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|  | **NORTH BAY LEAGUE****Joe Ellwood, Commissioner**jellwood@wscuhsd.org; (707)484-8410**Dean Haskins, Commissioner**dhaskins@srcs.k12.ca.us; (707) 484-0271 |  |

**PRINCIPALS MEETING MINUTES, JANUARY 23, 2023**

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| **I.** | **ATTENDANCE** |
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| Shauna Ferdinandson | Analy | Norma Vasquez | Piner |
| Nicholas Reynolds | Cardinal Newman | Henri Sarlatte | Rancho Cotate |
| Graham Rutherford | Cardinal Newman | Kimberly Clissold | Santa Rosa |
| Richard Sanchez | Cardinal Newman | Ed Weber | Santa Rosa |
| Gabe Albavera | Elsie Allen | Patrick Daly | St. Vincent |
| Casey Cunningham | Elsie Allen | Gordon Oslund | Ukiah |
| Francisco Manriquez | Healdsburg | Stephen Summers | Ukiah |
| Monica Luke | Maria Carrillo | Brian Williams | Windsor |
| Randy Burbank | Maria Carrillo |  |  |
| Tyler Ahlborn | Montgomery | Joe Ellwood | Commissioner |
| Andrea Correia | Piner | Dean Haskins | Commissioner |

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| **II.** | **MOTION TO APPROVE THE AGENDA** |
|  | **Motion to approve the agenda.***Maker of the motion: SRHS**Second: EAHS**Motion supported unanimously (12-0)* |
| **III.** | **MOTION TO APPROVE THE NBL CONSENT AGENDA** |
|  | There is no consent agenda for this meeting. |
|  |  |
| **IV.** | **MOTION TO APPROVE THE MINUTES OF THE PREVIOUS NBL PRINCIPALS’ MEETING** (minutes previously emailed) |
|  | **Motion to approve the minutes of the previous NBL Principals’ Meeting.***Maker of the motion: SRHS**Second: Piner**Motion approved unanimously (12-0)* |
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| **V.** | **PUBLIC COMMENT** |
|  | Pursuant to Education Code Section 54954.3 and Education Code section 33353, any member of the public wishing to speak on any matter within the subject matter jurisdiction of the NBL, CIF, and NCS will be heard at this time. The time for such comment is no more than two (2) minutes per person on an item and no more than twenty (20) minutes total on an item or as designated by the Chair. |
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| **VI.** | **NORTH BAY LEAGUE AGENDA ITEMS** |
|  | **INFORMATION** |
|  | **1.** | Dean advised the group that he will be talking to the baseball and softball coaches to change their start times after daylight savings to 4:30pm. This will allow students to be in class longer with most NBL schools ending their school day at 3:30pm. |
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|  | **2.** | Stephen Summers announced that Gordan Oslund will be retiring at the end of the 2023 school year. |
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|  | **3.** | The winter and spring draws (in case of ties) are in an addendum at the end of these minutes. |
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|  | **A.** | **New Business** |
|  |  | **Motion to approve NBL Addendum Items B through H (shown below).***Maker of the motion:**Second: Rancho Cotate**Motion approved unanimously (12-0)* |
|  | **B.** | **Modification of Soccer Bylaw 8.303**  |
|  |  | **Motion to recommend the following change in bylaw 8.303, effective immediately.***Motion approved unanimously*8.303The junior varsity will play two *forty-minute halves.* A junior varsity game may be shortened due to darkness. |
|  |  |  |
|  | **C.** | **Modification of Wrestling Bylaw 15.306** |
|  |  | **Motion to add the clarification italized below to bylaw 15.306, effective immediately.***Motion approved unanimously.*15.306Girls will wrestle at their own weights, with the following exception: If a school does not field a separate girls’ team, a female will be allowed to wrestle a male wrestler, at the male wrestling weight. Any ports earned in this situation will be counted toward the score of the boys’ meet and may not be used as a win or a loss for the girls’ team.*If, during a dual meet, if a school has a female wrestler and the opposing school does not have a female in her weight class, then that female wrestler may wrestle with the boys’ team and score points for the boys’ team. If that female wrestler has received a forfeit for the girls’ team, then she may not earn points for the boys’ team.* |
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|  | **D.** | **Modification of Wrestling Bylaw 15.101** |
|  |  | **Motion to amend Wrestling Bylaw 15.101, as shown below, effective immediately.***Motion approved unanimously.*15.101There shall be a single round of dual meets. League meets shall be scheduled for Wednesday.  |
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|  | **E.** | **Modification of Bylaw 15.303** |
|  |  | **Motion to amend Wrestling Bylaw 15.303, as shown below, effective immediately.***Motion approved unanimously.*15.303The NBL Wrestling representative to the NCS must report the final team results and NBL standings to the NBL Commissioner(s) *on the Thursday following the North Bay League dual meets***.** |
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|  | **F.** | **Modification of Wrestling Bylaw 15.304** |
|  |  | **Motion to amend Wrestling Bylaw 15.304, as shown below, effective immediately.***Motion approved unanimously.*The following order will be held for all NBL wrestling matches: Junior Varsity, Varsity Girls and Varsity Boys. JV competition will begin at 6:00 PM. |
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|  | **G.** | **Modification of Wrestling Bylaw 15.307** |
|  |  | **Motion to amend Wrestling Bylaw 15.307, as shown below, effective immediately.***Motion approved unanimously*All wrestlers must *complete a weight assessment* during the period designated by the North Coast Section, CIF, not necessarily on the same day for all wrestlers for the purpose of establishing their lowest possible eligible weight class for the season in accordance with the NWCA guidelines. The assessment of the wrestler must be performed by an NCS approved assessor. No wrestler may recertify at a lower weight following the official assessment unless the initial assessment is challenged in accordance with the NCS challenge procedure and approved and entered by NCS officials. The CIF and NCS have established rules and procedures for granting consideration for those wrestlers who are not able to get assessed during the normal time period due to extenuating circumstances. Each wrestler must follow mandated CIF and NCS regulations. |
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|  | **H.** | **Modification of bylaw 15.901** |
|  |  | **Motion to amend Wrestling Bylaw 15.901, as shown below, effective immediately.***Motion approved unanimously.*The position of NBL representative to the North Coast Section wrestling management committee shall be voted on by the current North Bay League varsity wrestling coaches and approved by the NBL athletic director. The term shall be two-years. The league representative will represent the North Bay League *during*the fall and spring Wrestling Management Committee meetings. If this position is vacated during the two-year term, a new election will be held. *3/27/2019**The NBL representative and the first-place team varsity coach will represent the NBL at the NCS Seeding Meeting. If either the NBL representative or the varsity coach of the first-place team cannot attend the seeding meeting, then the varsity coach of the second-place teams shall attend the seeding meeting. If only one of the varsity coaches can attend (NBL rep or first place coach or second place coach, then the next league placing varsity coach shall attend the meeting as the NBL representative.*The league representative is required to represent the entire league and all league wrestlers, regardless of school affiliation. The representative is to put the best interest of the league and student-athletes ahead of the interest of the representative’s team. *NBL Board of Managers, 4/22/2015* |
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| **VII.** | **NORTH COAST SECTION BOARD OF MANAGERS** |
|  | **II.** | **NCS BOARD OF MANAGERS AGENDA** |
|  |  | **Motion to support the approval of the NCS BOM Agenda, as presented.** |
|  |  | *Maker of the motion: Rancho Cotate**Second: Elsie Allen**Motion approved unanimously.* |
|  | **III.** | **CONSENT AGENDA**  |
|  |  | **Motion to support approval of the NCS Consent Agenda, as presented.***Maker of the motion: Ukiah**Second: Rancho Cotate**Motion approved unanimously.* |
|  |  | IV.A. | Minutes of the September 30, 2022 Board of Managers Meeting |
| X.A. | Three-year NCS Calendar |
| X.B. | Boys’ Wrestling NCS 31.800H |
| X.C. | Boys’ Wrestling NCS 31.405H |
| X.D. | Paralympic Swimming, NCS 25.607H |
| X.E. | Golf, NCS 21.504H |
| X.F. | Golf, NCS 21.607H |
| X.G. | Unified Track Competition S 27.800H |
|  |  | X.H. | Track, 4x800m Competition |
|  |  | XI.A. | Spring Sports Competitive Equity Appeals |
|  | **VI.** | **FINANCIAL ITEMS** |
|  |  | **A.** | **2022-2023 December Balance Statement**  |
|  | Commissioner Pat Cruickshank will review the December 2022-2023 balance sheet, Attachment A. All financial information is posted at the NCS website, including all monthly balance statements, audits, staff salary surveys, etc. The following line provides regular financial information.Attachment A of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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| **B.** | **Report on Fall Championship Income/Expense** |
|  | Associate Commissioner Bri Niemi will provide a report on the up-to-date income and expense of the 2022 Fall Championships.Attachment B of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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|  |  | **C.** | **Update on NCS Building Projects**  |
|  |  |  | Commissioner Pat Cruickshank will provide information and lead discussion on the upgrades to the NCS Offices. |
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|  |  | **D.** | **NCS Championship Ticket Prices** |
|  |  |  | NCS President Louie Rocha will provide information and facilitate discussion on ticket prices and digital ticketing. |
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|  | **VII.** | **EXECUTIVE COMMITTEE**  |
|  |  | **A.** | **Office of Past President**  |
|  |  |  | Appointment by President Louis Rocha of Jan Smith Billing to fill the vacant seat of Past President for the remainder of the term of office, which ends on July 31, 2023. |
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|  |  | **B.** | **Region 2 Representative Election** |
|  |  |  | **Motion to send the NBL BOM delegates uninstructed to the NCS BOM Meeting and vote based on discussion of the candidates.***Maker of the motion: Santa Rosa* *Second: Rancho Cotate**Motion approved unanimously*With the resignation of Kibby Kleiman from the Executive Committee, the three leagues that make up Region 2 (BVAL, EBAL, TCAL) have presented the following nominations for election by the Board of Managers. |
|  |  |  | BVAL | Carrie Wells, Principal, Heritage High School |
|  | TCAL | Leslie Marley, Principal, John Swett High School |
|  | EBAL | Piper Brewster, Athletic Director, Carondelet High School |
|  |  |  | Attachment C of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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|  |  | **C.** | **Update on the 2022 – 2022 Targets**  |
|  |  |  | Commissioner Cruickshank will review the current status of the targets for the 2022-2023 school year. |
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|  | **Goal** | **Steps to Accomplish** | **Responsible Person** | **Status** |
| 1. | Expansion of potential opportunities throughout the year | Investigate various championship and additional opportunities for our student-athletes. | Commissioner of Athletics, Associate and Assistant Commissioners | Ongoing |
|  2. | Promote Racial Equality Social Justice | Through the NCS DEI Committee will look to research programs, organizations, speakers for the good of the section. | Commissioner of Athletics, Associate and Assistant Commissioners | Committee meets during each Governance cycle. |
| 3. | Sportsmanship throughout the section | Points of Emphasis w/Commissioners, leagues, schools. Redesign of NCS Website, posting ejections. Letter to all schools with information prior to all three seasons. Review of CIF Ejection Policy with all leagues and schools. Distribution of CIF Materials and toolkit. Working with Officials’ associations. | NCS StaffNCS Sportsmanship CommitteeCIF Staff | Point of Emphasis in league eligibility mtgs. And NCS Sportsmanship Committee prior to the beginning of each season of sport. |
| 4. | Visibility of NCS Staff | Presence at meetings, games or when called on to be present by a league or school. | NCS Staff | Ongoing throughout the year. |

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|  |  | **D.** | **Clerk of Elections** |
|  |  |  | The Executive Committee member, exclusive of the President and President-elect, with the greatest amount of seniority who is not a candidate for office shall serve as the Clerk of Elections. The Clerk of Elections, with input from the Executive Committee, shall be responsible for gathering nominations for Section officers and for presiding over the NCS Board of Managers during the election of NCS officers. The Clerk of Elections shall locate at least one qualified candidate for each elected office. All nominations - whether from the floor or made by the Clerk of Elections - shall be made no later than the next to the last meeting of the year. Each candidate must submit either a written statement acknowledging his/her acceptance of the nomination, or verbal if nominated from the floor. The election of officers shall be held during the last regularly scheduled NCS Board of Managers meeting of each school year. Nominations may be taken from the floor at this time. **Positions to be filled for the 2023-2024 Executive Committee:** President-Elect Superintendent’s Representative Attachment D of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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|  | **VIII.** | **CLOSED SESSION** |
|  |  | 1. Closed session is not anticipated at this time.
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|  | **IX.** | **REPORT OF ACTION TAKEN IN CLOSED SESSION** |
|  |  | 1. Report of action taken during Closed Session, if necessary
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|  | **X.** | **SPORTS ADVISORY COMMITTEE** |
|  |  | **A.** | **Three Year NCS Calendar** |
|  | Proposal to adopt the next year of the three-year cycle.Attachment E of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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| **B.** | **Boys’ Wrestling NCS 31.800H** |
|  | Proposal to establish a new bylaw, NCS 31.800, Qualifying for CIF Championships for immediate implementation. Attachment F of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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| **C.** | **Boys’ Wrestling NCS 31.405H** |
|  | Proposal to amend NCS 31/405H, adding additional criteria for seeding. Immediate implementation. Attachment G of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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| **D.** | **Swimming (Boys and Girls)**  |
|  | Proposal to establish new Bylaw NCS 25.607HAttachment H of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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| **E.** | **Golf (Boys and Girls)** |
|  | Proposal to amend NCS 21.504H, At-Large Teams qualifying tournaments.Attachment I of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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| **F.** | **Golf (Boys and Girls)**  |
|  | Proposal to amend NCS 21.607H, Assistance during play.Attachment J of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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|  |  | **G.** | **Track Boys’ Competition and Girls)**  |
|  |  |  | Proposal to establish a Unified Division in NCS Track and Field Area/Class A Meets and Meet of Champions. This would include the addition of the 4x100 relay and shot put to Unified Track & Field. Immediate ImplementationAttachment K of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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|  |  | **H.** | **Track (Boys and Girls) 4x800m relay** |
|  |  |  | Proposal to add the 4x800m to the Class A/Area meets and Meet of Champions and advance the 4x800m relay teams in accordance with Bylaws NCS 27.402H, NCS 27.405H and NCS 27.601H. Immediate Implementation.Attachment L of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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|  |  |  | **Maximum Number of Contests 101H**  |
|  |  |  | **Motion to support the proposal to increase the number of contests aligned with the CIF maximums in the sports of baseball, basketball, golf, soccer, softball, volleyball and water polo.** *Maker of the motion: Ukiah**Second: Santa Rosa**Vote: 1yes (CN) 11 No,* ***Motion failed*** |
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|  |  | **J.** | **NCS Playoffs** |
|  |  |  | **Motion to support the WACC proposal to restructure NCS playoffs.** |
|  |  |  | *Maker of the motion: Ukiah**Second: Analy**Vote: 0 yes votes, 12 no votes.* ***Motion failed*** |
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|  |  | **K.** | **Football Acclimation Period** |
|  | **Motion to support the motion to establish an acclimation period in the sport of football.**Maker of the motion: UkiahSecond: PinerVote: 12-0 yes, motion passed |
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|  | **XI.** | **ALIGNMENT COMMITTEE** |
|  |  | **A.** | **Alignment** |
|  |  |  | Motion to approve the **denials** of the following Competitive Equity appeals: |
|  |  |  | 1. | San Marin baseball from Division 2 back to Division 3 (AC 0-6; Exec. Committee Consent) |
|  |  |  | 2. | Redwood Christian baseball from D3 back to D4 (AC 0-6; Exec. Committee Consent) |
|  |  |  | 3. | Fremont Cristian Baseball from D4 back to D5 (AC 0-6; Executive Committee Consent) |
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|  |  | **B.** | **Review of Conference Workshops** |
|  |  |  | Commissioner Cruickshank will review the minutes from the Bay Shore, Redwood Empire and Valley Conference WorkshopsAttachment Q of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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|  |  | **C.** | **Review of Conference Meetings** |
|  |  |  | Commissioner Cruickshank will review the minutes from the Redwood Empire and Valley Conference meetings.Attachment R of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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|  |  | **D.** | **Review of Alignment Information from the BAC, CMC and HDN** |
|  |  |  | Commissioner Cruickshank will review the proposals from the three Single Commissioner Conferences. |
|  |  |  | Attachment S of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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|  |  | **E.** | **Review of Final Conference Proposals**  |
|  |  |  | Committee will review the final proposals from all six conferences.Attachment T of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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|  |  | **F.** | **Review of appeals received from conference schools**  |
|  |  |  | Based upon NCS Bylaw 106.1.3, the Alignment Committee will review appeals at their February 23, 023 meeting and decide at that time if the appeal is supported by the Alignment criteria. This will be an action item at the February 23, 2023 meeting and, if approved, the appeals would be heard on that day according to a schedule that has yet not been developed.  |
|  |  |  | 1. Napa High School appeal of the football only realignment in the Redwood Empire Conference. Attachment U-1of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda
2. Monte Vista High School appeal of the Valley Conference realignment proposal.

Attachment u-2 of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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|  |  | **G.** | **Organization of Alignment agenda for February 23, 2023**  |
|  |  |  | Committee reviewed the timeline moving forward and set up a tentative agenda for the Spring Alignment meeting and appeals.Tentative agenda for February 23, 2023 |
|  |  |  | 8:30 | Alignment Committee Meeting |
|  |  |  | 10:15 | Appeal Hearing #1 |
|  |  |  | 11:15 | Closed Session |
|  |  |  | 12:30 | Appeal Hearing #2 |
|  |  |  | 1:30 | Closed Session |
|  |  |  | 2:00 | Adjournment |
|  |  |  | Attachment V of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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|  |  | **H.** | **Alignment Committee Report**  |
|  |  |  | Commissioner Cruickshank will give a brief report from the Alignment Committee |
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|  | **XII.** | **ELIGIBILITY COMMITTEE** |
|  |  | **A.** | **Review of NCS Eligibility Data through December 2022 (INFORMATION)** |
|  |  |  |  |
|  |  |  | **Eligibility Determination** | **2018-19** | **2019-20** | **2020-21** | **2021-22** | **2022-23** |
| 206 Approved | 31.7 | 32.4 | 24.5 | 31.6 | 19.1 |
| 206 Denied | 0.66 | 0.09 | 0.44 | 0.9 | 1.6 |
| 206/B.3 | 21.4 | 19.6 | 18.3 | 34.1 | 27.4 |
| 207.B.3.e |  | 0.55 | 0 | 0.7 | 2.1 |
| 207.B.5.a. Approved | 11.3 | 13.2 | 10.7 | 5.8 | 11.8 |
| 207.B.5.a. Denied | 0 | 0.18 | 0 | 0.1 | 0 |
| 207.B.5.b Approved | 21.6 | 22.4 | 37.5 | 15.8 | 25.7 |
| 207.B.5.b Denied | 0.28 | 0 | 0 | 0 | 0 |
| Hardships Approved | 77.8 | 98.0 | 80.0 | 89.1 | 64.3 |
| Hardships Denied | 22.2 | 1.9 | 20.0 | 10.9 | 35.7 |
| Foreign Exchange Approved | 6.4 | 5.8 | 1.3 | 4.6 | 4.7 |
|  |  |  | Foreign Exchange Denied | 0.66 | 0 | 0 | 0.1 | 0 |
| 209 Disciplinary Denied | 0.66 | 0.64 | 0.44 | 0 | 0.7 |
| 510 Denied | 1.04 | 0.18 | 0 | 1.1 | 0.5 |
|  |  |  | **Total Transfers** | **1061** | **1089** | **224** | **893** | **912** |
|  |  |  | Attachment W of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
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|  |  | **B.** | **Eligibility Committee Report** |
|  |  |  | Commissioner Cruickshank will report on the recent Executive Committee meeting |
|  | **XIII.** | **SPORTSMANSHIP COMMITTEE** |
|  |  | **A.** | Assistant Commissioner Phillips will report on the Sportsmanship Committee |
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|  | **XIV.** | **CIF ITEMS** |
|  |  | **A.** | **Girls’ Flag Football, Fall Sport proposal** |
|  |  |  | **Motion to support the addition of Girls’ Flag Football as a CIF sanctioned sport for the Fall Season.** *Maker of the motion: Ukiah**Second: Rancho Cotate**Vote: 12-0 yes, Motion passed unanimously* |
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|  |  | **B.** | **Participation Census (Executive Committee 7-0)** |
|  |  |  | **Motion to support the CIF proposal to amend the CIF Constitution and require CIF member schools to complete the participation census each year.***Maker of the motion: Ukiah**Second: MCHS**Vote: 12 yes, 0 no. Motion passed unanimously*. |
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|  | **XV.** | **STAFF REPORTS** |
|  |  | **A.** | **Commissioner Report (Information)**Attachment Z of NCS Agenda, available at [www.cifncs.org](http://www.cifncs.org), Board of Managers Agenda |
|  |  | **B.** | **Associate Commissioner Report (Information)** |
|  |  | **C.** | **Assistant Commissioner Report (Information)** |
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|  | **XVI.** | **PRESENTATION OF THE CIF DISTINGUISHED SERVICE AWARD** |
|  |  | **A.** | **Gil and Sandy Lemmon** |
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|  | **XIX.** | **ADJOURNMENT/LUNCH, 12:15 PM** |
|  |  | Next Meeting—*Friday, April 14, 2023, at the Acalanes Union High School District Del Vale Education Center, 8:45 AM* |

**The next NBL Principals and ADs meeting will be on Thursday, April 6**

**at Rancho Cotate High School.**

**North Bay League 2022 – 2023 Number Draw (In Case of Unbreakable Ties)**

|  |  |  |
| --- | --- | --- |
| **FALL SEASON** | **WINTER SEASON** | **SPRING SEASON** |
| **1.** | Maria Carrillo | **1.** | St. Vincent de Paul | **1.** | Rancho Cotate |
| **2.** | Montgomery | **2.** | Piner | **2.** | Healdsburg |
| **3.** | Rancho Cotate | **3.** | Cardinal Newman | **3.** | St. Vincent de Paul |
| **4.** | Healdsburg | **4.** | Santa Rosa | **4.** | Santa Rosa |
| **5.** | Santa Rosa | **5.** | Maria Carrillo | **5.** | Elsie Allen |
| **6.** | St. Vincent | **6.** | Windsor | **6.** | Analy |
| **7.** | Analy | **7.** | Ukiah | **7.** | Maria Carrillo |
| **8.** | Cardinal Newman | **8.** | Analy | **8.** | Montgomery |
| **9.** | Ukiah | **9.** | Elsie Allen | **9.** | Ukiah |
| **10.** | Elsie Allen | **10.** | Montgomery | **10.** | Piner |
| **11.** | Windsor | **11.** | Healdsburg | **11.** | Cardinal Newman |
| **12.** | Piner | **12.** | Rancho Cotate | **12.** | Windsor |
|  |  | **13.** |  | **13.** | RCP |
|  |  | **14.** |  | **14.** | RUP |