school shall:**  
**Forfeit an equal number of scrimmages/games as gained by violation of the earliest starting date according to 101H. Leagues are not allowed to reduce the penalty. Violations that are not self-reported are subject to NCS 1103.C.**

**XI. Alignment Committee**

**A. Adjustment of Constitution and General Bylaw 106.E.**

Motion to instruct the NBL delegates to the NCS Board of Managers vote to support the adjustment language in Alignment Bylaw 106.E., criteria that was actually altered in 2000.

E.	PROCESS FOR ALIGNMENT OF NEW MEMBER SCHOOLS INTO BASIC LEAGUES	
	1.	Each new member school, upon initial acceptance for regular membership in the North Coast Section, shall be eligible for alignment into an appropriate NCS league provided it submits a written request for alignment no later than September 15 of the prior school year.
	2.	When the written request is received after the above date, the receiving league, by majority vote, may delay the alignment for one year if it can document a scheduling hardship.
	a.	New member schools must meet the following minimum requirements in order to apply to the NCS Alignment Committee for initial basic league membership:
		1) Membership in the NCS/CIF
		2) Field a minimum of one (1) female gender and one (1) male gender varsity in team sports to be determined by each league in each of the fall, winter and spring seasons.
		3) Have access to appropriate on or off-campus facilities for league and post-season play.
		4) Have a budget to support the athletic program.
		5) Have an identified administrator/athletic director responsible for athletics in place.
		6) Principal or administrative designee attendance at league meetings.
		7) Complete any league required Application and Checklist by October 15 prior to the ensuing NCS fall seasons of sport.
		The NCS Alignment Committee will review applications for league membership at its Winter meeting and approve or deny league placement. Once placed in a basic league, a member school will remain in that league until the completion of the alignment cycle.
	3.	The NCS Alignment Committee will place the school in a conference, then in a league within the assigned conference according to the established alignment criteria under NCS 106.B. 1-7. <del>the geographically most proximate league that is composed of schools of similar enrollments, based upon the criteria stated above and the estimated enrollment of the school in the year that its first senior class is in attendance.</del>
	a.	The school may appeal the NCS Alignment Committee's placement by petitioning the NCS Executive for placement in a different league provided:
		1) The school's location is geographically proximate to the schools of <del>a the</del> different league.
		2) The placement does not negatively impact other schools of the geographically most proximate league, <del>that is composed of schools of similar enrollments (as determined in the previous paragraph).</del>
		a) Approval is granted from a majority of the schools of the different league, and

			b)	Approval is granted from a majority of the schools of the most geographically proximate league, <del>that is composed of schools of similar enrollments</del> (as determined in the previous paragraph).
	4.	APPEALS Appeal procedures are outlined in the Alignment Handbook. The Board of Managers will have final authority on league placement.		

**B. Suggested 2018 – 2020 Mid-cycle Adjustment of the Marin-Sonoma-Mendocino Conference Alignment Calendar**

Motion to instruct the NBL delegates to the NCS Board of Managers vote to adopt the following timeline to place new school members for the start of the 2018 – 2019 school year, the completion of the 2018 – 2020 Alignment Cycle.

Motion: Gordon Oslund, Ukiah

Second: Henri Sarlatte, Rancho Cotate

Motion approved unanimously

**April 2017**

The Board of Managers approves membership of multiple schools for section membership and places the schools within a conference.

**April 2017**

The NCS Commissioner will immediately forward proposed league alignment of the conference to the conference schools, including mileage and any competitive data available. Leagues will discuss the proposed alignment at their spring meetings.

**Late April/Early May 2017**

Any affected conference(s) will conduct a Conference League Alignment Workshop to discuss mid-cycle league alignment, consider all proposals and develop recommendations for basic league alignment.

**August 2017**

Any affected conference(s) will conduct a Conference League Alignment Meeting where principals and/or acting principals will vote on mid-cycle league alignment proposals and forward to the Alignment Committee following all NCS alignment guidelines.

**August 24, 2017**

Alignment Committee will review conference recommendations and conduct the business of alignment of the section. The Alignment Committee will forward an approved proposal to the Board of Managers for consideration at the next regular meeting.

**September 2017**

Conference/league recommendations may be appealed to the Alignment Committee by any conference member school or the NCS Commissioner of Athletics. Alignment Committee will conduct any appeals concerning conference alignment. The Alignment Committee will forward **all proposals approved by either the Conference members or Alignment Committee** ~~an approved proposal~~ to the Board of Managers for consideration at the next regular meeting.

**October 2017**

Alignment Committee will review with the NCS Board of Managers the mid-cycle alignment proposal and the Board of Managers will vote to accept any proposal that the Board believes best meets the alignment criteria of league placement. Action taken by the NCS Board of Managers is final.

**C. Conference/League Membership of Credo High School in the CMC Conference and NCL II**

Motion to place Credo High School, a non-league affiliate, in the North Central League II, starting with the 2017 – 2018 school year.

**D. Report by the Alignment Chair regarding cross league scheduling**

The Alignment Committee Chair, Richard Graey, will report on the most recent meetings of the Alignment Committee.

a.	<b>SUPPLEMENTAL CROSS-LEAGUE SCHEDULING</b>		
	B.	<b>CRITERIA FOR ADDRESSING CASES OF SINGLE SPORT COMPETITIVE INEQUITY</b>	
		a.	Description and identification of a team that has established a single sport program that stands well above other teams in the assigned league. Teams of single sports in a league may be recognized as qualifiers for Supplemental Cross-League Scheduling when the sport has demonstrated a competitive dominance in a specific sport.
		b.	Criteria for identifying a single sport as a candidate for Supplemental Cross-League Scheduling
		i.	Only a varsity team may be identified as a candidate for consideration.
		ii.	The team shall have demonstrated competitive success that required the team to be moved to a higher division based on the competitive equity model during

			the last three years; AND
		iii.	The team shall have achieved a vast majority of its contests against league member schools by excessive margins of victory; AND
		iv.	The team has established the sport as a highly competitive team within Northern California post-season competition; AND
		v.	The levels of competition in the single sport are greater than the number of levels of competition offered by other schools in the league.
	C.	<b>PROCESS FOR IDENTIFICATION OF TEAMS THAT ARE RECOGNIZED AS CANDIDATES FOR SUPPLEMENTAL CROSS-LEAGUE SCHEDULING</b>	
		a.	At the completion of each sport season, schools may petition their league for consideration as a single sport worthy of consideration as a Supplemental Cross-League Schedule; AND/OR
		b.	At the completion of each sport season, schools within a league may ask that a member league school be recognized as a single sport worthy of consideration as a Supplemental Cross-League Schedule; AND
		c.	A majority of the league's member schools that participate in the sport must vote in support of such consideration.
	D.	<b>PROCESS FOR LEAGUE PLACEMENT OF TEAMS THAT ARE RECOGNIZED AS CANDIDATES FOR SUPPLEMENTAL CROSS-LEAGUE SCHEDULING</b>	
		a.	Request to be placed in a different league.
		i.	The parent league is responsible for seeking placement of the approved recognized candidate for supplemental cross-league scheduling.
		ii.	The parent league must seek permission from a league within the conference to accept the school recognized as an approved candidate for supplemental cross-league scheduling.
		iii.	Criteria for seeking placement is:
		1.	Has the team under consideration proven an ability to compete with the teams within the appointed league;
		2.	Does the appointed league schools' specific sport program offer a similar number of sub-varsity levels;
		3.	Does placement of the team in the appointed league create a similar competitive inequity in the league if approved.
		b.	If the selected league within the conference approves the request, then the parent league would request that the Alignment Committee approve the agreed placement of the approved recognized supplemental cross-league candidate.
		c.	If the selected league does not support the addition of the approved candidate for supplemental cross-league scheduling, then the parent league can make a request of another league within the conference using the criteria under C. a. i-iii, 1.-3.
		d.	If the second league rejects the addition of the approved candidate for supplemental cross-league scheduling, then the parent league can do one of the following:
		i.	Appeal to the Alignment Committee the denial by either league, asking the Alignment Committee to consider placement of the school, outlining the criteria for consideration; OR
		ii.	Seek permission from a league outside the parent league's conference to a conference that borders the parent league's conference.
		1.	If the league outside the parent league's conference does not support the request then the parent league may appeal to the Alignment Committee, asking that the Alignment Committee consider placement of the school, outlining the criteria for consideration.
		e.	The Alignment Committee will consider the league's request at its next regularly scheduled meeting, or may schedule a special meeting, to consider the league request. The following will apply:
		i.	The committee will review the merits of the recommendation based on the original criteria for consideration within the league, making a determination if the original league action was appropriate.
		ii.	The committee shall provide an opportunity for the recommending league, and affected league, to attend the meeting and address the committee on the proposed action.
		iii.	If the committee believes the league has correctly identified a worthy candidate for Supplemental Cross-League Scheduling, then the committee will determine if the recommended placement of the league recommendation is appropriate taking into consideration the following:

			1.	Has the team under consideration proven an ability to compete with the teams within the appointed league;
			2.	Does the appointed league schools' specific sport program offer a similar number of sub-varsity levels;
			3.	Does placement of the team in the appointed league create a similar competitive inequity in the league if approved;
		f.		The Board of Managers shall have final authority for approval of any decision of the Alignment Committee to approve placement of a school in a Supplemental Cross-League Schedule.

**XII. Eligibility Committee**

**A. NCS/CIF Eligibility data for the 2016-2017 school year.**

Attachment V, W, and X

**B. Report by the Eligibility Committee**

**XIII. Sportsmanship Committee**

**A. Report on the activities of the Sportsmanship Committee by a representative of this committee.**

**XIV CIF Items**

**A. CIF 2017 – 2018 Budget (Attachment Y)**

**Motion to allow delegates to evaluate and vote accordingly concerning the CIF Proposed Budget for the 2017 – 2018 school year.**

**Proposal Summary:**

The proposed budget previously approved by the Executive Committee included a 4% salary increase. The Economic Viability Committee (EVC) has recommended a 5% increase be considered. On February 22, 2017 the Executive Committee voted 9-0 to approve the EVC recommendation of a 5% salary increase.

**Fiscal Impact of Change: \$13,587**

Based upon the updated Marketing revenue and expenses with OMS partnership (\$22K net increase) now included, a 5% salary increase would leave a projected end of year surplus of \$57,285 an increase of \$8,413 from the prior projected surplus.

**B. CIF Executive Committee Nominations (Attachment Z)**

Motion to recommend to the Board of Managers that the NCS representatives to the Federated Council support the nomination of Vicki Ballard, and allow delegates to determine which other candidates to support for election of the CIF Executive Committee starting in the 2017 – 2018 school year.

**C. Addition of Competitive Cheer as a CIF approved sport**

Motion to instruct delegates to support the addition of Competitive Cheer as a CIF Approved Sport.

It is expected that this item will pass at the April 7, 2017 CIF Federated Council meeting. Section representatives have been very supportive. The addition of a new approved sport always presents some challenges. Since such activities may not have been required to follow the CIF, NCS and/or league rules, there can be a steep learning curve. To help clarify:

**Traditional Sport Cheer**

- No season of sport. May take place fall, winter or spring
- Most CIF apply, such as CIF 200, eligibility rules and who may participate, transfer rules, eight semesters, academic eligibility, 300, School Regulations, most 500 rules, such as supervision, coaching, physical examination, concussion, Sunday competition, practice restrictions per week, day, 510, 800 series, 900 and rules governing ineligible student-athletes participating in scrimmages and/or competitions.
- Sideline cheer, not included in this bylaw, becomes a Traditional Sport Cheer team if they compete in any competition, and prior to the competition must adhere to all CIF rules that apply to Traditional Sport Cheer.
- Coaches must be certified according to CIF 22.B.9
- Other CIF rules may not apply. Examples are CIF 600, Outside Competition, 700, Sanctioned Events.
- Season of sport is spring.
- All CIF rules apply.

Since application of CIF rules to the is new sport are still under review any clarification above is subject to

adjustment by the State CIF Executive Committee or Federated Council.  
Attachment AA

**D. CIF Regional and State Competitive Equity Playoffs in Selected Sports (Attachment BB)**

Motion to instruct delegates to support the proposal to adopt a competitive equity playoff model in the sports of volleyball, basketball and soccer in CIF Championships.

Motion: Henri Sarlatte

Second: Gordon Oslund

Motion to approve supported unanimously

The committee reviewed the proposal to adopt a similar competitive equity playoff as used in football for the sports of volleyball, basketball and soccer.

**Type:** Bylaw Revision

**Next: April 7, 2017**—Action Item

**Proposal:** Revise Bylaws 1606, 2402, 2902, 2903 for Regional and State Playoff Entry for Basketball, Soccer and Volleyball to a Competitive Model.

**Background:** The 21<sup>st</sup> Century educational model of school choice and state mandated open enrollment has made a considerable impact in the athletic arena. Significant amounts of data validate that enrollment no longer plays the determining factor on a schools "competitive level or ability" of their athletic teams. The majority of schools (1,170) in the state participate in their local Section playoffs using various competitive playoff models. Competitive placement models were used in the 2015 State Football Bowl Championships and in the Southern California Regional and State Championship section entries for Basketball, Soccer and Volleyball during the 2015-2016 school year. **Sections still determine their own criteria for placement and seeding of schools within their local playoff system.**

**BASKETBALL RULE 1606 STATE CHAMPIONSHIP DIVISION PLACEMENT OF SCHOOLS would be eliminated and replaced with the following:**

*Boys' and girls' regional and state championships will be held following the completion of Section playoffs. The CIF Seeding Committee will determine the divisional placement of the Section entries for their respective regional tournament. Note: Sections still determine their own criteria for placement and seeding of schools within their local playoff system.*

**REGIONAL SOCCER RULE 2401 FOR REGIONAL CHAMPIONSHIPS would be eliminated and replaced with the following:**

*Boys' and girls' regional championships will be held following the completion of Section playoffs. The CIF Seeding Committee will determine the divisional placement of the Section entries for their respective regional tournament. Note: Sections still determine their own criteria for placement and seeding of schools within their local playoff system.*

**VOLLEYBALL RULE 2902 GIRLS' STATE CHAMPIONSHIP DIVISIONAL PLACEMENT OF SCHOOLS would be eliminated and replaced with the following:**

*Girls' regional and state championships will be held following the completion of Section playoffs. The CIF Seeding Committee will determine the divisional placement of the Section entries for their respective regional tournament. Note: Sections still determine their own criteria for placement and seeding of schools within their local playoff system.*

**VOLLEYBALL RULE 2903 BOYS' STATE CHAMPIONSHIP DIVISIONAL PLACEMENT OF SCHOOLS would be eliminated and replaced with the following:**

*Boys' regional and state championships will be held following the completion of Section playoffs. The CIF Seeding Committee will determine the divisional placement of the Section entries for their respective regional tournament. Note: Sections still determine their own criteria for placement and seeding of schools within their local playoff system.*

**E. Uniform Penalty for Lack of Administrative Oversight**

CIF member schools will consider a uniform penalty for omissions or errors by adults that ultimately impact student-athletes. The Federated Council will review the proposed uniform penalty for input and possible revision.

**Type:** Bylaw Revision

**Next:** 1/27/2017—Federated Council First Reading

**Summary:** Concerns continue to be expressed that students, schools and tams are being penalized for errors or omissions by school officials, adults, which cause student to be come ineligible and/ or forfeiture of contests and/or elimination or prohibition from section playoffs.

There is currently no uniformity in penalties for these types of school officials' errors or omissions. Subsequently, a school in one section forfeits contests and is prohibited from the playoffs while a school in another section pays a financial penalty and faces probation for the adult with no playoff prohibition that impact the participating students and team.

In many instances, if the paperwork had been submitted correctly, without these errors by school officials, intentional or unintentional, would have allowed the student to be eligible or the team to be qualified for the playoffs as no other violations occurred.

Some CIF Section penalties have been viewed and called excessive by court judges. On numerous occasions California Legislators have become involved as they receive complaints from their constituents that have included school leaders and school board members.

The public perception of these types of adult errors and omissions and the subsequent penalties of the teams and students is that the “punishment far exceeds the crime.”

The April 8, 2016 Federated Council Roundtable discussion gave input and direction to the CIF State Office to work with the Commissioners Committee to develop a uniformed proposal for consideration.

**Fiscal Impact:** Each year, legal counsel is involved in cases where school officials' errors have led to significant legal fees in preparation for anticipated lawsuits regarding section penalties.

**Background:** A major area identified by the “Governance Task Force” (2008 – 2011) was that the CIF needed to address adult errors and omissions that led to disqualification of students and teams. After almost three years of discussions, the Task Force forwarded a proposal for consideration that included a progressive 3-step penalty process.

Federated Council vote: 64 – 71, motion failed.

#### **503.B.1 Uniformed Administrative Oversight Penalty**

In the case where it is determined by the CIF Section that an ineligible student competed due to the failure of the school administration to submit proper CIF Section transfer eligibility application or forms which would have, had it been submitted in a timely manner and reviewed by the section, would otherwise have been granted immediate eligibility in that sport(s) in which the student participated prior to the appropriate paperwork being submitted.

##### **First Offense**

- a. The school will forfeit only the initial game won or tied, regardless of the number of contests in which the ineligible student participated.
- b. The school will submit to the CIF Section a corrective action plan approved by the principal and the superintendent.
- c. The school will submit a report at the conclusion of the school year on the actions and corrections made under the action plan.

##### **Second Offense**

- a. The school will forfeit only the initial game won or tied, regardless of the number of contests in which the ineligible student participated.
- b. The school will submit to the CIF Section a corrective action plan approved by the principal and the superintendent.
- c. The school will submit a report at the conclusion of the school year on the actions and corrections made under the action plan.
- d. The school will be prohibited from “hosting” its first home playoff game in the sport where the forfeiture was applied.

#### **F. Athletically Motivated Transfers—Bylaws 206, 207, 510 and 1100 (Attachment DD)**

**Motion to instruct delegates to vote no on the proposed revision of bylaws concerning athletic motivation.**  
Eligibility Committee recommended the following revisions, supported 14-0, but not recommended by the Executive Committee.

Motion/Second to recommend that NCS delegates recommend that CIF 510.E. (1) not be deleted and under CIF 510.E (4), letter b remains with the word “subjective” removed.

Motion: Dave

Second: Gordon

Motion supported unanimously

Consideration of revision of bylaws concerning athletic motivation.

**Proposal Originated:** CIF Commissioners

**Type:** Bylaw Revision

**Next:** January 27, 2017—Federated Council First Reading

**Summary:** Commissioners Committee has developed language based upon two Federated Council round table discussions that would eliminate specific wording regarding verbal and written disagreements with the prior school athletic department in “Athletically Motivated Transfers”. This proposal would

continue with the prohibition regarding "following a coach."

**Background:** In May 2009, the Federated Council voted unanimously to revise Bylaws regarding transfer eligibility. The revisions included the addition of the wording "athletic motivation" and "transferring for athletic reasons." The proposal originated with the Commissioner Committee and has been the topic of several Federated Council Roundtable discussions.

In this proposal, Bylaw 501.E.(1) would be eliminated as would item 501.E.(4) a, b, and d. Bylaw 206.C. (10) and 207A.. (3) would be modified to eliminate:

- ~~• Evidence of parental or student dissatisfaction with a coach or a coaching decision at the former school.~~
- ~~• Evidence of the student's move would result in the assurance the student would gain varsity participation in the new school or result in more playing time.~~
- ~~• A move to a school by the student that is believed (objectively or subjectively) to be more competitive or athletically visible.~~
- A demonstrated move or transfer that is prompted by association with club programs or outside agencies that use the facilities of the new school.
- Evidence that multiple students have transferred or changed schools to participate in a particular sports program at one (1) school.
- ~~• A demonstrated move or transfer to a school with which the student has had an athletic association.~~
- ~~• A move or transfer to a school by a student who is associated with outside agencies that use the facilities or personnel at the new school of attendance.~~
- ~~• The preponderance of credible evidence the move was not made in good faith to secure greater educational advantage for the student.~~

~~The standard applied to the evidence of "athletic motivation" is that which is associated with a student move or transfer proffered to a hearing officer or Section Commissioner is that which a responsible person acting in a thoughtful manner would judge to be with "athletic motivation."~~

Finally, this amendment would eliminate 207.B.(d)(1) under appeals 1100.A. under appeals.

See Board of Managers Addendum M to reference the entire bylaw.

**G. New Proposed Bylaw 1206—Standardized Number of Contests** (Attachment EE)

Motion to instruct delegates to support the proposed standardized number of contest limitation that is consistent with all CIF member schools in sports that culminate in a State Regional or State Championship.

Motion: Henri Sarlatte, Rancho Cotate

Second: Gordon Oslund, Ukiah

Motion approved unanimously

Consideration of a standardized number of contest limitations that is consistent in all CIF member schools in sports that culminate in a State Regional or State Championship. (Attachment N)

**Proposal Originated: Executive Director and Federated Council Roundtable**

**Type:** New Bylaw

**Next: 1/27/2017**—Federated Council First Reading

**Proposal Summary:** The proposed new bylaw would create a standardized number of maximum contests that culminate in a Regional or State Championship. This proposal is an outcome of a Federated Council roundtable discussion and direction to the Commissioners Committee. It is anticipated that an updated revised proposal will be distributed at the meeting following the conclusion of the Commissioners Committee final revision on January 11, 2017.

**Fiscal Impact:** None

**Background:** A major area identified by the "Governance Task Force" (2008 – 2011) was that the CIF needed to standardize the number of contests and scrimmages in sports that culminated in a Regional or State Championship. After three years of study, work and compromise by numerous committees, a proposal was forwarded to the Federated Council for consideration.

April 2011 Federated Council vote:

65 yes, 70 no. Motion failed that defined a scrimmage and maximum number of scrimmages.

51 yes, 84 no. Motion failed that would have established maximum number of contest in Regional and State culminating contests.

**Bylaw 1206  
Maximum Contacts**

**1206. A. Starting Dates for Practice**

Sections shall determine the first day of practice in all sports.

**1206.B. Scrimmages**

A scrimmage is defined as:

1. An activity involving teams or individual student-athletes from two or more different schools in a CIF approved sport; AND
2. Where no official score is kept; AND

3. Where regulation time is not kept; AND
4. Where substitute rules are set aside; AND
5. Where coaches may stop play for instructional purposes; AND
6. Where no score/results are released to the media

**1206.C. Number of Scrimmages**

A maximum of two scrimmages per sport are permissible prior to the first interscholastic contest (league or non-league) of the season, except in Football that is limited to one (1) scrimmage. Scrimmages shall not count in the teams or individual maximum number of contacts, include it is held after the team's first interscholastic contest.

**1206 D Allowable Number of Contacts**

Sections shall determine the maximum number of allowable contacts. Sections, however, for sports culminating in a regional or state championship, may not set a limit higher than:

Basketball	28
Cross Country	15
Football	10
Golf	24
Soccer	26
Swimming	16
Tennis	24
Track & Field	15
Volleyball	26
Water Polo	28 (NEW)
Wrestling	40 (see bylaw 3101)

The maximum number of allowable contacts is in effect for teams during the regular season. The maximum number of allowable contacts does not include Section foundation or Scholarship Games, League culminating tournament, Regional or State Championships.

**Tournaments**

Basketball	One contact for each team
Golf	Tournaments count as one contact per day
Soccer	One contact for each match
Tennis	One contact for each match
Volleyball	1 day tournament counts as two (2) contacts. 2 day tournament counts as three (3) contacts
Water Polo	One (1) contact for each game

**H. Proposed Revision of Bylaw 900—All Star Competition (Attachment FF)**

Motion to instruct delegates to **vote no** regarding the proposed new Bylaw 900 that would clarify the intent of the All-Star competition rule and remove the restrictions for grades 9 – 11.

Motion: Ty Yanez, Ukiah

Second: Henri Sarlatte, Rancho Cotate

Motion approved unanimously

**Proposed Revision Bylaw 900—All Star Competition**

**Proposal Originated:** Commissioners Committee

**Type:** Bylaw Revision

**Next:** Federated Council Action Item—April 7, 2017

**Proposal Summary:** The Commissioners Committee is recommending changes to Bylaw 900, All-Star Competition, to further clarify factors determining what an "All Star" competition is and who may participate.

**Fiscal Impact:** None

**Background:** The past decade has seen a significant increase in local community, regional and national "All Star" competitions in all sports. The CIF Bylaw was last reviewed and amended in 2003 and the Commissioners Committee is forwarding revisions for consideration.

**I. Proposed Revision of CIF Sit-Out Provisions Dates for 2018 – 2019. (Attachment GG)**

The CIF Southern Section is proposing a change in the way the sit-out provision date is calculated. Currently the fall, winter, and spring dates are standard dates, regardless of sport, based on the NFHS calendar. The new proposal would all each section to create SOP dates that match as close as possible 50% of the season based on the number of days in each season, creating a consistent percentage of games missed for any student granted the SOP.



**Proposal Summary:** The proposed bylaw revision would change the Sit Out Period (SOP) to a standardized percentage for all sports as determined by the Sections first allowable competition date through the final regular season completion date. This proposed change would ensure that all students would have the same percentage SOP dependent on the length of their season, regardless of the Section and Season of Sport as the SOP would be based on a standardized percentage. The year of implementation would be 2018 – 2019 to coincide with the State and Sections calendar revisions.

**Fiscal Impact: None**

**Background:** The Federated Council approved the SOP in 2011 with implementation in 2012 – 13 that established a specific week and date for each season of sport for athletic eligibility under the SOP. Individual adjustments have been required over the years in an attempt to ensure equity in the length of the SOP. However, the length of the SOP still varies significantly with a Sit Out Period as high as 68% in one sport while most are close to 50%.

## **207.B.(5) TRANSFER ELIGIBILITY**

### **B. (IX)**

The student shall remain out of any competition at any level in each sport in which they competed in the last 12 months at the former school or any other school in accordance with the following Sit Out Periods (SOP):

**The Sit-Out Period will be 50% of the total number of days in that particular season of sport. The number of days in a season is determined by each Section in accordance with the first allowable competition date through the final regular season competition date. If the total number of days in a season is an odd number, then the Sit-Out Period would be 50% plus one additional day.**

- ~~Fall Sports: The Monday of the NFHS week 14~~
- ~~Winter Sports: The Monday of the NFHS week 27~~
- ~~Spring Sports: The Monday of the NFHS week 40~~

### **J. CIF Championship Football Tiebreaker—Removal from CIF Constitution. (Attachment FF)**

CIF staff is suggesting that the mandated 10-yard tiebreaker in football be removed from the CIF Constitution. Staff would include the topic in the Blue pages of the Constitution, which does not require action by the Federated Council to alter the procedures for breaking a tie in football.

**Proposal Summary:** The proposed bylaw revision would delete Bylaw 1906.B that mandates the 10-yard tie breaking procedure in Regional and State Football Bowl Championships. Tie breaking language for Regional and State Football Bowl games is more appropriately placed in the “Blue Pages.” If approved in October, 2017, this would take effect immediately.

**Fiscal Impact:** None

**Background:** With the implementation of the CIF Football Bowl Championships in 2007, Bylaw 1906 was added that mandated the use of the 10-yard tie breaking procedure for the State Bowl Championships. This revision continues to allow sections to determine their own tie breaking procedure (1906.A) as five sections currently use the 10-yard procedure and five sections use the 25-yard procedure.

## **XV. Other Business**

### **A. Request for Exception to CIF 504.M—Sunday Competition**

Motion to grant a one year and one event exception to CIF 504.M so that NCS member school student-athletes may attend a National Championship event in Traditional Sport Cheer at the National High School Cheerleading Championships in Orlando, Florida, February 10-11, 2018.

Motion to instruct NBL Delegates to the NCS Board of Managers vote to deny this exception.

Motion: Gordon Oslund

Second: Stefan Owens

Motion carried 7 – 1 (Maria Carrillo)

Rationale:

As a CSBA representative for Contra Costa County I must do whatever I can to allow county teams to compete at a national level. This waiver is requested for one year, and one event only, during a time of transition for traditional cheer.

*Note: In order for this proposal to proceed to the CIF Executive Committee or FedGated Council the motion must be supported by the Board of Managers. An affirmative vote at the Board of Managers does not mean that an exception will be granted.*

### **B. New Membership Requests**

Consideration of NCS membership for the following schools starting in the 2018 – 2019 school year.

Motion to instruct the NBL delegates to the NCS Board of Managers vote to support the membership of these six schools in the recommended conferences.

Motion: Graham Rutherford, Cardinal Newman

Second: Ami Carter, Rancho Cotate

Motion approved unanimously

1. American Canyon High school, placement in the Marin-Sonoma-Mendocino Conference.
2. Napa Valley High School, placement in the Marin-Sonoma-Mendocino Conference.
3. Vintage High School, placement in the Marin-Sonoma-Mendocino Conference.
4. Benicia High School, placement in the Valley Conference
5. Jesse Bethel High school, Commissioner recommends placement in the Bay Shore Conference
6. Vallejo High School, Commissioner recommends placement in the Bay Shore Conference

#### **XVI Staff Reports**

- A. Commissioner**
- B. Associate Commissioner**
- C. Assistant Commissioner**

#### **XVII. PRESENTATIONS**

Presentation of the Phillip "Phil" Hempler Award

Mr. Norm Guest

Mr. Rich Woodall

#### **XVIII ADJOURNMENT AND NEXT MEETING**

Tuesday, October 3, 2017 at the Mira Vista Golf and Country Club

### **VI. NBL NEW BUSINESS**

#### **A. Budget Proposal for 2017 – 2018**

Motion to support the budget proposal and to assess dues at \$3000 per school.

Motion: Ami Carter

Second: Gordon Oslund

Motion approved unanimously

#### **B. Governance Calendar for 2017 – 2018**

Motion to support the 2017 – 2018 Governance Calendar.

Motion: Dave Geoffron

Second: Ami Carter

Motion approved unanimously

#### **C. Proposed boys' and girls' soccer and basketball schedules**

Proposed schedules supported unanimously by ADs

#### **D. Update on negotiations with officials**

#### **E. Request to have all NBL schools provide a picture of their Booster and/or ASB card to the NBL Commissioner. (Ty)**

- Ukiah High does not have a "booster" or ASB card that allows admission into games. Parents pay full price for each event they attend.
- As per NBL Bylaws we have to allow visitors from other NBL schools who hold an Booster card to get in for a discounted price.
- I believe I have talked our ASB director into offering a similar card to our parents for NEXT year (17-18). His question is: Can the NBL have all schools provide a picture of their Booster or ASB card, have those all put on a single sheet of paper and use that to help determine who's cards are legit or not? He and I also discussed that these cards must have the current school year's date on them

#### **F. Modification of current sportsmanship program**

Motion to support the new sportsmanship program that will honor the school that has the overall success in athletic and scholastic achievement and has demonstrated good sportsmanship during the season of sport.

Motion: Gordon Oslund

Second: Rick O'Brien

Motion approved unanimously

#### **CRITERIA**

- Schools will receive five points for first place, three points for second place and one point for third place in team athletic competition.

- Scholastically, schools will earn five points for first place, three points for second place and one point for third place. The NBL would use the same criteria as used for the NCS Scholastic Awards program, so no additional work would be required to determine the top three teams.
- Sportsmanship criteria
  1. Each school that has no ejections for all sports is awarded 15 points
  2. Each school that has 1 ejection for all sports is awarded 10 points
  3. Each school that has 2-3 ejections for all sports is awarded 5 points
  4. Each school that has 4-5 ejections for all sports is penalized -5 points
  5. Each school that has 6 ejections for all sports is penalized -10 points
  6. Each school that has 7+ ejections for all sports is penalized -15 points

**The school earning the largest percentage of points after taking all points and dividing by the number of varsity teams that the school enters into NBL competition will be declared the sportsmanship winner. For example if a school fields 12 varsity teams and earns twenty-four points, their average is 2.0. If another school fields 10 varsity teams and earns twenty-four points, their average is 2.4. Therefore, the second team would be named the winner.**

**G. Motion to eliminate by-law 6.f. from the General Bylaw section of the NBL Constitution**

Motion to approve the elimination of bylaw 6.f. from the General Bylaw Section of the NBL Constitution and Bylaws.

Motion: Dean Haskins,

Second: Ami Carter

Motion approved unanimously

*Rationale: This rule is "left-over" from the days when the NBL used to have several championship teams per sport, i.e., varsity, junior varsity, "B", "C", etc., and was developed to prevent a coach from "stacking" a team to win a pennant. For example, a coach might realize that a varsity championship was out of reach, so he/she would then move a player (or players) down to the junior varsity level to compete and possibly win a JV championship.*

*During years where the weather is unseasonable rainy, it is often not possible to play enough preseason contests to determine where a student-athlete would best fit. Under this rule, once the student-athlete participates in a league contest, that athlete must remain there the rest of the season, even if that means never getting any playing time to develop.*

6. Eligibility

- a. All member schools of the North Bay League shall follow the Constitution and By-laws of the California Interscholastic Federation, North Coast Section, and North Bay League.
- b. The date of determination used to determine academic eligibility for fall sports will be last weekday prior to the beginning of the new school year. (9/6/12)
- c. If any ineligible player participates in any meet for cross-country, wrestling, track, golf, badminton, swimming, diving, and tennis, any points that have been won by the ineligible player shall not be allowed and shall have been forfeited to the opposing team.
- d. In the sports of tennis and badminton, the individual match in which the ineligible player participated and the matches of all fellow teammates ranked lower within that category (i.e. singles and doubles) shall be declared to have been forfeited to the opposing team.
- e. A student-athlete must be in school all day (as determined by the school district) on the day of a contest or on the Friday before a Saturday contest in order to be eligible to compete in that contest. Exceptions may be made if an athlete is specifically excused by the principal or his/her administrative designee with a written communication from the parent/guardian. This written communication is to be kept in the files of the principal and/or athletic director.
- ~~f. Non varsity rule. A student may go up or down in classification in all sports. However, in the sports of baseball, basketball, football, lacrosse, soccer, softball, volleyball and water polo, once he/she participates in a varsity LEAGUE contest, he/she must thereafter remain a varsity player for that particular sport for that particular season. Specific exceptions for baseball and softball are defined in the NBL Bylaws for those sports.~~
- g. Sophomore girls will be allowed to play on a freshman girls' basketball team as long as they are not replacing a freshman girl.
- h. A student-athlete may not play in a varsity contest and a non-varsity contest or two non-varsity contests, i.e., a freshman and a junior varsity contest, on the same day in the same sport.

**H. Motion to adopt the newly developed water polo bylaws to the NBL Constitution and Bylaws, effective July 1, 2017.**

Motion: Rick O'Brien, Casa Grande

Second: Ami Carter, Rancho Cotate

Motion supported unanimously

		<b>WATER POLO</b>	<b>14.000</b>
		<b>Schedules</b>	<b>14.100</b>
14.101	Water polo will be conducted during the fall season of sport.		
14.102	There will be a double round round-robin of league matches.		
14.103	Matches will be played on various days of the week to accommodate the officials.		
		<b>Practice</b>	<b>14.201</b>
14.201	Practice may begin on the date established by the North Coast Section for fall sports.		
14.202	There shall be NO practice on Thanksgiving Day or Christmas Day.		
		<b>Game Administration</b>	<b>14.300</b>
14.301	The coach of the home or host team is responsible for entering match results on MaxPreps and for reporting game results to the news media within one hour of the conclusion of the match.		
14.302	The following order will be held for all NBL water polo matches: Varsity boys: 5 PM, JV boys: 6 PM; JV girls: 7 PM; varsity girls: 8 PM. This rotation will be reversed during the second round of the league double round robin.		
14.303	Cancelled or suspended matches must be made up by the next available date. It is not necessary to make up non-varsity matches after the season has officially ended unless they have a bearing on the league championship.		
14.304	Inclement weather: Home teams will be responsible for cancelling matches due to inclement weather. ONLY the athletic director or a site administrator may cancel or reschedule a match.		
14.305	Admission may be charged at any NBL contest. See general rules for admission price guidelines.		
		<b>Officials</b>	<b>14.400</b>
14.401	The North Bay League will use officials from the Northern California Referees Association.		
		<b>Eligibility</b>	<b>14.600</b>
		<b>League and Tournament Administration</b>	<b>14.800</b>
14.801	The home school is responsible for supplying an experienced scorekeeper and time.		
14.802	Matches are played according to the National Federation Water Polo rule book.		
14.803	All NBL matches must be held in deep water pools.		
14.804	The league champion shall be the team with the most league wins. In the event of a tie in varsity competition, the league championship will remain a tie and each school will receive a pennant.		
14.805	The league champion shall be the automatic entry into the NCS Championships.		
	1.	If there is a two-way tie for first place at the conclusion of the NBL Round Robin, the teams shall be declared co-champions and the automatic entry to the NCS Championships shall be determined as follows:	
		a.	If one of the two tied teams wins the NBL postseason tournament, then this team shall be named as the NBL automatic entry to the NCS Championships.
		b.	If neither of the two tied teams wins the NBL postseason tournament, the team that advanced to the finals in the tournament shall be named the automatic entry to the NCS Championships.
		c.	If both of the tied teams are eliminated in the semi-finals, then the team with the lowest number in the fall draw shall be named the automatic entry to the NCS Championships.
	2.	If there is a three-way tie for first place at the conclusion of the NBL Round Robin, the three teams shall be declared co-champions and the automatic entry to the NCS Championships shall be determined as follows:	
		a.	If one of the three tied teams wins the NBL postseason tournament, then that team shall be named the automatic entry to the NCS Championships.

- b. If none of the three teams that tied for first place wins the postseason tournament, then the team that advanced to the finals shall be named the automatic entry to the NCS Championships.
    - 3. If there is a four-way tie for first place at the conclusion of the NBL Round Robin, the team that wins the NBL postseason tournament shall be named the automatic entry to the NCS Championships.
- 3.804 NBL Tournament Format
- A. All four teams will participate in the water polo playoffs.
  - B. Semi-final start times: 2 vs. 3 girls at 4:00; 2 vs. 3 boys at 5:15; 1 vs. 4 girls at 6:30; 1 vs. 4 boys at 7: 45. Final times will be 5:30 for girls' semi-final winners and 6:45 for boys' semi-final winners. Highest seeded teams will be considered home teams and must supply match personnel.
  - C. Seeding for First Round Games  
The first-place team in the round robin will play the fourth-place team at the host site and the second-place team will play the third-place team at the host site. The higher seeded teams must supply game personnel.
  - D. Two Teams Tied for First Place
    - 1. If one team has defeated the other team twice in round-robin play, that team shall be designated the first-place team and the other team shall be the second-place team (for NBL tournament purposes).
    - 2. If the two teams split in the round-robin, the team with the greater number of wins against the third seed shall be seeded number one.
    - 3. If the tie still exists, the team with the greater number of wins against the fourth seed shall be seeded number one.
    - 4. If the tie still exists, the positions will be determined by the numbers drawn by the principals at the beginning of the school year.
  - E. Three Teams Tied for First Place
    - 1. The team with the greatest number of wins within the tie shall be designated the number one seed and the team with the next greatest number of wins shall be designated as the number two seed. The remaining team will be designated as the number three seed.
    - 2. If a three-way tie still exists, then the positions will be determined by the numbers drawn by the coaches at the beginning of the school year for the fall season, with the team with the lowest number getting the #1 seed and the team with the second lowest number getting the 2 seed. The remaining team shall be seeded 3.
  - F. Four Teams Tie for First Place
    - 1. The team with the greatest number of wins within the tie shall be designated as the #1 seed. The team with the second greatest number of wins within the tie will be designated as the #2 seed. The team with the third greatest number of wins within the tie shall be designated #3 seed. The team with the least number of wins within the tie shall be designated the #4 seed.
    - 2. If a four-way tie still exists, the team with the lowest number in the winter draw shall be the #1 seed, the team with the next lowest number shall be the #2 seed, the team with the third lowest number shall be the #3 seed and the team with the highest number shall be the #4 seed.
    - 3. If a three-way tie still exists, the procedure in Item C noted above shall be used.
    - 4. If a two-way tie should exist, the procedure in Item B above shall be used.
  - G. If more than four teams tie for first-place, the above procedure shall be used.
  - H. There are other ties in the seeding for the NBL tournament; the criteria above shall be used, with the exception that the criteria will include wins "within and above" the tie.

3.805 All-league selection format

A. Teams and honors

Selection Process

- The NBL requires a coach or representative from each school attend the post-season meeting. All voting is done by secret ballot.
- Player of the Year—each coach can nominate a player for this honor and that coach may vote for his/her own player. If there are four or more nominations, then coaches will vote by ranking the players nominated. The player with the high number of points will be named the Player of the Year and receive a certificate.
- Goalie of the Year—each coach can nominate a player for this honor and that coach may vote for his/her own player. If there are four or more nominations, then coaches will vote by ranking the players nominated. The goalie with the high number of points will be named the Goalie of the Year and receive a certificate.
- There will be a first and second all-league team. All-league teams will consist of six all-league members and one goalie.
- First team. The players that were nominated for MVP that did not receive the award are automatically moved to the nominations for the first team. Take added nominations from each coach and then the coaches will vote 6, 5, 4, 3, 2, and 1 for the players they think should be on the first team. Coaches may not vote for their own players for this team or for second team. First team players receive a certificate.
- Second team. The players who were nominated for first team but not selected are moved to the nominations for second team. Take added nominations from each coach and then coaches vote for they players they feel should be on the second team. Coaches may not vote for their own players for this team.

I. Motion to instruct Jan and Dean to develop NBL awards for MVP, first team and second team all-league recognition.

Discussion:

- Explore option of MVP and all-league, first team patches and certificates for second team and all-league
- Explore the option of making an all-league template and letting athletic directors deal with printing the certificates,
- Ask Dave Ashworth to send Jan his copy of the SCL template

**ADJOURNMENT**

- A. Next meeting: Thursday, August 24, 2017, 3:30 PM at the SRCS Board Room